

**TOWNSHIP OF PINE
RESOLUTION NO. 1158**

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF PINE AMENDING, REVISING AND ADDING PROVISIONS TO SECTIONS A144-13.B (PINE COMMUNITY PARK OF THE TOWNSHIP OF PINE'S STANDARD FEE SCHEDULE PER TOWNSHIP OF PINE ORDINANCES AND AS SET FORTH AND CODIFIED IN CHAPTER A144 ("FEES") OF THE CODE OF THE TOWNSHIP OF PINE.

WHEREAS, applicable law and various Ordinances of the Township of Pine allow and/or provide for the setting of fees for, inter alia, applications, administrative reviews, and issuance of permits/licenses, by Resolution of the Board of Supervisors of the Township of Pine, so as to defray the cost of the administration by the Township of such Ordinances, the administrative activities regulated thereunder, and other necessary expenses of administration by the Township, as appropriate; and

WHEREAS, the Board of Supervisors of the Township of Pine has codified various previous Resolutions regarding such fees in a single standard Fee Schedule, as the same is now set forth in Chapter A144 ("Fees") of the Code of the Township of Pine; and

WHEREAS, in keeping with good practice and sound financial management, the Board of Supervisors periodically reviews the aforementioned standard Fee Schedule for the purpose of making any necessary and appropriate amendments, revisions and additions thereto, so as to ensure that the fees set therein are fair and reasonable and, also, accurately reflect the true costs to the Township of the enforcement and administration of such Ordinances, its related activities of administration, and its other necessary costs and expenses; and

WHEREAS, the Board of Supervisors has determined that certain amendments, revisions, and additions are now necessary to the aforementioned standard Fee Schedule so as to advance the aforementioned purposes and are, also, in the best interests of the Township of

Pine and its citizens.

NOW, THEREFORE, it is hereby RESOLVED and ENACTED that the Township of Pine standard Fee Schedule, as set forth in Chapter A144 ("Fees") of the Code of the Township of Pine, shall be amended and revised as set forth herein:

Section 1. §A144-13.B entitled "Pine Community Park and Karrington Woods Park Permit Fees" Subsection "Pine Community Park Playing Fields" shall be amended so as to update in its entirety as follows:

B. Pine Community Park playing fields. Playing fields will be scheduled on a year-to-year basis by the Township Parks & Recreation Department, with requests for reservations accepted between January 1 and January 31. Requests made after such a time period will be considered only upon playing field availability.

Field Rental Rates

	Turf Fields	Baseball & Multi-Purpose Fields
Youth Associations Representing Residents of Pine**		
Pine Residents: 75-100%	NO CHARGE	NO CHARGE
Pine Residents: 50-74%	\$100/session	\$80/session
Pine Residents: 25-49%	\$125/session	\$100/session
Other Groups	\$350/session	\$270/session
Pine-Richland School District	\$32/hour	\$7/hour
Pine Residents & Non-Profit Organizations	\$120/hour	\$50/hour
Non-Pine Residents & For-Profit Businesses/Organizations	\$150/hour	\$75/hour

Notes:

*10% discount for minimum of 20 rentals PER SEASON when paid in advance

**Youth Associations Representing Residents of Pine does not include PRSD related teams, associations, and club sports

The maximum length of for a baseball/softball season is 16 weeks - a \$10 fee will be added to each above-slated prices as a surcharge to defray maintenance cost for use for an entire season

(1) Field Rental Schedules.

(a) Season 1 and 3 and on availability for Season 2* and 4:

[1] The field scheduling year is divided into 4 seasons:

[a] Season 1: March 1 – May 31

[b] Season 2: June 1 – July 31*

[c] Season 3: August 1 – November 15

[d] Season 4: November 16 – February 28

*Season 2 is only available to all for hourly rentals, no seasonal rentals.

[2] Field rentals during the November – February time frame shall be at the discretion of the Township. Bathroom facilities, other than portable bathrooms, will not be available from November 1 – April 1 and shall be weather dependent.

[3] Should there be sport season overlap or scheduling conflicts, it shall be the discretion of the Township Parks & Recreation Department's to determine what season a team or organization is participating in.

[4] Fields are divided into four (4) time frames:

[a] 8:00 a.m. – 11:00 a.m.;

[b] 11:30 a.m. – 2:00 p.m.;

[c] 2:30 p.m. – 5:30 p.m.;

[d] 5:30 p.m. – 8:00 p.m.

[e] 8:00 p.m. – 10:00 p.m. – (\$50/hour fee for lights Sunday – Thursday) *

[f] 8:00 p.m. – 11:00 p.m. – (\$50/hour fee for lights Friday and Saturday) *

- [5] All scheduled use must be paid for at least one (1) month prior to use. The Township requires that you only ask for the times you or your association will use and to schedule your games during those time frames, enabling the Township to accommodate multiple teams and programs. It shall be at the discretion of the Township Parks & Recreation Department to refund or credit reservations impacted by inclement weather.
- [6] Time slots are available on the following field locations: Bronco I, Bronco II, Colt, Pony, Soccer I, Soccer II, and Multi-purpose Field. Available times per week include:
- [a] Monday through Friday: 3:00 p.m. to 5:30 p.m. and 6:00 p.m. to 8:30 p.m.;
 - [b] Saturday: 9:00 a.m. to 11:30 a.m., 12:00 noon to 2:30 p.m., 3:00 p.m. to 5:30 p.m., 6:00 p.m. to 8:30 p.m.
- [7] Field Scheduling Priority
- [a] First: Youth athletic associations representing Pine residents.
 - [b] Second: Tournaments requiring a minimum of one (1) year's notice. This shall be coordinated with the youth athletic associations and requires full payment prior to scheduling.
 - [c] Third: Pine-Richland School District for the 2:30 p.m. time slot. All requests shall come directly from the Athletic Director's Office.
 - [d] Fourth: Other field requests with Pine residents receiving priority when requesting similar time slot and requires full payment prior to scheduling.
 - [e] Fifth: Other applicants

[f] Fields shall not be promised or saved for any amount of time to any group other than youth athletic associations representing the youth of the Township of Pine. The only assurance of time on the field is once all fees have been paid and appropriate permits have been received.

[8] Field Scheduling Meetings.

[a] Season 1: Middle of January

[b] Season 2: Schedule as needed

[c] Season 3: Late May to early June

[d] Season 4: Schedule as needed

(2) Field Lighting.

(a) Youth athletic associations will have the ability to program the lights through a phone application using codes provided by the Township Parks & Recreation Department.

(b) Youth athletic associations shall be billed for light use based on a Township designated formula that refines the true costs of the electric used associated with the lights.

(c) All other organizations utilizing the fields will be charged \$50 per hour.

(3) Insurance.

(a) Groups desiring to use Pine Community Park playing fields shall be required to carry liability insurance of at least \$500,000. A certificate from the insurance carrier verifying limits must be sent to the Township Parks & Recreation Department prior to issuance of permit. This certificate must:

[1] Provide a single limit of \$500,000 for personal injury and property damage (each occurrence);

[2] Name the Township of Pine as an additional insured; and

[3] Be written in such a manner that it is primary, regardless of any other liability insurance that the Township may carry.

(4) Permits.

(a) Permits shall be issued after season fees are scheduled and insurance is received by the Township Parks & Recreation Department.

(5) Parking

(a) All vehicles must be parked in the paved parking lot. Fines shall be issued upon illegally parked vehicles. Grassy areas shall not be used as roadways or for parking or for other purposes which may injure or destroy the turf or landscaping.

(6) Playing field use is also subject to the following additional fees and regulations:

(a) Priority for use of playing fields will be given to youth sports over adult sports and to league organizations over individual teams.

(b) A security deposit of \$100 is required for the use of each playing field. This deposit will be returned, provided that extra clean-up work or repair is not necessary following use. Should the deposit not be sufficient to cover all clean-up or repair costs, the applicant will be billed for the difference. A security deposit of \$100 must be maintained throughout permit usage. Separate checks are required for the rental fee and security deposit.

(c) Requests for tournament dates must be made at the time of application. The tournament fee is \$100 per playing field/per day.

(d) Soft toss is not permitted at Pine Community Park playing fields.

Section 2. All existing provisions of Chapter A144 of the Code of the Township of Pine which are not specifically amended or revised in this Resolution shall remain unchanged

and in full force and effect. Any prior Resolution (or part thereof) which is in conflict with or which is inconsistent with the provisions of this Resolution are hereby repealed to the extent of such conflict or inconsistency. In the event that any portion of this Resolution is hereafter declared to be unconstitutional, void, or invalid by any Court of competent jurisdiction, then this Resolution shall be declared to be severable and such adjudication shall not affect the remainder of the provisions of this Resolution.


RESOLVED and adopted this 3 day of September, 2024.

ATTEST:

TOWNSHIP OF PINE



SECRETARY/MANAGER

By 

CHAIRMAN, BOARD OF SUPERVISORS