



City of Pittsfield

In the Year Two Thousand Twenty Six

AN ORDINANCE

AMENDING THE CODE OF THE CITY OF PITTSFIELD CHAPTER 24, SCHEDULE OF FEES

Be it ordained by the City Council of the City of Pittsfield, as follows:

The Code of the City of Pittsfield, Chapter 24, SCHEDULE OF FEES be amended by:

- (1) Deleting Chapter 24.1 in its entirety and replacing it as set forth in Section I
- (2) Deleting Chapter 24. Attachment 1 in its entirety and replacing it as set forth in Section II

SECTION I

As set forth in ATTACHMENT A "Chapter 24 SCHEDULE OF FEES"

SECTION II

As set forth in ATTACHMENT B "24 Attachment 1 City of Pittsfield Required Periodic Inspections"

SECTION III

This ordinance shall take effect July 1, 2026.

Approved as to Form and Legality,

Jeffrey Grandchamp

City Solicitor

In City Council

Read and passed to be ordained

May 12, 2026

10 Yeas - 0 Nays

/s/ Earl G. Persip, III, Council President

/s/ Michele M. Benjamin, City Clerk

Approved by the Mayor

May 13, 2026

/s/Peter M. Marchetti

A true copy, attest:

Michele M. Benjamin
City Clerk

ZONING

PERMIT TYPE	CURRENT FEE	PROPOSED FEE
Permit/Service		
SITE PLAN REVIEW	\$ 200.00	\$ 75.00

Chapter 24
SCHEDULE OF FEES

§ 24-1. Schedule of Fees.

§ 24-1. Schedule of Fees.

Notwithstanding any other provisions contained in the previous chapters, there is hereby established the following Schedule of Fees:

BERKSHIRE ATHENAEUM (as approved by its Board of Trustees June 2022)		Fee
(1)	Lost library card replacement	\$2.50
(2)	Out-of-state resident (library card)	\$25
(3)	Audio headphones (per hour overdue fee)	\$1
(4)	Laptop computer (per hour overdue fee)	\$5
(5)	Museum pass (per day overdue fee)	\$1
(6)	City Solicitor service charge	\$10
(7)	Lost/returned book processing fee	\$5
(8)	Returned check fee	\$35
(9)	Black-and-white photocopy charge, per page (8 1/2 x 11; 8 1/2 x 14; 11 x 17)	\$0.10
(10)	Black-and-white photocopies (from books, files, etc.) supplied by mail (includes first five pages; \$0.25/page thereafter)	\$5
(11)	Microform copy charge, per page	\$0.10
(12)	Black-and-white copy of pages from microfilm, electronic files or vertical files supplied by mail or email (includes first five pages, \$0.25/page thereafter)	\$5
(13)	Copy of obituary supplied by mail or email (per name)	\$5
(14)	Black-and-white computer printout charge, per page on standard photocopy paper, of text or images already scanned and supplied in person	\$0.10
(15)	Black-and-white computer printout charge, on standard photocopy paper, of text or images already scanned and supplied by mail (includes first five pages, \$0.25/page thereafter)	\$5

BERKSHIRE ATHENAEUM (as approved by its Board of Trustees June 2022)		Fee
(16)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; black-and-white, standard copy paper per page	\$0.50
(17)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; black-and-white, special matte paper per page	\$1
(18)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; black-and-white, glossy or matte photographic paper per page	\$2
(19)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; color, standard copy paper per page	\$1
(20)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; color, special matte paper per page	\$2
(21)	Printout of an image already scanned or provide a copy from a book, photo, map or other source; color, glossy or matte photographic paper per page	\$3
(22)	Scanning an image or document to provide the copies noted in items (16) to (21) above, per image scanned	\$5
(23)	Digital scan of an image previously unscanned, provided on either a CD or DVD, or as an email attachment, per image scanned	\$5
(24)	Digital scan of an image previously scanned, provided on either a CD or DVD, or as an email attachment, per image scanned	\$3
(25)	Postage and handling charge to ship CD, DVD, or printed items from the inkjet printer [items (16) to (21) above] via first class or priority mail of the United States Postal Service	\$5
(26)	Fax cover sheet	\$0.25
(27)	Rental of Berkshire Athenaeum: for-profit entities	
	Auditorium	\$200
	Conference Room	\$100
(28)	Rental of Berkshire Athenaeum: nonprofit entities	
	Auditorium	\$75
	Conference Room	\$25

There will be no rental charge assessed to supervised youths and civic organizations. A "civic organization" for purposes of this section shall mean an association formed for purposes beneficial to the community as a whole or one in which the members cooperate to accomplish community goals.

Building Department		Fee
Attachment 1, Periodic Inspection Fees		
In general, a permit is required for roofing, siding, insulation and replacement windows at a charge of \$6 per \$1,000 of the signed contract value. A copy of the signed agreement as required by MGL c. 142A, § 2, shall be provided and agreed to by the Building Official prior to the issuance of any permit under this section.		
a.	Minimum permit fee	\$45
b.	Maximum permit fee	No cap
RESIDENTIAL		
(1)	New residential construction 1-2 Family Dwelling Only: per square foot (\$0.45 \$190 minimum)	
(2)	Existing residential dwelling:	
a.	Roofing, siding, insulation, window replacement and projects not specifically listed in this fee schedule: per \$1,000 of construction cost (\$45 minimum)	\$9
(3)	Existing residential construction	\$0.35
a.	Additions, alterations, repairs, decks, porches and three-season rooms; per square foot (\$45minimum)	
(4)	Residential accessory buildings and structures	
a.	Garages, barns, sheds, gazebo and pool enclosures: per square foot (\$45minimum)	\$0.30
b.	Private swimming pools	
	[1] Aboveground pool	\$60
	[2] In-ground pool	\$125
c.	Tennis courts	\$60
d.	Stoves	\$45
e.	Wood, pellet, gas, corn, coal and fireplace inserts	\$45
f.	Fences	\$45
g.	Tents	\$45
	[1] Each additional tent	\$15
(5)	Demolition	
a.	Selective demolition	\$125
b.	500 square feet or less	\$45
c.	501 square feet through 2,000 square feet	\$85
d.	2,001 square feet and over	\$175

Building Department		Fee
(6)	Mechanical permit (permit needs to be issued under this heading per 780 CMR, Massachusetts Building Code): per \$1,000 of construction cost. (\$45 minimum)	\$9
(7)	Sheet metal permit (permit needs to be issued under this heading per 780 CMR, Massachusetts Building Code): per \$1,000 of construction cost. (\$45 minimum)	\$9
(8)	Certificates	
	a. Certificate of occupancy	
	1) First dwelling or three units	\$45
	2) Each additional two units	\$ \$30
	b. Certificate of inspection	See attached schedule
	c. Certificate of approval	\$45
	d. Zoning verification	\$45
COMMERCIAL		
Plan examination fee		
A plan examination fee will be assessed when plans and specifications and/or a Chapter 34 are submitted to the Building Inspection Department for review and comment. The time required to research and prepare comments is based on the Massachusetts Building Code, the Massachusetts Architectural Access Board of Regulations and the City of Pittsfield Zoning Ordinance.		
	a. Minimum permit fee	\$190
	b. Maximum fee	\$450
(1)	New commercial building: per square foot (\$190 minimum)	\$0.45
(2)	Existing commercial buildings and structures:	
	a. Roofing, siding, insulation and window replacement: per \$1,000 of construction cost	\$9
	b. Additions, alterations, and repairs to commercial, industrial, religious, and educational buildings and structures: per square foot (\$100 minimum)	\$0.45
(3)	Accessory building and structures: per square foot (\$60 minimum)	\$0.30
(4)	Demolition	
	a. Selective demolition	\$125
	b. 500 square feet or less	\$45
	c. 501 square feet to 2,000 square feet	\$175
	d. 2,001 square feet and over	\$375
(5)	Mechanical permit: per \$1,000 of construction cost (\$35 minimum)	\$9

Building Department		Fee
(6)	Sheet metal permit: per \$1,000 of construction cost (\$35 minimum)	\$9
(7)	Certificates	
	a. Certificate of occupancy	\$45
	b. Certificate of inspection	See attached schedule
	c. Certificate of approval	\$60
	d. Zoning verification	\$45
(8)	Sign permit	
	a. Up to \$750 of cost and installation	\$100
	b. Over \$750 of cost and installation	\$250
(9)	Awning permit	\$5
NOTES:		
A.	Where work for which a permit is required by ordinance is started prior to obtaining said permit, the fees herein specified shall be doubled, but payment of such double fee shall not relieve any person from fully complying with requirements of the Building Code in the execution either of the work or from any other penalties prescribed herein.	
B.	An additional charge of \$50 will be made to this Department and must be paid for by the contractor or other person doing the work for each additional inspection resulting, in the opinion of the Building Official, from defective work caused in whole or in part by the use of improper installation or workmanship or where the job was not completed, or by improper filing of permit application, such as wrong addresses, etc.	
Plumbing Permit Installation		
(1)	Plumbing permit application	\$45
	Plus each:	
	a. Fixture	\$15
	b. Water meter	\$15
	c. Electric water heater	\$15
	d. Backflow preventer	\$15
	e. Waste or water piping	\$15
(3)	Gas permit application	
	Plus each:	
	a. Gas appliance	\$15
	b. Gas log or fireplace	\$15
	c. Decorative gas appliance	\$15
	d. Gas piping installation	\$15

Building Department		Fee
e.	Gas water heater	\$15
(4)	Additional fee for reinspections of code violations or defective workmanship	\$45
(5)	Additional fee for each partial inspection	\$45
Electrical Installation		
(1)	Residential	
a.	Fixture	\$15
b.	Maximum permit fee	No Cap
c.	Temporary service	\$45
d.	Service upgrade	\$45
e.	Miscellaneous electrical work (2 inspections)	
	1) Rough and final wiring inspection	\$90
f.	Modular home (4 inspections)	\$175
	1) Footing and ground inspection	
	2) Underground service trench inspection	
	3) Service entrance inspection	
	4) Final wiring inspection	
g.	New home or condo (5 inspections)	\$220
	1) Footing and ground inspection	
	2) Underground service trench inspection	
	3) Service entrance inspection	
	4) Rough wiring inspection	
	5) Final wiring inspection	
h.	Swimming pools	
	1) Aboveground	\$45
	2) In-ground (3 inspections)	\$130
	a. Grounding inspection	
	b. Trench inspection	
	c. Final inspection	
i.	Jacuzzi or hot tubs	\$45
j.	Oil or gas burner	\$45
k.	Fire alarm system or security system	\$45
l.	Any additional partial inspections	\$50

Building Department		Fee
m.	Reinspections for work not approved	\$50
(2)	Commercial and Industrial	
a.	Electrical permit application	
1)	Minimum permit fee	\$190
2)	Maximum permit fee	No cap
b.	New construction, additions and renovations: for each \$1,000 of electrical work cost	\$9.00
1)	2 inspections	
c.	New or upgrade service	\$100
1)	1 inspection	
d.	Fire alarm system or security system	\$60
e.	Sign	\$60
f.	Any additional partial inspection	\$60
g.	Reinspections for work not approved	\$60
NOTE: All fees will be doubled on work started prior to filing a permit application with this office.		

City Clerk		Fee
(1)	Affidavit and correction of birth, marriage, or death	\$50
	Letter of Refusal to Amend Birth, Marriage, or Death	\$15
(2)	Assignment for benefit of creditors	\$5
(3)	Business certificate for conducting business under any title but real name	\$50
(4)	Business certificate: change of residence, retirement or withdrawal from, change of	\$15
(5)	Certified/attested copies	\$8
	Charitable Solicitation Permit	\$25
(7)	Chickens	
	Application for license to keep chickens	\$25
	Annual license renewal	\$10
(8)	Conveyance of commodities: per vehicle and \$0.050 for each additional vehicle	\$1
(9)	Dog licensing fees (annual)	
a.	License for spayed or neutered dog	\$15
b.	License for unspayed or unneutered dog	\$25

	City Clerk	Fee
	c. Kennel or personal kennel license: more than 4 but fewer than 10 dogs	\$200
	d. Kennel 10 dogs	\$200
	e. Kennel or personal kennel license: more than 10 dogs	\$400
	Replacement dog tag	\$5
	f. Dangerous Dog	\$100
(10)	Examining and copying a record of manuscript pertaining to birth, marriage or death	\$5
(11)	Filing a homestead on a manufactured/mobile home	\$10
(12)	Filing listing of inventory for going-out-of-business sale, termination sale, or any designation signifying cessation of business, plus \$2 per additional page	\$25
(13)	Filing notice of intention of marriage and issuing certificate of marriage	\$35
(14)	Filing notice of intention of remarriage and issuing certificate of remarriage	\$25
(15)	Filing tax liens, writs of attachment, child support liens, and declarations of trust (MGL c. 182, § 2)	\$10
(16)	Furnishing certified copy of birth certificate	\$15
(17)	Furnishing certified copy of death certificate	\$15
(18)	Furnishing certified copy of marriage certificate	\$15
	Burial Permit	\$25
(19)	Honorary street designation application	\$50
(20)	Issuing and recording of licenses to keepers of intelligence offices	\$30
(21)	Notary public service (per attestation)	\$5
(22)	Photocopies (per page)	\$0.05
(23)	Raffle permit (new)	\$25
(24)	Raffle permit (renewal)	\$25
(25)	Recording delayed return of birth, marriage, or death	\$30
(26)	Recording of home birth	\$50
(27)	Recording order granting locations of poles, conduits, cabinets (utility cost)	\$75
(28)	Recording out-of-commonwealth birth, marriage, or death	\$50
(29)	Registration in medicine	\$30
(30)	Sale of voter or resident list	\$15
(31)	Sale of ward and precinct map	\$10

§ 24-1

PITTSFIELD CODE

§ 24-1

Resident Letter

\$8

(32)

Secondhand dealer license

\$200

City Clerk		Fee
(33)	Pawnbroker license	\$200
(34)	Licenses issued under MGL c. 148, § 13, for keeping of automobiles and storage and sale of explosive and inflammable substances:	
a.	Keeping of automobiles, for licenses for keeping in a designated building or structure	
	Not more than 5 automobiles	\$10
	More than 5 but not more than 25 automobiles	\$20
	More than 25 but not more than 50 automobiles	\$30
	More than 50 but not more than 75 automobiles	\$40
	More than 70 automobiles	\$50
b.	Crude petroleum and liquid explosives or inflammables — storage; for licenses for keeping, storage, manufacture or sale in a designated building or structure:	
	Not more than 1,000 gallons of crude petroleum or any of its products, or of any explosives or inflammables of a liquid or fluid nature, subject to the rules and regulations of the Department of Public Safety of the Commonwealth under MGL c. 148, § 9 (Ter. Ed.), as most recently amended	\$40
	More than 1,000 gallons but not more than 2,000 gallons	\$50
	More than 2,000 gallons but not more than 3,000 gallons	\$70
	More than 3,000 gallons but not more than 10,000 gallons	\$100
	More than 10,000 gallons but not more than 50,000 gallons	\$200
	More than 50,000 gallons but not more than 100,000 gallons	\$300
	More than 100,000 gallons but not more than 150,000 gallons	\$400
	More than 150,000 gallons, but not more than 200,000 gallons	\$500
	And more than 200,000 gallons	\$600
c.	Same — storage and sale; for licenses for keeping, storing, manufacturing or selling in a designated building or structure of all explosives or inflammables not referred to or covered by Subsection a or b, subject to the rules or regulations of the Department of Public Safety of the Commonwealth under MGL c. 148, § 9 (Ter. Ed.)	\$20

City Clerk	Fee
d. Fee for registration of certificate. The fees to be charged for a registration of a certificate under the provisions of MGL c. 148, § 13 (Ter. Ed.), as most recently amended, shall be 1/2 of the amount of the fee established in Subsections a, b and c hereof, for a license for like use of the designated building or structure.	

Community Development Board and Zoning Board of Appeals (Sign Board)		FEE
NOTE: Legal and abutter notice certified mailing fees to be paid by applicant		
Fees are per application		
(1) Rezoning petitions, per application		\$400
(2) Special permits		\$200
(3) Variances		\$200
(4) Site plan review		\$200
(5) Sign exceptions		\$200
(6) Community Development Board determinations 81P plans (approval not required)		\$75
Application under Subdivision Control Law		
Preliminary subdivision plan		\$100
Definitive subdivision plans (plus \$25 per lot)		\$500
Engineering review fee (plus \$200 per lot)		\$1,000
(7) Special permits for shopping centers, plazas and malls		\$1,000

Community Development Department		FEE
(1) Special event permit		\$25

FIRE DEPARTMENT		FEE
(1) Ammunition (annual)		\$35
Small arms ammunition primers (private use)		
More than 1,000 but less than 10,000		\$35
10,000 or more		\$35
Small arms ammunition primers (commercial use)		
Less than 100,000		\$35

FIRE DEPARTMENT	FEE
100,000 or more (requires an additional license issued by the City Clerk)	\$35
Small arms ammunition rim fire (private use)	
More than 10,000 but less than 30,000	\$35
30,000 or more (requires an additional license issued by the City Clerk)	\$35
Small arms ammunition center fire (private use)	
More than 10,000 but less than 50,000	\$35
50,000 or more (requires an additional license issued by the City Clerk)	\$35
Small arms ammunition shotgun (private use)	
More than 5,000 but less than 50,000	\$35
50,000 or more (requires an additional license issued by the City Clerk)	\$35
Smokeless propellants (private)	
More than 16 pounds but less than 48 pounds	\$35
48 pounds or more (requires an additional license issued by the City Clerk)	\$35
Smokeless propellants (commercial)	
Less than 100 pounds	\$35
100 pounds or more (Requires an additional license issued by the City Clerk)	\$35
(2) Blasting	\$75
(3) Bonfire	\$35
(4) Carbon monoxide detector installation with technical options	\$35
(5) Code compliance inspection (annual)	\$40
(6) Cutting and welding/hot works	\$40
(7) Dumpster (temporary/annual)	\$40
(8) Entertainment	\$40
(9) Fire alarm system/sprinkler system disable	\$35
(10) Fire hydrant (private) installation/maintenance	\$40
(11) Fireworks	\$100
(12) Flame test materials	\$40

FIRE DEPARTMENT		FEE
(13)	Flammable/combustible liquids/gases/solids (annual)	
	Class I liquid	
	Less than 10,000 gallons	\$40
	10,000 gallons or more (requires an additional license issued by the City Clerk)	\$40
	Class II liquid	
	Less than 10,000 gallons	\$40
	10,000 gallons or more (requires an additional license issued by the City Clerk)	\$40
	Class II IA liquid	
	Less than 10,000 gallons	\$40
	10,000 gallons or more (requires an additional license issued by the City Clerk)	\$40
	Class III B liquid	
	Less than 10,000 gallons	\$40
	10,000 gallons or more (requires an additional license issued by the City Clerk)	\$40
	Solids	
	Less than 100 pounds	\$40
	100 pounds or more (requires an additional license issued by the City Clerk)	\$40
	Flammable gases (within a building)	
	Less than 3,000 cubic feet	\$40
	3,000 cubic feet or more (requires an additional license issued by the City Clerk)	\$40
	Flammable gases (outside a building)	
	Less than 10,000 cubic feet	\$40
	10,000 cubic feet or more (requires an additional license issued by the City Clerk)	\$40
	Flammable or Class II combustible liquids unattended within cargo tanks, portable tanks or transfer tanks on a parcel of land	
	Less than 15,000 gallons	\$40
	15,000 gallons or more (requires an additional license issued by the City Clerk)	\$40
(15)	Gunpowder	

FIRE DEPARTMENT	FEE
Private	
Less than 5 pounds	\$35
5 pounds or more (requires an additional license issued by the City Clerk)	\$35
Commercial	
Less than 50 pounds	\$35
50 pounds or more	\$35
(14) Hazardous process (annual)	\$50
(15) Install of Vent Free Natural Gas/Propane Heater Permit	\$40
(16) Installation Carbon Monoxide Technical Options Permit	\$40
(17) Type of Permit Permit Fees	\$40
(18) Installation of Energy Storage System Permit	\$40
(19) Miscellaneous	\$35
(20) Oil burner/tank installation	\$40
(21) Paint spray booths	\$40
(22) Propane exchange or filling station (renew every 2 years)	\$40
(23) Propane fork truck (renew every 2 years)	\$40
(24) Propane installation: AST/UST	\$40
(25) Propane temporary usage/seasonal	\$40
(26) Reinspection (any permit)	\$25
(27) Rockets (storage of, annual)	\$40
(28) Salamanders/Construction Heaters (Temporary Permit)	\$40
(29) Smoke Reinspection	\$35
(30) Smoke/carbon dioxide detector inspection	
1 to 2 family	\$40
3 to 5 multifamily	\$80
6 to 12 multifamily	\$200
13 or more multifamily	\$500
(31) Sprinkler system inspection (hydro tests and flush flow)	\$100
(32) Suppression system for gas station and food trailer permit and puff test	\$40
(33) Tank removal: AST/UST	\$35
(34) Tank terminate by slurry	\$40
(35) Tar kettles/roofing torching	\$40

SCHEDULE OF FEES

(36)	Underground Tank Removal Permit	\$40
(37)	Underground storage of flammable/combustible liquid (renew every 3 years)	\$100
(38)	Unvented propane/natural gas space heaters	\$40
(39)	Use of Special Effects Permit	\$40

Board of Health	Fee
(1) Bakery	\$100
(2) Beaver permit	\$100
(3) Body art apprentice	\$150
(4) Body art establishment	\$125
(5) Body art practitioner	\$150
(6) Cabins, hotels, motels, mobile home parks, overnight camps	
0 to 49 rooms	\$75
50 to 99 rooms	\$100
100 plus rooms	\$125
(7) Catering	\$125
(8) Collect/rubbish/hauler permits	\$125
Each additional registered garbage truck per permittee	\$25
(9) Disposal works construction permit	\$100
New	\$300
Upgrade	\$250
Repair	\$150
(10) Farmers' market vendor	
Produce only	\$25
Prepared food	\$40
(11) Food retail	
0 to 49 square feet	\$50
50 to 99 square feet	\$100
100 square feet and up (plus \$4 per square foot)	\$75
(12) Hawkers and peddlers of food items	\$5
(13) Food service restaurant; seating capacity of:	
0 to 49 seats	\$125
50 to 99 seats	\$175
100 or more seats (plus \$25 per 25 seats)	\$200
(14) Food service establishment, temporary	\$100
(15) Food service plan review	\$75
(16) Frozen dessert	\$120

Board of Health		Fee
(17)	Funeral director	\$55
(18)	Indoor Ice skating rink	\$75
(19)	Massage establishment	No charge
(20)	Massage therapist	No charge
(21)	Mobile vendor	\$150
(22)	Nonprofit permit fees	\$10
(23)	Permit renewal late fee	\$25
(24)	Pool review	
	Remodel	\$100
	New	\$125
(25)	Recreation camp	
	Fewer than 100 campers	\$200
(26)	Registration of non-owner-occupied vacant and foreclosure residential properties: fee is for the first property, plus \$1 for each subsequent property	\$10
(27)	Reinspection fee (third and subsequently thereafter, each)	\$50
(28)	Residential kitchen	\$75
(29)	Septage hauler license (base fee, plus \$25 additional fee)	\$100
	Each additional registered septic truck per permittee	\$25
(30)	Septic installer's permit	\$100
(31)	Soil per test witness per hour (minimum 2 hours)	\$150
(32)	Swimming pool	\$100
	Yearly	\$200
	Seasonal	\$125
(33)	Tanning	\$125
(34)	Tobacco	\$300
(35)	Subdivision plan review	
	Preliminary review	\$125
	Definitive review	\$225
(36)	Water bottling facility	\$50
(37)	Water testing	\$50

Board of Health		Fee
(38)	Well construction	
	New	\$150
	Decommission	\$150
Licensing Board		Fee
(1)	Amusement device	\$20
(2)	Auctioneer	\$50
(3)	Auctioneer (specials)	\$50
(4)	Auto dealer Class I	\$100
(5)	Auto dealer Class II	\$50
(6)	Auto dealer Class III	\$100
(7)	Boat (passenger)	\$5
(8)	Bowling alleys, per alley	\$10
(9)	Common victualler	\$10
(10)	Entertainment	\$10
(11)	Fortune teller	\$50
(12)	Inn holder	\$10
(13)	Junk collector	\$25
(14)	Junk dealer	\$100
(15)	Lodging house	\$10
(16)	Outdoor table service area license application or renewal, with service of alcoholic beverages	\$100
(17)	Outdoor table service area license application or renewal, without service of alcoholic beverages	\$50
(18)	Pool/billiards (table)	\$25
(19)	Popcorn wagon	\$50
(20)	Taxicabs	\$10
(21)	Transient vendor	\$300
(22)	Trucks	\$10
(23)	Open-air parking lots:	
	1 to 25 vehicles	\$25
	26 to 50 vehicles	\$50
	51 to 75 vehicles	\$75

Licensing Board		Fee
	76 to 100 vehicles	\$100
	More than 100 vehicles	\$150
(24)	Change or transfer for open-air parking lot*	\$25
	*The license fee shall be prorated on a monthly basis as to any license issued after April 30 in any year, but no refund shall be allowed upon the surrender, suspension or revocation of any license. Such pro-rating shall not operate to reduce such fee below \$5.	

Maintenance Department		Fee
(1)	Facility rentals, per rental	
	Rental of school facilities: for-profit entities	
	Auditorium	\$300
	Cafeteria	\$100
	Gym	\$100
	Classroom, depending on size of group	\$75
	Rental of school facilities: non-profit entities	
	Auditorium	\$100
	Cafeteria	\$50
	Gym	\$20
	Classroom, depending on size of group	\$25 to \$45
	a. There will be no rental charge assessed to supervised youths and civic organizations. A "civic organization" for purposes of this subsection shall mean an association formed for purposes beneficial to the community as a whole or one in which the members cooperate to accomplish community goals.	
	b. There will be a charge of 1.5% per month for any overdue rental fees (after the regular thirty-day billing period), and such overdue party will not be allowed to book the use of any room until all back rentals are paid.	

Miscellaneous Fees		Fee
(1)	Bottom-anchored moorings	
	a. Moorings occupying 2,000 square feet or less of water surface	\$50
	b. Moorings occupying or delineating greater than 2,000 square feet of water surface	\$200

Motor Vehicles and Traffic		Fee
(1)	Tow-away zones	
	a. Removal or towing fee	Per 220 CMR 272
	b. Storage fees	Per MGL c. 159, § 6B
	c. Towing of vehicles involved in crimes (per tow, no storage fee)	\$75

Municipal Parking Areas		Fee
(1)	McKay Street, Lot 5, overnight resident permit parking	\$20
(2)	McKay Street, Lot 5A, permit parking (7:00 a.m. to 4:00 p.m.)	\$35
(3)	McKay Garage, rooftop, Lot 5B (7:00 a.m. to 4:00 p.m.)	\$25
(4)	McKay Garage, covered, Lot 5D (7:00 a.m. to 4:00 p.m.)	\$35
(5)	McKay Garage, covered, Lot 5C, reserved permit parking (7:00 a.m. to 4:00 p.m.)	\$70

Police Department		Fee
(1)	False alarms	
	First alarm	Free
	Second alarm	\$25
	Third alarm	\$50
	Fourth and subsequent alarms	\$100
	a. The fine shall be waived only when, in the judgment of the Chief of Police or their official designee, the burglar alarm was activated by a cause beyond one owner's control. Said waiver or denial must be in writing, signed by the Chief of Police or their designee.	
(2)	Alarm permit	\$10
(3)	Burglar alarm	No charge
(4)	Solicitor's permit (initial fee and renewal)	\$5

Public Utilities		Fee
(1)	Water (per calendar year)	
	Connection or repair permit, per connection	\$100
(2)	Sewer (per calendar year)	
	Connection or repair permit, per connection	\$100
(3)	Industrial wastewater discharge permit	\$1,000

Public Utilities		Fee
(4)	WWTP laboratory sampling and analysis, industrial pretreatment program	\$400
(5)	WWTP sampling and non-WWTP laboratory analysis, industrial pretreatment program	\$200, plus cost
(6)	Water shutoff	\$50
(7)	Water restoration	\$50

Public Services		Fee
(1)	Excavation permits	
	Point excavation permits (cuts length/width/depth all of similar dimensions)	\$100
	Linear excavation permits (cut is much longer than width/depth)	\$100 base charge*
	*Plus \$50 per 100 linear feet or part thereof	
(2)	Driveway permits	\$25
(3)	Storm drains connection or repair	\$100
(4)	Permit for parade vending	Cost*
	*Amount to defray cost of issuance and production of the permit and identification	
(5)	Sidewalk or road occupancy	
	For one day to 10 days	\$15
	For 11 days to 30 days	\$25
(6)	Newspaper vending machines (annual)	\$25

Stormwater Management		Fee
(1)	Category A, stormwater improvement projects made to an existing residential property	\$50
(2)	Category B, projects other than Category A that involve less than 3 acres of land disturbance	\$200
(3)	Category C, projects that involve 3 to 10 acres of land disturbance	\$1,000
(4)	Category D, projects that involve greater than 10 acres of land disturbance	\$2,000
(5)	Category E, resubmittals and amendments to a valid stormwater management permit application previously acted upon by the applicable authority or in the event that a resubmittal or amendment results in the project falling into a higher category: the entire fee for the higher category	1/2 of the initial submittal fee

Weights and Measures		Fee
(1)	Balancing	
	0 to 99 pounds	\$40
	100 to 999 pounds	\$80
	1,000 to 4,999 pounds	\$100
	5,000 to 9,999 pounds	\$120
	10,000 pounds and up	\$200
(2)	Weights (each)	
	Avoirdupois	\$2
	Metric	\$5
	Apothecary	\$5
	Troy	\$5
(3)	Liquid measurements	
	Oil/grease	\$5
	Gasoline	\$40
	Vehicle tank	\$80
	Vehicle tank gravity	\$30
(4)	Liquid meters bulk storage	
	Bulk meter	\$100
	Company-supplied power	\$20
	Pumps (each)	\$10
(5)	Other devices	
	Taximeter	\$40
	Odometer	\$10
	Leather	\$5
	Fabric	\$30.00
	Wire/rope/cordage	\$10
	Scanners	
	1 to 3 registers	\$100
	4 to 10 registers	\$150
	11 or more registers	\$250
(6)	Linear measurements	
	Yardsticks	\$10
	Tapes	\$10

Weights and Measures		Fee
(7)	Miscellaneous	
	Reverse vending	\$20
	Reinspection/adjustment fee (each)	\$25

Zoning		Fee
(1)	Site Plan Review	\$75

ATTACHMENT B

“24 Attachment 1 City of Pittsfield Required Periodic Inspections”

City of Pittsfield

Required Periodic Inspections Fees

Use Group	Description	More	Minimum Inspections	Maximum Certification Period	Maximum Fee Per Certification Period
AI	Assembly: theaters with fixed seats over 400 capacity	With stage and scenery or movie theater	Semiannual	1	See Note a.
AI	Assembly: theaters with fixed seats, less than 400 capacity	With stage and scenery or movie theater	Annual	1	\$100
A2nc	Assembly: nightclubs or similar uses over 400 capacity	Alcohol, low lighting, music	Semiannual	1	See Note a.
A2nc	Assembly: nightclubs or similar uses less than 400 capacity	Alcohol, low lighting, music	Annual	1	\$50
A2nc	Assembly: Facilities licensed by the Alcoholic Beverage Control Commission Over 400 capacity	Alcoholic beverages are consumed and served	Semiannual	1	See Note a
A2nc	Assembly: Facilities licensed by The Alcoholic Beverage Control Commission under 400 capacity	Alcoholic beverages are consumed and served	Annual	1	\$50
A2r	Restaurants over 400 capacity	Principal use: eating establishment	Semiannual	1	See Note a.
A2r	Restaurants less than 400 capacity	Principal use: eating establishment	Annual	1	\$50
A3	Place of assembly: recreation centers, transportation terminals, lecture halls, etc.	Over 400 occupants	Annual	1	See Note a.
A3	Place of assembly: recreation centers, transportation terminals, lecture halls, etc.	Less than 400 occupants	Annual	1	\$50
A4	Places of worship		Every 5 years	5	See Note b.
AS	Outdoor assembly	Stadiums, bleachers, etc.	Annual	1	\$50
A	Special amusement	Haunted houses and similar	Prior to issuing a certificate	1	\$50
E	Educational	Grades K through 12	Prior to issuing a certificate	1	\$50
E and 14	Day care	Day-care centers	Prior to issuing a certificate	1	\$50

PITTSFIELD CODE

Use Group	Description	More	Minimum Inspections	Maximum Certification Period	Maximum Fee Per Certification Period
I1	Group Home (One Year)	Provides custodial care but not medical care	Prior to the expiration of existing Certificate of Inspection	1	\$20/3 units + \$12/additional unit
I2	Institutional	Hospitals, nursing homes, certain day-care facilities	Prior to issuing a certificate	2	Notes c and d
I3	Institutional	Where persons are under restraint	Prior to issuing a certificate	2	Note c
I4	Adult Day Care Facilities		Prior to the expiration of existing Certificate of Inspection	2	
R1	Residential	Hotels, motels, dormitories, rooming houses	Prior to issuing a certificate	1	Notes e and g
R1	Residential special occupancy	Detoxication facilities	Prior to issuing a certificate	2	\$100
R2	Residential	Residences with three or more dwelling units	Prior to issuing a certificate	Five Years	Note f
R2	Residential special occupancy	Summer camps for children	Annual	1	Note h
R3 or R4	Group residence	Licensed by Massachusetts DMH	Annual	1	\$50
RS	Residential special occupancy	Limited group residence	Annual	1	\$ 50
	Reinspection	Charge per reinspection			\$45.00

NOTES:

General: The maximum certification period specified above is intended to provide administrative flexibility. For those buildings and structures, or parts thereof, allowing more than a one-year maximum certification period, the Building Official may determine the length of the validity of the certificate issued. For example, a building in the R2 Use Group could be issued a certificate valid for one, two, three, four or five years. The fee collected in that period could not exceed the maximum fee for the period specified in the table.

The Building Official shall determine the use group and the applicable fee for each business inspected in accordance with the requirements of the current edition of the Massachusetts State Building Code, 780 CMR Table 106. Individuals aggrieved by that decision may appeal pursuant to 780 CMR 122.0.

Per 780 CMR Table 106, Required Minimum Inspections and Certifications for Specified Used Groups, see 780 CMR 3.00 and 4.00 for complete description of use groups.

Note a. For buildings or structures, or parts thereof, in the Assembly Use Group categories, with capacities over 400, the fee to be charged for the maximum certification period of one year is \$100 for occupancy by up to 5,000 persons, plus \$15 for the accommodations for each additional 1,000 persons or fraction thereof.

Note b. For all buildings or structures, or parts thereof, in A-4 Use Group, the fee to be charged for the maximum certification period of one year is \$ \$50 for seating accommodations for up to 5,000 persons, plus \$8 for the accommodation for each additional 1,000 persons or fraction thereof.