

# PTTC FINAL REPORT

Project Title: \_\_\_\_\_ Project/Grant #: \_\_\_\_\_

Organization: \_\_\_\_\_

Grant Amount Requested: \$ \_\_\_\_\_ Grant Amount Approved: \$ \_\_\_\_\_

Total Amount of Event Expenses Claimed: \$ \_\_\_\_\_

What was your expected attendance for this event? \_\_\_\_\_

Total # of actual participants: \_\_\_\_\_

Total # of actual spectators: \_\_\_\_\_

Total # from outside Sublette County: \_\_\_\_\_

Increase \_\_\_\_\_ or Decrease \_\_\_\_\_ from last year's attendance

Where did attendees come from specifically? (Numbers from all locations) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What tracking methods were used to track attendance? \_\_\_\_\_

\_\_\_\_\_

How many room nights were used at all lodging facilities in Pinedale as a direct result of your event?

\_\_\_\_\_

What factors negatively impacted the event? \_\_\_\_\_

\_\_\_\_\_

What factors positively impacted the event? \_\_\_\_\_

\_\_\_\_\_

What changes or improvements are planned for next year? \_\_\_\_\_

\_\_\_\_\_

**\*\*Include a signed disbursement voucher, copies of each bill detailing the expense, proof of payment (cancelled check or credit card receipt), copies of print media ads (tear sheets), and the tracking method form with your Final Report.**