PLANNING AND ZONING COMMISSION REGULAR SEPTEMBER MEETING AND PUBLIC HEARING AGENDA September 12, 2023 5:30 PM

AT: Sublette County Library, Lovatt Room, Pinedale, Wyoming 82941

Virtual Meeting Details

Video call link: https://meet.google.com/<u>axx-qbeq-aui</u>

Join by Phone

<u>Call-in Number:</u> (US) +1 513-480-5324 PIN 895 453 065#

Attendees on the virtual option will be able to listen to the meeting. Efforts to give virtual attendees an opportunity to speak will be made but cannot be guaranteed.

Agenda Items:

- 1. Organizational Matters:
 - a. Approve September 12, 2023 Agenda
 - b. Approval of the August, regular meeting minutes.
- 2. Public Comment:
- 3. Public Hearing: Triangle Addition Angelovic Amendment, Preliminary Plat, Application.
 - (a) Review of Application and summary of Town Staff Report
 - (b) Commissioner Question and Answer
 - (c) Applicant Question and Answer
 - (d) Public Comment
 - (e) Recommendation to Town Council w/Regard to Preliminary Plat Application. Motion:

Second: Vote:

- 4. New Business
- 5. Old Business

7.	Board Member Comments
8.	Schedule of next Regular P&Z Meeting
	<u>Time:</u>
	Location: Town Hall 205 Entertainment Lane.
9.	Adjourn meeting. a) Time:

6. Planning and Zoning Administrators Report



1 ORGANIZATIONAL MATTERS

NOTES:	
	-
	-
	-
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	-



1-a

Item: Accept/Amend Agenda		
Action:		
Presenter: Chairman Wells		
Information:		
Issue:		
Supporting Information:		
Recommendation:		

Planning and Zoning Minutes

Monday August 07, 2023 12:00 PM

Meeting hosted virtually.

Video call link: https://meet.google.com/ehm-pbjj-ccj

Call-in Number: (US) +1 515-446-8172

PIN: 383 674 291#

Attendance: Commission Members: Ryan Wells, Judi Boyce, Michael Lutz, Adam Herron.

Other: Chad Mitchell Town Planning and Zoning Administrator.

Public: None

Commissioner Wells presided over and called the meeting to order 12:01 p.m.

1. Organizational Matters

1.a. Approve regular August 07, 2023 Planning and Zoning Board Meeting Agenda:

Councilwoman Boyce moved to approve the July 27, 2023 Planning and Zoning agenda with Commissioner Lutz seconding the motion. Motion Passed 4-0

1.b. Approval of the July 27, 2023 Planning and Zoning board Regular meeting minutes:

Commissioner Boyce moved to approve the July 27, 2023 Planning and Zoning meeting minutes, with two minor changes. Commissioner Lutz Seconded the motion. Motion Passed 4-0.

2. Public Comment

No public comment

3. New Business

Angelovic minor subdivision application.

4. Old Business

No Old business to discuss.

5. Planning and Zoning Administrator's Report

Commission had no questions or concerns with P and Z Report.

6. Chairman Comments

No comments were received in Chairman Comments.

7. Board Member Comments

No comments were received in Board Member Comments.

8. Schedule of next Regular P&Z Meeting

Council Members briefly discussed the meeting time and agreed to schedule the next meeting and public hearing for Tuesday September 12, 2023 at 5:30PM Location TBD. Later Commissioner Boyce confirmed the Lovatt room was available for the Public Hearing.

Meeting Adjourned at 12:17 PM	
Ryan Wells Planning and Zoning, Chairman	Adam Herron Planning and Zoning, Secretary



1-b

Item: Approve the minutes of the August 7, 2023 regular Planning and Zoning Commission Meeting

Action: Approve/Disapprove/Amend
Presenter: Chairman Wells
Information:
Issue:
Supporting Information: Attached
Recommendation:



2 Public Comment

NOTES:			



CERTIFICATE OF SURVEYOR

STATE OF WYOMING

COUNTY OF SUBLETTE)

I, MICHAEL T. JACKSON OF PINEDALE, WYOMING, HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY PERFORMED UNDER MY DIRECTION BY JON K. HITTLE DURING NOVEMBER, 2021 AND FROM RECORDS AVAILABLE IN THE OFFICE OF THE CLERK OF SUBLETTE COUNTY, WYOMING: AND THAT THIS PLAT CORRECTLY REPRESENTS PARCELS OF LAND LOCATED IN GLO LOT 3, SECTION 3, T.33N., R.109W., 6TH P.M., SUBLETTE COUNTY, WYOMING BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

LOT THREE A (3A) OF THE DUNNING AMENDMENT OF LOT 3, BLOCK 5 OF THE TRIANGLE ADDITION TO THE TOWN OF PINEDALE, SUBLETTE COUNTY, WYOMING AS SET OUT ON THAT PLAT RECORDED IN THE OFFICE OF THE CLERK OF SUBLETTE COUNTY ON OCTOBER 7, 1997 IN BOOK 67 OF MISCELLANEOUS RECORDS ON PAGE 493

LOT FOUR (4), LOT FIVE (5) AND THAT PORTION OF LOT SIX (6) THAT LIES SOUTH AND WEST OF THE CENTERLINE OF THE LEE DITCH, BLOCK FIVE (5) OF THE TRIANGLE ADDITION TO THE TOWN OF PINEDALE, SUBLETTE COUNTY, WYOMING AS SET OUT ON THAT PLAT MAP RECORDED IN SAID OFFICE OF THE CLERK ON SEPTEMBER 30, 1935 IN BOOK 3 OF MISCELLANEOUS RECORDS ON PAGE 292;

COMBINED, LOTS 18 AND 19 CONTAIN 47,750 SQUARE FEET, MORE OR LESS; AND THAT THE ORIGINAL DEED OF SAID LOT 3A, WHICH INCLUDES THE PROPERTY DESCRIBED ON THIS PLAT, IS RECORDED IN SAID OFFICE OF THE CLERK IN BOOK 307 OF MIXED RECORDS PAGE 673; AND THAT THE ORIGINAL DEED OF SAID LOTS 4, 5 AND 6 (PT), WHICH INCLUDES THE PROPERTY DESCRIBED ON THIS PLAT, IS RECORDED IN THE OFFICE OF THE CLERK OF SUBLETTE COUNTY, WYOMING IN BOOK 113 OF MISC., PAGE 15; AND THAT ALL POINTS AND CORNERS ARE MONUMENTED AS SHOWN HEREON.

MICHAEL T. JACKSON WYOMING PELS 13594

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MICHAEL T. JACKSON,

THIS ______, 2023.

WITNESS MY HAND AND OFFICIAL SEAL:

MY COMMISSION EXPIRES:

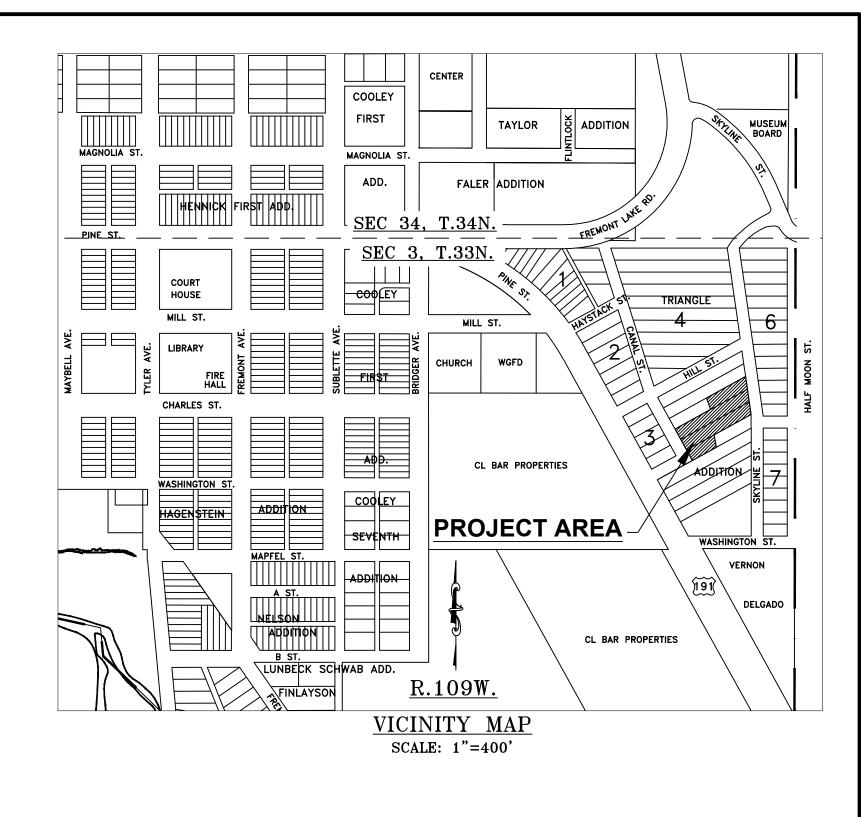


- 1. ALL DISTANCES AND BEARINGS ARE MEASURED UNLESS NOTED OTHERWISE.
- 2. THE TRIANGLE ADDITION IS ZONED R-2A, NO CHANGE IN ZONING IS PROPOSED.
- 3. WYOMING LAW DOES NOT RECOGNIZE ANY RIPARIAN RIGHTS TO THE CONTINUED NATURAL FLOW OF A STREAM OR RIVER FOR PERSONS LIVING ONT EH BANKS OF A STREAM OR RIVER. THE SELLER DOES NOT WARRANT TO PURCHASER THAT THE PURCHASER SHALL HAVE ANY RIGHTS TO THE NATURAL FLOW OF ANY STREAM OR RIVER WITHIN OR ADJACENT TO THE
- 4. THE SURFACE ESTATE OF THE LAND TO BE SUBDIVIDED IS SUBJECT TO FULL AND EFFECTIVE DEVELOPMENT OF THE MINERAL
- 5. THE SOIL CHARACTERISTICS OF THE PROPERTY CONSIST OF TOPSOIL UNDERLAIN BY SANDY GRAVELS.
- 6. DRAINAGE AND RUNOFF TO FOLLOW EXISTING TOWN OF PINEDALE STREET GRADES.
- 7. CANAL STREET AND SKYLINE STREET ARE EXISTING STREETS MAINTAINED BY THE TOWN OF PINEDALE.
- 8. TOWN OF PINEDALE SEWER AND WATER FACILITIES ARE TO BE USED. LOT 18 AND 19 ARE SERVED BY EXISTING SEWER AND WATER CONNECTIONS.
- 9. ALL FUTURE UTILITIES/HOOKUPS TO BE UNDERGROUND, AT THE LOT DEVELOPER'S EXPENSE, AND EACH LOT DEVELOPER WILL BE RESPONSIBLE FOR ANY STREET REPAIRS REQUIRED DUE TO UTILITY INSTALLATIONS.
- 10. THERE ARE NO RESTRICTIVE COVENANTS OF RECORD.
- 11. ANY FURTHER DIVISION OF EITHER CREATED PARCEL WILL REQUIRE FULL COMPLIANCE WITH THE EXISTING TOWN OF PINEDALE SUBDIVISION REQUIREMENTS.
- 12. THE GRANT OF EASEMENT TO THE PINE CREEK DITCH ASSOCIATION, INC., AS STATED UNDER THE CERTIFICATE OF OWNERS, AND AS SHOWN ON LOT 18 AND LOT 19, SHALL NOT BE CONSTRUED AS A LIMITATION OF ANY OTHER RIGHTS WHICH SAID DITCH

13. OWNER / DEVELOPER: AJ ANGELOVIC JENNIFER ALLEN WILLIAM SEAN HALLIGAN 610 MASSACHUSETTS AVE 1204 MCKINLEY AVE ROCK SPRINGS, WY 82901 ROCK SPRINGS, WY 82901 PINEDALE, WY 82941-0687

RIO VERDE ENGINEERING P.O. BOX 642 PINEDALE, WY 82941-0642

<u>LEGEND</u> SET 2 1/2" ALCAP STAMPED ON \(\frac{5}{8} \) x24" REBAR STAMPED "RIO VERDE ENGR PELS 13594" FOUND 2 1/2" ALCAP STAMPED PELS 13594 SET IN PREVIOUS SURVEY FOUND 2 1/2" ALCAP STAMPED PELS 6410 FOUND REBAR FOUND 2" ALCAP STAMPED LS 4274 FOUND 1 1/2" ALCAP STAMPED LS 3054 POINT CALCULATED - NOT FOUND OR SET — - - — BUILDING SETBACK LINE — · · — LEE DITCH EASEMENT LINE LOT LINE TO BE ABANDONED ——W—— TOWN OF PINEDALE WATERLINE —— S —— TOWN OF PINEDALE SEWERLINE RECORD; ALL OTHER BEARINGS AND DISTANCES MEASURED TOWN OF PINEDALE FIRE HYDRANT TOWN OF PINEDALE SEWER MANHOLE



AT THE INITIAL BASE STATION LOCATED IN THE SE/4SW/4 OF SECTION 33, T.34N., R.109W., 6TH P.M., SUBLETTE COUNTY, WYOMING

SCALE: 1 INCH = 40 FEET

BASIS OF BEARING GEODETIC NORTH AS DETERMINED BY GPS MEASUREMENT

CERTIFICATE OF OWNER

WITNESS MY HAND AND OFFICIAL SEAL:

MY COMMISSION EXPIRES: ______NOTARY PUBLIC

KNOW ALL BY THESE PRESENTS: THAT AJ ANGELOVIC, JENNIFER ALLEN AND WILLIAM SEAN HALLIGAN. DO HEREBY CERTIFY THAT THEY ARE THE OWNERS OF ALL LANDS DEPICTED ON THIS PLAT TO BE KNOWN AS THE ANGELOVIC TRIANGLE ADDITION TO THE TOWN OF PINEDALE, WYOMING; SAID LANDS BEING PART OF GLO LOT 3, SECTION 3. T.33N., R.109W., 6TH P.M., SUBLETTE COUNTY, WYOMING: AND THAT SAID LANDS ARE MORE PARTICULARLY DESCRIBED. UNDER THE CERTIFICATE OF SURVEYOR: AND THAT ACCESS WILL BE FROM CANAL STREET INTO LOT 18. AND FROM SKYLINE LOT 19, AS SHOWN HEREON; AND THAT THE DEVELOPMENT OF WHICH AS IT APPEARS ON THIS PLAT IS WITH THE AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS; AND THAT THE ADDITION; AND LOT 4, LOT 5, AND THAT PORTION OF LOT 6 THAT LIES SOUTH AND WEST OF THE CENTERLINE OF THE LEE DITCH, BLOCK 5 OF THE TRIANGLE ADDITION TO THE TOWN OF PINEDALE, WYOMING; SAID VACATION BEING IN ACCORDANCE WITH SS 34-12-108 WYOMING STATUTES 2021, AS AMENDED, AND RESPECTFULLY REQUEST THE CLERK OF SUBLETTE COUNTY TO SO MARK SAID PLAT IN ACCORDANCE WITH **SS 34-12-110**;

AND THAT AJ ANGELOVIC, JENNIFER ALLEN, AND WILLIAM SEAN HALLIGAN DO HEREBY CONVEY AN EASEMENT TO THE PINE CREEK DITCH ASSOCIATION, INC. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A 100 FOOT WIDE EASEMENT, BEING 50 FEET ON EACH SIDE WHEN MEASURED AT RIGHT ANGLES TO THE LEE DITCH CENTERLINE (AKA PINE CREEK CANAL NO. 1); THE EASEMENT SIDELINES OF WHICH BEING PROLONGED OR SHORTENED TO INTERSECT THE NORTHERLY AND SOUTHERLY BOUNDARY LINES OF SAID LOT 18 AND LOT 19; SAID EASEMENT BEING FOR MAINTENANCE AND WATER CONVEYANCE PURPOSES:

AND THAT THE CREATED LOTS 18 AND 19 OF THE ANGELOVIC AMENDMENT, BLOCK 5, OF THE TRIANGLE ADDITION ARE SUBJECT TO RESERVATIONS AND RESTRICTIONS CONTAINED IN THE UNITED STATES PATENTS OR OF RECORD. TO EASEMENTS AND RIGHTS-OF-WAY OF RECORD OR IN USE AND TO PRIOR MINERAL RESERVATIONS OF RECORD;

AJ ANGELOVIC JENNIFER ALLEN WILLIAM SEAN HALLIGAN THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY AJ ANGELOVIC, THIS DAY OF WITNESS MY HAND AND OFFICIAL SEAL: MY COMMISSION EXPIRES: NOTARY PUBLIC THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY JENNIFER ALLEN, THIS _____ DAY OF WITNESS MY HAND AND OFFICIAL SEAL: NOTARY PUBLIC THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY WILLIAM SEAN HALLIGAN, THIS

CERTIFICATE OF ACCEPTANCE

PURSUANT TO SS 34-12-102 TO 34-12-103, WYOMING STATUTES, 2021, AS AMENDED, AND THE TOWN OF PINEDALE MUNICIPAL CODE, THE FOREGOING PLAT OF THE ANGELOVIC AMENDMENT, TRIANGLE ADDITION WAS APPROVED AND ACCEPTED AT THE REGULAR MEETING OF THE TOWN COUNCIL OF PINEDALE, WYOMING ON THE _____DAY OF__

TOWN COUNCIL PINEDALE, WYOMING

MATT MURDOCK, MAYOR

AMY STURMAN, TOWN CLERK

CERTIFICATE OF TOWN CLERK

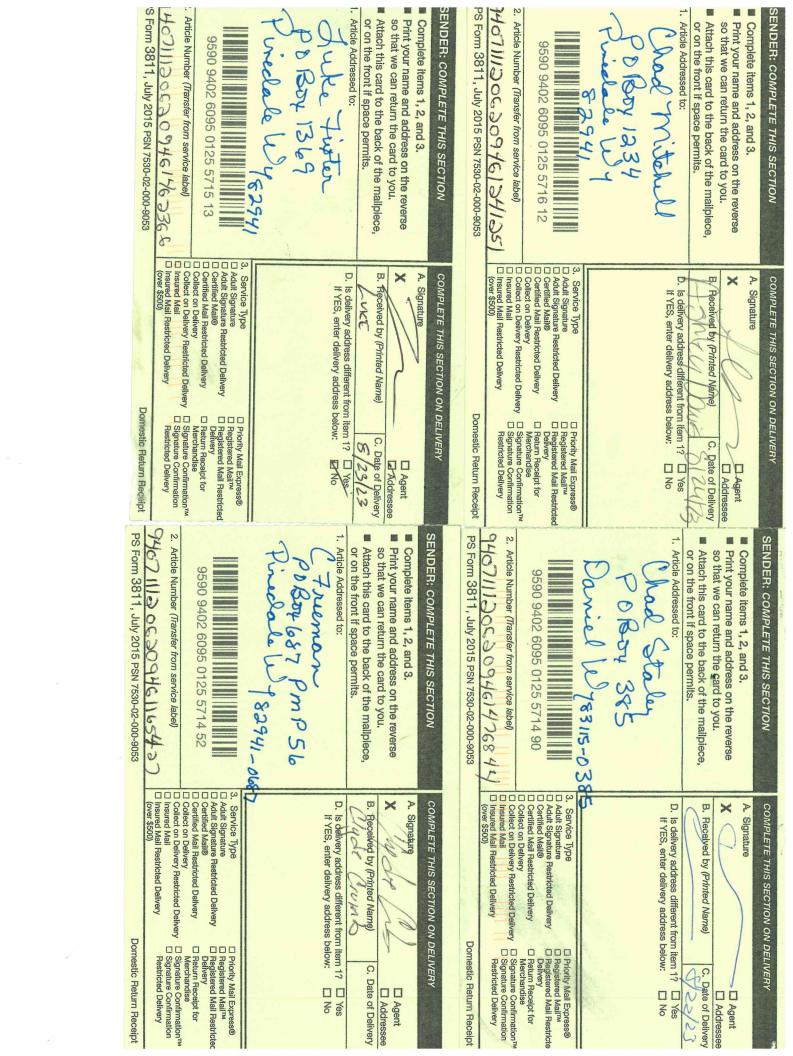
I, AMY STURMAN, HEREBY CERTIFY THAT ALL FEES, TAXES, AND ASSESSMENTS HAVE BEEN PAID ON LOTS 18 AND 19, FORMERLY KNOWN AS LOT3A, BLOCK 5, DUNNING AMENDMENT TO THE TRIANGLE ADDITION AND FORMERLY KNOWN AS LOT 4, 5 AND 6 (PT), BLOCK 5, TRIANGLE ADDITION TO THE TOWN OF PINEDALE, WYOMING.

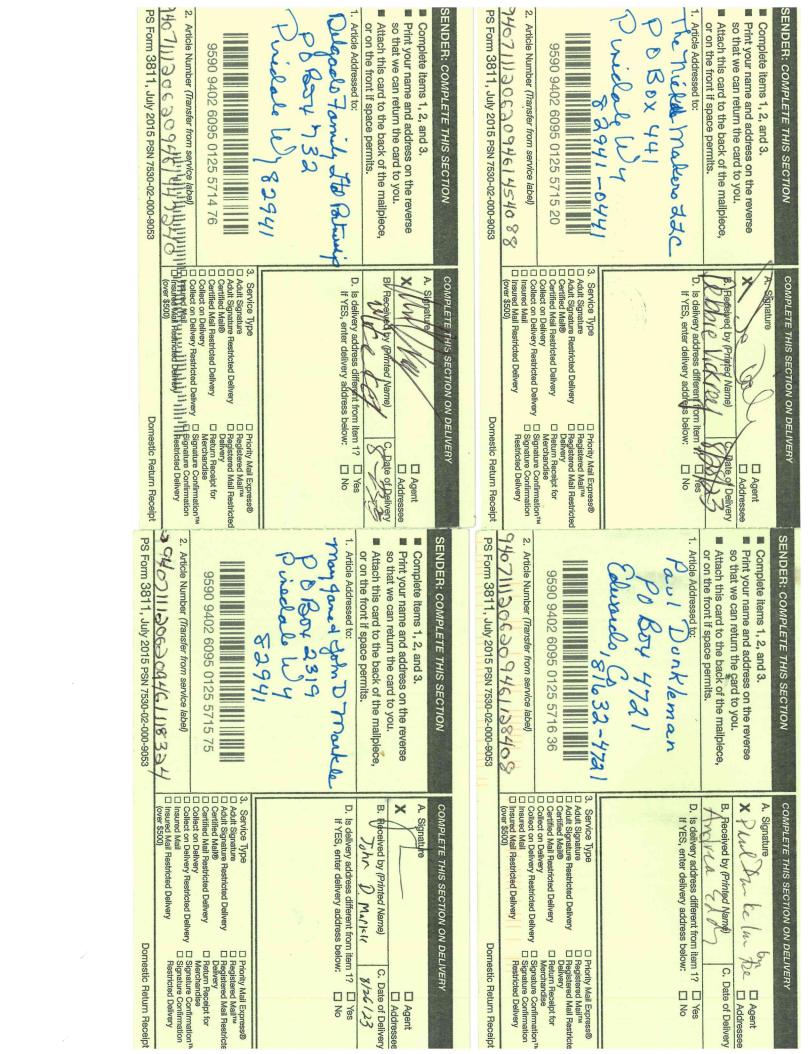
AMY STURMAN, TOWN CLERK

<u>-PRELIMINARY PLAT-</u> TRIANGLE ADDITION ANGELOVIC AMENDMENT

THE VACATION OF LOTS 3A, 4, 5 & 6(PT), THE CREATION OF LOTS 18 & 19, BLOCK 5, TRIANGLE ADDITION TO THE TOWN OF PINEDALE,

LOCATED IN LOT 3, SECTION 3, T.33N., R.109W., 6th P.M., SUBLETTE COUNTY, WYOMING





	SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
	 Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. 1. Article Addressed to: 558 Canal JJC PD Boy 2460 Puedale Wy82941 	A. Signature X
C	2. Article Number (Transfer from service label)	3. Service Type □ Adult Signature □ Adult Signature Restricted Delivery □ Certified Mail Restricted Delivery □ Collect on Delivery Restricted Delivery □ Collect on Delivery Restricted Delivery □ Insured Mail □ Insured Mail Restricted Delivery (over \$500) □ Priority Mail Express® □ Registered Mail™ □ Registered Mail™ □ Return Receipt for Merchandise □ Signature Confirmation™ □ Signature Confirmation Restricted Delivery
	7530-02-000-9053	Domestic Return Receipt

135 S Canal St

Pinedale Wyoming

Lot Division

Jennifer Allen, A J Angelovic owners

Hello Neighbors,

The owners of 135 S Canal St are notifying you to let you know their intentions of a lot split. The neighbor on Skyline St has a desire to obtain the top portion of the lot. Due to the property being split by the irrigation canal, the top portion is basically unusable in it's current configuration. The town of Pinedale has indicated that the only way that this can be split is to be merged with Mr. Halligans lot. Both the Owners of the property and Mr. Halligan would like to make this possible. There has been survey/engineering work completed to the satisfaction of the Town of Pinedale. Attached is a copy of the survey showing split and renaming of the lots.

This will be put before the planning and zoning committee in the September 12, 2023 meeting.

Sincerely

Kristy D Jones

Agent

Western Winds Property Brokers LLC

27 ½ E Pine St

Pinedale Wyoming 82941



3 Public Hearing

RECOMENDATION TO TOWN COUNCIL:			



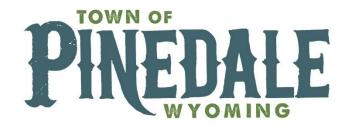
New Buisness

NOTES:		



5 OLD BUSINESS

NOTES:				



Planning and Zoning Report –August 2023

Primary efforts in the past month have been focused on the following items.

- 1. Union Wireless Finished Zone 8 of Fiber installation (Southwestern End of Town) Began Zone 7 (Still Southwestern Corner of Town)
- 2. Crosswinds Lot Division First Amendment Subdivision Application. Approved
- 3. Sketch Plan Review submitted for Redstone Properties Proposed Country Club Commercial South Addition
- 4. Preliminary Plate Simple Lot Division Application submitted for Triangle Addition Angelovic Amendment Public Hearing to be held on September 12, 2023
- 5. Completed Chip Seal and Fog Coat of Streets will complete Parking Lots first week of September.
- 6. Issued New Building Permits
 - Shane Wilson New Single Family Residence 1665 Alden Ave. Split Diamond
 - Kimberly Miller Placement of 5th of 7 Allowable Tiny Homes on Grandfathered Mobile Home Park Along B st.
 - Shane Wilson New Single Family Residence 830 McCoy Dr. Split Diamond
- 7. Issued Various other permits Water and Sewer, Shed, Fence, Sign, Short Term Rental and ROW Excavation Permits.

Respectfully,

Chad Mitchell

Pinedale Planning and Zoning Administrator



6 P&Z REPORT

NOTES:			



BOARD MEMBER COMMENTS

NOTES:			



SCHEDULE OF NEXT REGULAR PLANNING AND ZONING MEETING

TIME:			
LOCATION:			