

RESOLUTION 2024-02

A RESOLUTION SETTING RATES AND FEES FOR USE OF THE AIRPORT, RALPH WENZ FIELD, FOR THE TOWN OF PINEDALE.

WHEREAS, the Town of Pinedale has the authority to set permit fees by resolution; and,

WHEREAS, the Town of Pinedale now desires to do so;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
TOWN OF PINEDALE THAT THE RATES AND FEES SET OUT BELOW ARE
HEREBY ADOPTED.**

All fees effective February 12, 2024.

GENERAL REQUIREMENTS

Unless otherwise expressly specified in a written agreement, lease or license between the Town of Pinedale and an Operator or any other Person affected by these fees and charges (collectively and for convenience, an “Operator”), the following terms and conditions shall apply to all operations at the Airport:

Effective Date, Authority and Amendment

This Resolution shall be effective February 12, 2024, and shall supersede all previous schedules of fees and charges promulgated by the Town of Pinedale and shall remain in effect until modified by the Town of Pinedale. This Resolution is promulgated pursuant to the Town of Pinedale’s regulatory authority under Wyoming Statute §10-5-101, et seq., 16 U.S.C. §7d, the Interior Agreement, and in accordance with federal aviation law (49 U.S.C. § 40116(e)(2), 49 U.S.C. 47107(a)(1)(2)(13), 49 U.S.C. 47129 and 14 CFR Part 302, Subpart F) and FAA regulations, rules, directives, and policy statements pertaining to the implementation, modification, and enforcement of airport fees and charges. The Town of Pinedale may amend this Resolution at any time, including altering the fee structure or approving additional fees, with or without notice or input from Operators.

Intent to Review Annually

The Town of Pinedale is committed to fairness and openness in its policies. To maintain financial stability, consistency, and currency of all fees and charges, it is the intent of the Town of Pinedale to review this Resolution on an annual basis. The review may include, but not be limited to, a comparison of the operating revenues and expenses allocated for each Airport cost center (which may be modified from time to time) for prior fiscal years, market comparisons of rates and charges of other similar airports, and the mission, goals, and objectives of the Town of Pinedale.

Airport Damage

Operators (including, but not limited to, the drivers and registered owners of motor vehicles using the public parking areas of the Airport) shall be liable for any damage to the Airport caused by the Operator involved, and/or its members, officers, partners, agents, employees, representatives, contractors, subcontractors, customers, guests, invitees, or other parties acting under its direction and control, ordinary wear and tear excepted. All repairs shall be made by Town of Pinedale Staff at the responsible party's expense. In the event of an incident that results in significant damage requiring repairs or expenditure of funds, Staff shall prepare an incident report including details of the incident, contact information, and insurance information.

Prevailing Terms

Should there be any inconsistency between the terms of this Resolution and any other agreement, lease or license entered into between the Town of Pinedale and an Operator, the terms of the written agreement, lease or license entered into between the Town of Pinedale and such Operator shall prevail.

Other Fees and Charges

The omission to list in this Resolution a fee or charge, for any class of tenant, concessionaire or operator, or for any activity, does not prevent the Town of Pinedale from charging other or additional fees or charges to any person for uses, activities or services not expressly listed in this Resolution, whether or not such additional fee or charge is imposed through agreement, license, lease or otherwise.

Fee Modification

Town of Pinedale designated personnel shall have the discretion to modify fees, to the extent that is necessary to meet market conditions, unusual circumstances, and to match verified contract fueling pricing for commercial or military operators. Town of Pinedale designated personnel understand that any such modification of fees established within this resolution must be disclosed to the Pinedale Town Council no later than the following business day in a subsequent report. In no instance shall a fee be established that fails to yield a positive return.

FEEES AND CHARGES TO AIRCRAFT OPERATORS

Unless otherwise expressly specified in a written agreement between the Town of Pinedale and an Operator, the following terms and conditions shall apply to all aircraft operations at the Airport.

Landing Fees

A landing fee will be charged for landings by all non-based aircraft, including Ferry Flights, and unscheduled landings of aircraft originating from another airport and diverted to Ralph Wenz Field due to weather, mechanical, or any other reason. Aircraft of 12,500 pounds or less maximum certified take-off weight are exempt from paying landing fees at Ralph Wenz Field. The Town of Pinedale finds that based aircraft pay other fees and charges in support of the airport, such as hangar and tie-down fees and that excluding them from payment of landing fees is therefore fair, reasonable and justified. Military aircraft shall pay a landing fee only when appropriate under FAA Sponsor Assurance #27.

Definitions of Charges

Courtesy Car: Free use of airport car. Any use of the courtesy car over 2 hours will incur a fee per “Fixed Based Operation” schedule below.

Facility Fees: a charge that encompasses the use of all airport facilities including but not limited to the FBO building and all amenities such as conference room, pilot lounge, bathroom, kitchen, courtesy car, wireless internet and any other use of the facilities.

Overnight Parking: any aircraft operating commercially or over 12,500 lbs gross weight parked on the ramp for the duration of the night or 12 hours or more, is subject to this fee.

§ Chapter 10 Airport		
Billboards	Negotiated by the Airport Board	
Camping without an RV	Per day	\$10
Camping with an RV (Aircraft Support Only)	Per day	\$20
Fuel Flow Fees not dispensed by the FBO	Per gallon	\$0.25
Hangar Land Lease	Per Square Foot	\$0.1804
Landing Fees-(Based Aircraft Excluded) No Fee under 12,500 lbs gross wt All Part 135 operators shall pay this fee regardless of gross wt	Per Landing, per 1,000 lbs gross wt	\$3
Landing Fees-Helicopter (Based Aircraft Excluded)	Per Landing, \$40 max per day	\$20
Landside Vehicle Parking (Approved lot, first week free)	Per week, not pro-ratable	\$10
Overnight Parking Fee-over 12,500 lbs gross wt (No fee for under 12,500 gross)	Jet, Turboprop Aircraft & Helicopters & Commercial Operators, under 50’ L, per night	\$60
Overnight Parking Fee-over 12,500 lbs gross wt	Jet, Turboprop Aircraft & Helicopters & Commercial Operators, 51-100’ L, per night	\$90
Overnight Parking Fee-over 12,500 lbs gross wt	Jet, Turboprop Aircraft & Helicopters & Commercial Operators, over 101’ L, per night	\$150
Rental House	Per month	\$2,000

Fixed Base Operator Fees		
Courtesy Car	First 2 Hours	\$0
	Fee for use over 2 hours	\$100
	Each additional hour, or portion thereof	\$50
	Part 135 Overnight, if available	\$0
De-icing Type 1	Per gallon, 10 gallon minimum	\$30
	Per hour, staff time 1 hr minimum	\$75
Anti-ice Type 4	Per Gallon, 5 gallon minimum	\$35

Exterior Aircraft Cleaning Self-serve Pressure Washer Rental	Per service	\$20
Facility Fee (waived with min. 75-gallon fuel purchase)	Per Aircraft, per day	\$100
GPU Service	Per Start	\$100
Lavatory Service	Per Service	\$100
Potable Water	Per Service	\$100
Retail Items	Per Item	Cost + 50%
Staff Call-out	Per hour per person, 2 hr minimum Each hour over 2 hours	\$100 \$75

Hangar Use Fees			
Aircraft Type	Lease Cost (\$/sf)		
	Daily	Weekly	Monthly
Single Engine Piston	\$ 0.05	\$ 0.20	\$ 0.60
Multi Engine Piston	\$ 0.07	\$ 0.29	\$ 0.88
Singe Engine Turbine	\$ 0.12	\$ 0.47	\$ 1.40
Multi Engine Turbine	\$ 0.17	\$ 0.67	\$ 2.00
Helicopter	\$ 0.12	\$ 0.48	\$ 1.45
Size Calculations:			
- Fixed Wing Length x Width (full wing span)			
- Helicopter (Rotor Area)			
Other			
Based Aircraft Single Engine GA	Lease Cost (\$/sf) per Quarter		\$0.69
SASO Operator Lease	Monthly		Negotiated
<i>Any hangar space lease term of longer than one month may be negotiated by the Town of Pinedale.</i>			

Fuel Rates		
Into Plane Rate - JET A Full-Service Retail	Per gallon	\$2.40 ±15%
Into Plane Rate - JET A Full-Service Contract	Per gallon	\$2.20 ±15%
Large Part 135 Charter Operators As Approved by Town Council Jet A Contract Fuel (Per Gallon)	Per Gallon	\$1.30
Membership Organizations As Approved by Town Council	Negotiated	Negotiated
Into Plane Rate - 100LL Self-Serve	Per gallon	\$1.01 ±15%
Into Plane Rate - 100LL Assisted Self Service	Per gallon	\$1.50 ±15%
Jet A w/Additive	Additional Cost Per Gallon	\$0.05

Bulk Fuel Discounts		
Jet A Bulk Fuel Purchase Discount Per Gallon <i>Bulk Discounts only apply to Into Plane Rate – Jet A Full-Service, Retail and Contract</i>	301-600 Gallons	\$0.30
	601-1000 Gallons	\$0.50
	1001+ Gallons	\$0.70
100 LL	Based Aircraft, per gallon	\$0.10
100 LL	Cash or pre-paid cash card, per gallon (This discount may be offered if cash cards are available)	\$0.10
Overnight Parking – Jet Aircraft	Free 2 nights parking with 300-gallon fuel purchase	

PASSED, APPROVED AND ADOPTED THIS 12TH DAY OF FEBRUARY, 2024.

ATTEST:



MW Murdock
Matt Murdock, Mayor

Amy Sturman
Amy Sturman, Clerk