

**PINEDALE PARK AND TREE BOARD  
MEETING AGENDA  
April 10, 2024  
5:15 PM**

**AT: Pinedale Town Hall, Pinedale, Wyoming**

- Emily Lucas (Chair)\*    Peggy Weber (Vice Chair)\*  
 Jessup Wyman (Secretary)\*    Dean Loftus\*

*\*Designates Voting Member*

**Agenda Items:**

1. Organizational Matters
  - a. Review, finalize, and approve February minutes.
2. Public Comments
3. New Business
  - a. Projects
    - i. Arbor Day Discussion- May 30, 2024
    - ii. Tree plantings and volunteer work
4. Old Business
  - a. Project Updates
    - i. 2024 Community Forestry Partnership Cost-Share Grant- Community Tree Planting update
5. Park Manager's Report
6. Chairman's Comments
7. Board Member Comments
8. Set date and time for the next Park and Tree meeting
9. Adjourn meeting.

**PINEDALE PARK AND TREE BOARD  
MEETING MINUTES  
February 15, 2024  
5:15 PM**

**AT: Pinedale Town Hall, Pinedale, Wyoming**

Emily Lucas (Chair)\*  Peggy Weber (Vice Chair)\*

Jessup Wyman (Secretary)\*  Scott Kosiba\*

*\*Designates Voting Member*

**Agenda Items:**

1. Organizational Matters

***The meeting was called to order at 5:20 pm. Attendance of meeting- Scott Kosiba, Peggy Weber, Jessup Wyman, Emily Lucas, Nate Wilson (Asst. State Forester), and Emily Leniger (TOP).***

a. Review, finalize, and approve January minutes.

***Motion to approve January minutes made by Scott Kosiba seconded by Jessup Wyman. Passes 3/0.***

2. Public Comments

***No public present.***

3. New Business

a. Project Updates

i. White Satin moth information session- Nate Wilson (Assistant District Forester)

***Nate Wilson explained what the white satin moth is and how it is affecting the town and surrounding areas. Nate Wilson and Julie Kraft (Weed and Pest) are working on the beginning stages of managing the moths and how to get the public involved and informed as well. There will be a public meeting held in May. Nate is going to be in touch about when that will be. Emily Leniger is going to keep the Board informed on any information regarding the white satin moths.***

ii. 2024 Community Forestry Partnership Cost-Share Grant- Community Tree Planting

***Good discussion was had regarding the Tree Planting grant. The Board came up with a couple of different tree types and how they will create a more diverse tree canopy in Pinedale. Emily Leniger is going to prepare and present the proposed grant to the Town Council at the February 26, 2024, meeting and will submit it to the Forestry Division upon council approval.***

iii. Bloomfield Subdivision- Park/ Green space discussion

***Discussion was had about the importance of parks/ green spaces in the proposed Bloomfield Subdivision. Emily Leniger is going to talk with Abram Pierce and Chad Mitchell about which areas will be designated for parks and areas the public has access to. Emily will keep the Board informed of what she finds out.***

4. Old Business

a. Project Updates

5. Park Manager's Report

6. Chairman's Comments
7. Board Member Comments  
***Councilman Scott Kosiba announced that this may be his last Park and Tree Board meeting. He will be trading spots with Councilman Dean Loftus, who is on the Airport Board. As of March, Councilman Dean Loftus will be the Park and Tree Board's newest voting member.***
8. Set date and time for the next Park and Tree meeting  
***Wednesday, March 13, 2024, at 5:15 pm.***
9. Adjourn meeting.  
***Motion to adjourn at 6:11 pm made by Peggy Weber seconded by Jessup Wyman.***



# Wyoming State Forestry Division

Office of State Lands and Investments



Wyoming State Forestry Division  
5500 Bishop Blvd.  
Cheyenne, WY 82002

Mark Gordon  
Governor

Jenifer Scoggin  
Director

Kelly Norris  
State Forester

04/02/2024

Emily Leniger  
Town of Pinedale  
P.O. Box 709  
Pinedale, WY 82941

Dear Emily,

Thank you for your interest in the 2024 Community Forestry grants. All applications submitted this year were carefully reviewed and scored.

I am pleased to announce that your grant application for the **Leaves of Diversity** tree planting proposal has been approved for full funding. You will receive \$5,000.00 of Community Forestry cost-share funds upon completion of your project.

These are federal funds and we are required to comply with requirements regarding the use of federal funds. **Attached is a copy of the sub-recipient agreement form that must be signed and returned to me before I can send a final award letter and request for payment form to you. Please sign and return to me as soon as possible.** This is a standard agreement that is required for all Community Forestry grants. When we receive the signed form I will return a signed copy to you with our final grant award letter and request for payment form to be submitted upon completion of your project.

Some additional information that you may need for accounting purposes is: The funds originated from the USDA Forest Service, State and Private Forestry Program. The federal Assistance Listing (formerly the Catalog of Federal Domestic Assistance-CFDA) number and name are 10.664, Cooperative Forestry Assistance.

If you would like additional information or have any questions please give me a call at (307)777-3626. We are pleased to assist you in any way we can. Congratulations and good luck with your project.

Sincerely,

Jacob Mares,  
Community Forestry Coordinator



# TOWN OF PINEDALE WYOMING

**April 10, 2024**

**Park Manager Report – March 2024**

March Highlights:

- Prepping lawn mowers and other equipment used for the upcoming season.
- Sweeping parks and beginning to prep for summer.
- Received Forestry Grant approval.
- Checking sprinkler/irrigation inventory for summer.
- Checked dog pots regularly.

Respectfully,

*Emily Leniger*

Emily Leniger  
Park Manager, Town of Pinedale

