

**PINEDALE AIRPORT BOARD
MEETING AGENDA
May 7th, 2024
4:30 PM
AT: Pinedale Airport Conference Room**

**Google Meet joining info
Video call link: <https://meet.google.com/ozq-hnjs-ida>
Or dial: (US) +1 740-759-1837 PIN: 397 750 288#
More phone numbers: <https://tel.meet/ozq-hnjs-ida?pin=8711183676548>**

Agenda Items:

I. Organizational Matters

- a. Approval of the April 4th, 2024, Regular Meeting Minutes.
- b. Motion to recommend to the Town Council the payment of expense vouchers as presented (attached)

II. Public Comments

III. New Business

- a. Airport Staff Update
- b. Ground Squirrel Poison Update- May 6th
- c. Fuel Update-Premixed Jet Fuel
- d. Discount Cards
- e. Unfunded Needs

IV. Old Business

- a. Newsletter

V. Project Updates (Ardurra)

- Fuel Farm Procurement
 - Voucher 230238-12 for \$1,382.50
- Master Plan Update
 - Project Update #20
 - Voucher 220064-22 for \$16,572.50
- PNA S GA Apron
 - Project Update #4
 - Voucher 230611-4 for \$11,511.75
 - Recommendation to Rebid

- PNA Acquire SRE
 - Project Update #13

- VI.** Airport Manager's Report
- VII.** Airport FBO Operations Report
- VIII.** Airport Board Member Comments
- IX.** Set date, time, and location for next PAB meeting – first Tuesday is June 4th, 2024
- X.** Adjourn Meeting

**PINEDALE AIRPORT BOARD
MEETING MINUTES
April 2nd, 2024
4:30 PM
AT: Town Hall, Pinedale, Wyoming**

Present: Chairman Bill Mecham, Member Chad Kuhn, Town Council member Scott Kosiba, Member Jamie Burgess (Late), Ardurra Engineer Rick Patton, Ardurra engineer Stephanie Krabbe (Virtual), Ardurra Engineer Wes Werbelow (Virtual), Emblem representative Angela Douglas, Emblem Representative John Douglas (Late), Director of Public Works Abe Pearce (Late) and Airport Manager Riley Wilson.

Meeting Called to order by chairman Mecham at 4:29PM.

Agenda Items:

I. Organizational Matters

- a. Approval of the March 5th, 2024, Regular Meeting Minutes.
 - i. Motion to approve the March 5th Regular meeting minutes made by Chad Kuhn and seconded by Scott Kosiba. Motion passes 3-0**
- b. Motion to recommend to the Town Council the payment of expense vouchers as presented (attached)
 - i. Motion to recommend to the Town Council the payment of expense vouchers as presented made by Scott Kosiba and seconded by Chad Kuhn. Motion passes 3-0**

II. Public Comments

III. New Business

- a. Airport Seasonal position hiring
 - i. Airport manager Riley Wilson gave an update on hiring a seasonal at the airport, interviews are expected to be completed by next week.**
- b. Fuel Supplier RFP
 - i. Airport manager Riley Wilson Explained to the board the process behind the Fuel Supplier RFPs to the board.**
- c. Guest Speaking at Pinedale Highschool
 - i. Airport Manager Riley Wilson informed the board that he has been invited to speak at one of the high school classes and tell them about career fields in aviation.**
- d. STOL Area seed + Fertilizer
 - i. Airport Manager Riley Wilson Informed the board that the seed and fertilizer for the STOL Area has been spread as winter is ending and informed them of the plans for**

maintaining the area moving forward.

e. PRM Task Force meeting dates- May 9-10 + May 30-31

i. **Airport manager Riley Wilson informed the board about the dates he will be in meetings pertaining to the Priority rating model task force.**

f. KJAC New Safety procedures for VFR Flights

i. **Airport Manager Riley Wilson informed the board on the new VFR procedures that have been sent over by the director of air traffic controllers at KJAC.**

g. WAC AAAE Scholarship opportunity-ACE

i. **Airport Manager Riley Wilson informed the board that he intends to pursue an ACE certification for light maintenance done by AAAE, the cost of which hopefully will be covered by WAC.**

IV. Old Business

a. Newsletter

i. **No Motion Made**

V. Project Updates (Ardurra)

- Update Master Plan
 1. Project Update #19
 - **Wes Werbelow gave a project update on the masterplan, ALP's are in the draft stage until reviewed by the FAA.**
 2. Voucher 220064-21 for \$18,042.50
 - **Motion to recommend payment of voucher 220064-21 for \$18,042.50 made by Jamie Burgess and seconded by Chad Kuhn. Motion passes 4-0**
- Reconstruct S GA Apron
 1. Project Update #3
 - **Wes Werbelow gave an update on the project, Pre bid meeting is next Tuesday and bids will be opened in a few weeks.**
 2. Voucher 230611-3 for \$18,697.50
 - **Motion to recommend payment of voucher 230611-3 for \$18,697.50 made by Jamie Burgess and seconded by Chad Kuhn. Motion passes 4-0**
- 20,000 Gallon Jet A tank
 1. Voucher 230238-11 for \$796.25
 - **Motion to recommend payment of voucher 230238-11 for \$796.25 made by Jamie Burgess and seconded by Chad Kuhn. Motion passes 4-0**

- Acquire SRE
 1. Project Update #12
 - **Wes Werbelow informed the board that the loader is expected delivery is April 10th and there are ongoing conversations to swap the tire chains with cutting edges for the plow.**
 2. Voucher 230136-11 for \$926.25
 - **Motion to recommend payment of voucher 230136-11 for \$926.25 Made by Jamie Burgess and seconded by Chad Kuhn. Motion passes 4-0.**

VI. Airport Manager's Report
a. No motion made.

VII. Airport FBO Operations Report
a. No Motion made.

VIII. Airport Board Member Comments
a. Jamie Burgess asked if there was a PAPI light out on runway 29, Riley Wilson informed him that yes there is, there is a NOTAM posted, however.

IX. Set date, time, and location for next PAB meeting – first Tuesday is May 7th, 2024
a. This date is tentatively planned, may not be a quorum and may need to be moved to align with schedules.

X. Adjourn Meeting

Meeting Adjourned at 4:54PM with Motion made by Jamie Burgess and Seconded by Chad Kuhn. Motion passes.

XI. After Meeting- Airport masterplan steering committee meeting

May 2nd, 2024

AIRPORT NEWS

Pinedale Airport Newsletter-Riley Wilson



In this issue:

- Airport News
- Safety: Fuel Management
- Monthly Trivia

Airport News

With the arrival of spring, more and more ground squirrels are becoming more active. Ground squirrel mitigation will be taking place on Monday May 6th so keep that in mind with any pets you may bring with you to the airport.

Maintenance News

Recently on the South GA Apron there was a Geotech completed in the asphalt, this left boreholes in the asphalt and as it has warmed up this spring these boreholes have collapsed occasionally, leading us to have to fill them. If you see any of these boreholes that may be on the verge of collapsing please reach out and my self or my staff will take care of the problem.

Other News

The arrival of summer means more flying weather, the airport has just finished the setup of discount cards that allow 10 cents off for based aircraft, and an additional 10 cents for prepaying with cash. If you are interested in getting a card please find a time to meet with me and we will set one up for you. Thanks!



SPRING

RAIN SEASON

Spring in Wyoming means mud, please keep that in mind for alternate landing area operations, and if you plan to land on the grass after a heavy rain, please try and land in a spot where ruts are not present to keep the area smooth.



AIRPORT NEWS

Pinedale Airport Newsletter-Riley Wilson

Safety: Fuel Management

No one intends to run out of fuel, and most pilots who have dipped into their fuel reserves vow never to do it again. But through a combination of circumstances and poor decisions, pilots still crash short—often in sight of their destination.

Think of available fuel in hours and minutes instead of gallons and pounds. While range will vary constantly due to changing winds and ground speeds, endurance is based on how much fuel the engine burns at a given combination of altitude, power setting, and mixture setting. Your pilot's operating handbook (POH) will provide guidance to determine hourly fuel consumption.

Know the fuel system of the airplane you fly. Some systems are quite simple, while others may be complex and include auxiliary and aftermarket tip tanks with electric boost and fuel transfer pumps. Pilots have made forced landings with fuel still available because they did not understand the system or operate it properly.

Fuel pump configuration and use varies from one model to another, and sometimes within a model.

High wing—In most carbureted high-wing designs, gravity feeds fuel from the tank to the engine. Most higher power and high-altitude, high-wing designs also have an auxiliary fuel pump.

Low wing—If the fuel supply is lower than the engine, fuel must be pumped, and most low-wing designs have at least two fuel pumps. The main pump is usually mounted on the engine and driven mechanically. The auxiliary electric fuel pump in some designs must be on for landing and takeoff; in other designs it may be used for priming, high-altitude flight, or as an emergency backup should the mechanical pump fail.

Avoid Misfueling

The consequences of introducing an improper fuel into an aircraft's tanks range from the benign (fuel system drainage) to the expensive (engine replacement) to the disastrous (engine failure shortly after takeoff). Given simple precautions, all are easily preventable, starting with pilot oversight during the fueling process.

Many pilots think that sumping the tanks will reveal a fueling error. However, that may not always be true. The blending of two different fuels within the tank can mask the color and smell distinctions that would normally signify a problem. Also mistaken is the assumption that a misfueled engine will fail to start, or will run poorly. In many cases, the engine may seem to run normally for quite some time—long enough to lure a pilot into a false sense of well-being

NOTE: These suggestions are not intended to replace anything your instructor or A&P may have taught you. They should be used as a minimum and as discussion topics with an instructor, A&P or fellow pilot.



Safety contd.

Fueling. Be present every time your aircraft is fueled: State fuel grade, quantity, and tanks to be filled.

Know what's in your tanks—check for water or contaminants and verify they are filled with the proper fuel grade.

Secure fuel caps after you check the tank.

Determine available fuel in hours and minutes instead of gallons and pounds.

Lean the mixture to achieve the best performance, range, and endurance.

Recalculate range and endurance hourly to maintain adequate fuel reserves.

Land with at least one hour of fuel.

Know the fuel system—understand how and when to use boost pumps, auxiliary tanks, and fuel transfer pumps.

Use a timer to remind you to switch tanks during flight.

Switch tanks before reaching pattern altitude.
Land as soon as possible if you're low on fuel.

Declare a fuel emergency with ATC to get priority handling.

Source: AOPA Safety Spotlight

AIRPORT NEWS

Pinedale Airport Newsletter-Riley Wilson

Monthly Trivia

- 1. What causes an aircraft to stall?**
 - A. Exceeding the critical angle of attack (AOA)
 - B. Pitching beyond a 30-degree nose-up attitude
 - C. Flying at an airspeed slower than VS
- 2. Which of the following factors affect the aircraft's stall characteristics?**
 - A. High altitude
 - B. High temperature
 - C. Weight
- 3. A pilot practicing a power-off stalls applies an improper or incomplete stall recovery, which results in a secondary stall. How does the recovery from a secondary stall differ from the recovery from a power-off stall?**
 - A. More engine power will be required to "power out" of the stall
 - B. The elevator trim must first be reset to the neutral position before recovery
 - C. There is no difference
- 4. According to the Air Safety Institute's report on stall/spin accidents, spin recovery requires nearly ___ feet of altitude.**
 - A. 1,200
 - B. 800
 - C. 2000



Answers

4. The correct answer is A. NASA studies determined that typical altitude loss in spins was nearly 1,200 feet. Remember this while in the traffic pattern, generally flown at 1,000 AGL. Think ahead about where to land in an emergency, and remember to keep your turn from base to final coordinated and go-around if you cannot line up on final. Overbanking or applying too much rudder in the turn from base to final, at a slow airspeed and a high angle of attack, could result in a stall/spin.

3. The correct answer is C. When a secondary stall occurs, the pilot should perform the exact same stall recovery procedures as he or she would do in a power-off stall. The first action should be to reduce the angle of attack by applying nose-down elevator pressure to eliminate the stall warning. Then, level the wings with ailerons, coordinate with rudder, and adjust power as needed. When the airplane is no longer in a stalled condition the pilot can return the airplane to the desired flightpath.

2. The correct answer is A. Weight is a key factor that affects an aircraft's stall characteristics. Others include CG location, turbulence, and wing contamination

1. The correct answer is A. The airflow produced by an aircraft moving through the air is known as the relative wind, which is always directly opposite the movement of the aircraft. The angle between the relative wind and the chord line of the wing is known as the angle of attack (AOA). The critical angle of attack is where the aircraft stalls. Although the pitch required to achieve this angle of attack changes with varying load factors, an airplane will always stall when the critical angle of attack has been exceeded.



Invoice



Abram Pearce
 Town of Pinedale Wyoming
 P.O. Box 709
 205 Entertainment Lane
 Pinedale, WY 82941

April 08, 2024
 Invoice No: 230238 - 12
 Due Date: May 08, 2024

Project Manager: Wesley Werbelow

Project: 230238 PNA Fuel Farm Installation- SLIB

Professional Services from March 01, 2024 to March 31, 2024

Phase: 1.0 Design Phase

Fees

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design Phase	9,045.00	74.2255	6,713.70	6,353.70	360.00
Bidding Phase	4,200.00	83.3929	3,502.50	3,502.50	0.00
Total Fee	13,245.00		10,216.20	9,856.20	360.00

Total Fee 360.00

Total this Phase \$360.00

Phase: 4.0 Pre-Construction Coordination Phase

Professional Personnel

	Hours	Rate	Amount
Hebert, Todd	.50	95.00	47.50
Provar, Luke	.25	135.00	33.75
Saavedra, Robin	.75	115.00	86.25
Werbelow, Wesley	4.50	190.00	855.00
Totals	6.00		1,022.50

Total Labor 1,022.50

Total this Phase \$1,022.50

Total this Invoice \$1,382.50

Outstanding Invoices

Number	Date	Balance
11	3/11/2024	796.25
Total		796.25

Billings to Date	Current	Prior	Total	Received	AR Balance
	1,382.50	14,907.45	16,289.95	14,111.20	2,178.75

ACH INFORMATION: Please contact NWfinance@ardurra.com

PAYMENTS BY CHECK - REMIT TO: Ardurra Group, PO Box 23402, Tampa, FL 33623



PROJECT STATUS UPDATE

Ralph Wenz Field – Master Plan Update

PROJECT NUMBER 220064
MONTH 4/2023
UPDATE NUMBER 20
PROJECT MANAGER Wesley Werbelow, PE

WORK COMPLETED OR
PROGRESS THIS PERIOD

- Conducted TAC meeting
- Submitted ALP to FAA/WYDOT for approval

ANTICIPATED WORK
FOR NEXT PERIOD

- Wait for comments from FAA/WYDOT

ACTION ITEMS • Approval of voucher for Invoice 220064-22 for \$16,572.50

Invoicing

Invoices	Total Cost
220064-22	\$16,572.50
Total	\$16,572.50

Breakdown

Entity	Total Cost
FAA	\$14,915.25
State	\$994.35
Local	\$662.90
Total	\$16,572.50



April 15, 2024

Maureen Rudnick, Town Clerk/Treasurer
 Town of Pinedale
 P.O. Box 709
 Pinedale, WY 82941

SUBJECT: 220064-PNA Master Plan Update
 A.I.P. Project 03-56-0021-029-2022/WYDOT Project No. APNA004A

Dear Maureen:

Enclosed is invoice statement number 220064-22 for professional services rendered through March 2024 for the above referenced PNA Master Plan Update project. The invoice is for \$16,572.50.

The overall invoicing breakdown is shown in the table below:

Description of Service	Contract Amount	Current Billed	Previous Billed	Remaining
Engineer's Project #220064				
Project Formulation	\$16,060.00	\$0.00	\$16,060.00	\$0.00
Project Management	\$26,140.00	0.00	\$26,410.00	\$0.00
Public Involvement	\$56,250.00	\$3,000.00	\$47,081.42	\$6,168.58
Executive Summary	\$3,970.00	\$0.00	\$1,880.00	\$2,090.00
Existing Conditions	\$16,790.00	\$0.00	\$16,790.00	\$0.00
Environmental	\$9,635.00	\$0.00	\$9,635.00	\$0.00
Aviation Demand Forecast	\$22,790.00	\$0.00	\$22,790.00	\$0.00
Facility Requirements	\$24,015.00	\$0.00	\$24,015.00	\$0.00
Alternatives Development	\$23,130.00	\$0.00	\$23,130.00	\$0.00
Airport Layout Plan	\$56,860.00	\$3,500.00	\$50,451.25	\$2,908.75
Exhibit A	\$35,580.00	\$0.00	\$35,580.00	\$0.00
Facility Implementation	\$23,640.00	\$3,500.00	\$16,690.00	\$3,450.00
Compliance Overview	\$9,425.00	\$0.00	\$9,425.00	\$0.00
References	\$5,435.00	\$1,500.00	\$2,617.50	\$1,317.50
Approval of Documents	\$9,280.00	\$2,300.00	\$2,912.50	\$4,067.50
Deliverables	\$12,790.00	\$0.00	\$12,790.00	\$0.00
Aerial and Ground Survey	\$9,250.00	\$0.00	\$9,250.00	\$0.00
Lump Sum Expenses	\$24,963.00	\$2,772.50	\$9,119.02	\$13,071.48
Totals	\$386,273.00	\$16,572.50	\$336,626.69	\$33,073.81



Please review the invoice for approval. If you have any questions on this subject, please contact me at 307-587-3411.

Sincerely,

Wesley Werbelow, P.E.
Project Manager

Enclosure
Invoice No: 220064-22

Invoice



Town of Pinedale Wyoming
 P.O. Box 709
 205 Entertainment Lane
 Pinedale, WY 82941

April 08, 2024
 Invoice No: 220064 - 22
 Due Date: May 08, 2024

Project Manager: Wesley Werbelow

Project: 220064 PNA Master Plan Update
Professional Services from March 01, 2024 to March 31, 2024

Phase: 01.0 PROJECT FORMULATION
 Task: 01.01 Pre-Scoping Meeting
Fees

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
1.0 PROJECT FORMULATION	16,060.00	100.00	16,060.00	16,060.00	0.00
2.0 PROJECT MANAGEMENT & PMP	26,410.00	100.00	26,410.00	26,410.00	0.00
3.0 PUBLIC INVOLEMENT	56,250.00	87.8078	49,391.90	46,391.90	3,000.00
4.0 EXEC SUMMARY & MASTER PLAN INTRO	3,970.00	47.3552	1,880.00	1,880.00	0.00
5.0 EXISTING CONDITIONS	16,790.00	100.00	16,790.00	16,790.00	0.00
6.0 ENVIRONMENTAL CONSIDERATIONS	9,635.00	100.00	9,635.00	9,635.00	0.00
7.0 AVIATION DEMAND FORECAST	22,790.00	100.00	22,790.00	22,790.00	0.00
8.0 FACILITY REQUIREMENTS	24,015.00	100.00	24,015.00	24,015.00	0.00
9.0 ALTERNATIVES DEVEL & EVAL	23,130.00	100.00	23,130.00	23,130.00	0.00
10.0 AIRPORT LAYOUT PLAN	56,860.00	94.8844	53,951.25	50,451.25	3,500.00
11.0 EXHIBIT A PROPERTY MAP & ROS	35,580.00	99.5545	35,421.50	35,421.50	0.00
12.0 FACILITIES IMPLEMENTATION	23,640.00	85.4061	20,190.00	16,690.00	3,500.00
13.0 COMPLIANCE OVERVIEW, LAND USE	9,425.00	100.00	9,425.00	9,425.00	0.00
14.0 REFERENCES, GLOSSARY, APPENDICES	5,435.00	75.759	4,117.50	2,617.50	1,500.00
15.0 APPROVAL OF DOCUMENTS	9,280.00	56.1692	5,212.50	2,912.50	2,300.00
16.0 DELIVERABLES	12,790.00	100.00	12,790.00	12,790.00	0.00
17.0 AERIAL & GROUND SURVEY	9,250.00	100.00	9,250.00	9,250.00	0.00
REIMBURSABLES	24,963.00	47.6366	11,891.52	9,119.02	2,772.50
Total Fee	386,273.00		352,351.17	335,778.67	16,572.50

Total Fee 16,572.50
Total this Task \$16,572.50
Total this Phase \$16,572.50
Total this Invoice \$16,572.50

Outstanding Invoices

Number	Date	Balance
21	3/11/2024	18,042.50
Total		18,042.50

	Current	Prior	Total	Received	AR Balance
Billings to Date	16,572.50	335,778.67	352,351.17	317,736.17	34,615.00

All account balances not paid in full within 30 days of the date of invoicing shall bear interest at the rate of twelve (12) percent (%) per annum compounded monthly from the due date until paid in full. Any payments received shall be credited first to accrued interest and then to principal. All costs or fees incurred to collect overdue account balances shall be added to the principal portion of the account balance.

Payments can be made by ACH, Check, or credit card. Billing and payment inquiries can be sent to NWfinance@ardurra.com. A 3% processing fee is applied to payments by credit card.

ACH INFORMATION: Please contact NWfinance@ardurra.com

PAYMENTS BY CHECK - REMIT TO: Ardurra Group, PO Box 23402, Tampa, FL 33623



April 15, 2024

Maureen Rudnick, Town Clerk/Treasurer
 Town of Pinedale
 P.O. Box 709
 Pinedale, WY 82941

SUBJECT: 220064-PNA Master Plan Update
 A.I.P. Project 03-56-0021-029-2022/WYDOT Project No. APNA004A

Dear Maureen:

Enclosed is invoice statement number 220064-22 for professional services rendered through March 2024 for the above referenced PNA Master Plan Update project. The invoice is for \$16,572.50.

The overall invoicing breakdown is shown in the table below:

Description of Service	Contract Amount	Current Billed	Previous Billed	Remaining
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Project Formulation	\$16,060.00	\$0.00	\$16,060.00	\$0.00
Project Management	\$26,140.00	0.00	\$26,410.00	\$0.00
Public Involvement	\$56,250.00	\$3,000.00	\$47,081.42	\$6,168.58
Executive Summary	\$3,970.00	\$0.00	\$1,880.00	\$2,090.00
Existing Conditions	\$16,790.00	\$0.00	\$16,790.00	\$0.00
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Aviation Demand Forecast	\$22,790.00	\$0.00	\$22,790.00	\$0.00
Facility Requirements	\$24,015.00	\$0.00	\$24,015.00	\$0.00
Alternatives Development	\$23,130.00	\$0.00	\$23,130.00	\$0.00
Airport Layout Plan	\$56,860.00	\$3,500.00	\$50,451.25	\$2,908.75
Exhibit A	\$35,580.00	\$0.00	\$35,580.00	\$0.00
Facility Implementation	\$23,640.00	\$3,500.00	\$16,690.00	\$3,450.00
Compliance Overview	\$9,425.00	\$0.00	\$9,425.00	\$0.00
References	\$5,435.00	\$1,500.00	\$2,617.50	\$1,317.50
Approval of Documents	\$9,280.00	\$2,300.00	\$2,912.50	\$4,067.50
Deliverables	\$12,790.00	\$0.00	\$12,790.00	\$0.00
Aerial and Ground Survey	\$9,250.00	\$0.00	\$9,250.00	\$0.00
Lump Sum Expenses	\$24,963.00	\$2,772.50	\$9,119.02	\$13,071.48
Totals	\$386,273.00	\$16,572.50	\$336,626.69	\$33,073.81



Please review the invoice for approval. If you have any questions on this subject, please contact me at 307-587-3411.

Sincerely,

Wesley Werbelow, P.E.
Project Manager

Enclosure
Invoice No: 220064-22

Invoice



Town of Pinedale Wyoming
 P.O. Box 709
 205 Entertainment Lane
 Pinedale, WY 82941

April 08, 2024
 Invoice No: 220064 - 22
 Due Date: May 08, 2024

Project Manager: Wesley Werbelow

Project: 220064 PNA Master Plan Update
Professional Services from March 01, 2024 to March 31, 2024

Phase: 01.0 PROJECT FORMULATION
 Task: 01.01 Pre-Scoping Meeting
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2.0 PROJECT MANAGEMENT & PMP	26,410.00	100.00	26,410.00	26,410.00	0.00
3.0 PUBLIC INVOLEMENT	56,250.00	87.8078	49,391.90	46,391.90	3,000.00
4.0 EXEC SUMMARY & MASTER PLAN INTRO	3,970.00	47.3552	1,880.00	1,880.00	0.00
5.0 EXISTING CONDITIONS	16,790.00	100.00	16,790.00	16,790.00	0.00
6.0 ENVIRONMENTAL CONSIDERATIONS	9,635.00	100.00	9,635.00	9,635.00	0.00
7.0 AVIATION DEMAND FORECAST	22,790.00	100.00	22,790.00	22,790.00	0.00
8.0 FACILITY REQUIREMENTS	24,015.00	100.00	24,015.00	24,015.00	0.00
9.0 ALTERNATIVES DEVEL & EVAL	23,130.00	100.00	23,130.00	23,130.00	0.00
10.0 AIRPORT LAYOUT PLAN	56,860.00	94.8844	53,951.25	50,451.25	3,500.00
11.0 EXHIBIT A PROPERTY MAP & ROS	35,580.00	99.5545	35,421.50	35,421.50	0.00
12.0 FACILITIES IMPLEMENTATION	23,640.00	85.4061	20,190.00	16,690.00	3,500.00
13.0 COMPLIANCE OVERVIEW, LAND USE	9,425.00	100.00	9,425.00	9,425.00	0.00
14.0 REFERENCES, GLOSSARY, APPENDICES	5,435.00	75.759	4,117.50	2,617.50	1,500.00
15.0 APPROVAL OF DOCUMENTS	9,280.00	56.1692	5,212.50	2,912.50	2,300.00
16.0 DELIVERABLES	12,790.00	100.00	12,790.00	12,790.00	0.00
17.0 AERIAL & GROUND SURVEY	9,250.00	100.00	9,250.00	9,250.00	0.00
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Outstanding Invoices

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	Current	Prior	Total	Received	AR Balance
Billings to Date	16,572.50	335,778.67	352,351.17	317,736.17	34,615.00

All account balances not paid in full within 30 days of the date of invoicing shall bear interest at the rate of twelve (12) percent (%) per annum compounded monthly from the due date until paid in full. Any payments received shall be credited first to accrued interest and then to principal. All costs or fees incurred to collect overdue account balances shall be added to the principal portion of the account balance.

Payments can be made by ACH, Check, or credit card. Billing and payment inquiries can be sent to NWfinance@ardurra.com. A 3% processing fee is applied to payments by credit card.

ACH INFORMATION: Please contact NWfinance@ardurra.com

PAYMENTS BY CHECK - REMIT TO: Ardurra Group, PO Box 23402, Tampa, FL 33623

REQUEST FOR REIMBURSEMENT SUMMARY

AIRPORT	Ralph Wenz Field		
SPONSOR	Town of Pinedale		
MAILING ADDRESS	PO Box 709		
CITY, STATE & ZIP	Pinedale	Wyoming	82941

	GRANT AMOUNT	%	GRANT #
FEDERAL GRANT	\$300,000.00	90%	3-56-0021-029-2022
STATE GRANT	\$20,000.00	6%	APN004A
LOCAL COMMITMENT	\$13,333.00	4%	
TOTAL FUNDING	\$333,333.00		

PAYABLE THIS RFR # 21

DATE: 4/15/2024

AIP Eligible

PAYEE	INVOICE/REFERENCE	AMOUNT
Ardurra	INVOICE NUMBER	\$16,572.50
502 33rd Street	220064-22	\$16,572.50
Cody, WY 82414		

TOTAL PAYMENTS THIS RFR	\$16,572.50
FAA REIMBURSEMENT	\$14,915.25
WYDOT REIMBURSEMENT	\$994.35
REMAINING SPONSOR COMMITMENT	\$662.90

GRANT RECIPIENT INFORMATION

Name: Town of Pinedale
 Airport: Ralph Wenz Field
 Address: PO Box 709
 City/State: Pinedale, WY

PROJECT INFORMATION

Grant Number: 3-56-0021-029-2022
 Description: GRANT PROJECT NAME
 Grant Amount: \$300,000.00 Total Funding: \$333,333.00
 Reimbursement #: PNA-AIP29-RFR21 Federal Share: 90%

INVOICE SUMMARY

Vendor/Class/Description	Contract	Previous Payments	X	Current Invoice	Invoice Date	Due Date	RFR #	Total Costs	Ineligible Costs	AIP Share
Administrative Expenses		\$3,000.00		\$0.00				\$3,000.00	\$0.00	\$2,700.00
Coffman Associates		\$3,000.00			5/31/2022		PNA-AIP29-RFR3	\$3,000.00	\$0.00	\$2,700.00
								\$0.00	\$0.00	\$0.00
Engineering - Design & Planning Services (LS)	\$386,273.00	\$335,778.67		\$16,572.50				\$352,351.17	\$0.00	\$317,116.05
T-O Invoice 220064-1	\$344,051.75	\$42,221.25			8/10/2022	9/9/2022	PNA-AIP29-RFR1	\$42,221.25	\$0.00	\$37,999.13
T-O Invoice 220064-2	\$335,055.50	\$8,996.25			9/8/2022	10/8/2022	PNA-AIP29-RFR1	\$8,996.25	\$0.00	\$8,096.63
T-O Invoice 220064-3	\$332,686.75	\$2,368.75			10/12/2022	11/11/2022	PNA-AIP29-RFR2	\$2,368.75	\$0.00	\$2,131.88
T-O Invoice 220064-4	\$322,701.75	\$9,985.00			11/15/2022	12/15/2022	PNA-AIP29-RFR4	\$9,985.00	\$0.00	\$8,986.50
T-O Invoice 220064-5	\$309,728.60	\$12,973.15			12/15/2022	1/14/2023	PNA-AIP29-RFR5	\$12,973.15	\$0.00	\$11,675.84
T-O Invoice 220064-6	\$299,206.85	\$10,521.75			1/17/2023	2/16/2023	PNA-AIP29-RFR6	\$10,521.75	\$0.00	\$9,469.58
T-O Invoice 220064-7	\$288,101.85	\$11,105.00			2/9/2023	3/11/2023	PNA-AIP29-RFR7	\$11,105.00	\$0.00	\$9,994.50
T-O Invoice 220064-8	\$268,389.35	\$19,712.50			3/7/2023	4/6/2023	PNA-AIP29-RFR8	\$19,712.50	\$0.00	\$17,741.25
T-O Invoice 220064-9	\$236,381.52	\$32,007.83			4/6/2023	5/6/2023	PNA-AIP29-RFR9	\$32,007.83	\$0.00	\$28,807.05
T-O Invoice 220064-10	\$224,294.02	\$12,087.50			5/10/2023	6/9/2023	PNA-AIP29-RFR10	\$12,087.50	\$0.00	\$10,878.75
T-O Invoice 220064-11	\$197,674.02	\$26,620.00			6/6/2023	7/6/2023	PNA-AIP29-RFR11	\$26,620.00	\$0.00	\$23,958.00
T-O Invoice 220064-12	\$181,530.25	\$16,143.77			7/10/2023	8/9/2023	PNA-AIP29-RFR12	\$16,143.77	\$0.00	\$14,529.39
T-O Invoice 220064-13	\$170,830.25	\$10,700.00			8/7/2023	9/6/2023	PNA-AIP29-RFR13	\$10,700.00	\$0.00	\$9,630.00
Ardurra Invoice 220064-14	\$144,602.25	\$26,228.00			9/7/2023	10/7/2023	PNA-AIP29-RFR14	\$26,228.00	\$0.00	\$23,605.20
Ardurra Invoice 220064-15	\$131,512.25	\$13,090.00			10/10/2023	11/9/2023	PNA-AIP29-RFR15	\$13,090.00	\$0.00	\$11,781.00
Ardurra Invoice 220064-17	\$112,036.00	\$19,476.25			11/20/2023	12/20/2023	PNA-AIP29-RFR16	\$19,476.25	\$0.00	\$17,528.63
Ardurra Invoice 220064-18	\$100,057.75	\$11,978.25			12/8/2023	1/7/2024	PNA-AIP29-RFR17	\$11,978.25	\$0.00	\$10,780.43
Ardurra Invoice 220064-19	\$88,952.75	\$11,105.00			1/11/2024	2/10/2024	PNA-AIP29-RFR18	\$11,105.00	\$0.00	\$9,994.50
Ardurra Invoice 220064-20	\$68,536.83	\$20,415.92			2/10/2024	3/11/2024	PNA-AIP29-RFR19	\$20,415.92	\$0.00	\$18,374.33
Ardurra Invoice 220064-21	\$50,494.33	\$18,042.50			3/11/2024	4/10/2024	PNA-AIP29-RFR20	\$18,042.50	\$0.00	\$16,238.25
Ardurra Invoice 220064-22			x	\$16,572.50	4/8/2024	5/8/2024	PNA-AIP29-RFR21	\$16,572.50	\$0.00	\$14,915.25
								\$0.00	\$0.00	\$0.00
Engineering - Construction Inspection (T&E)		\$0.00		\$0.00				\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
Construction		\$0.00		\$0.00				\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00
								\$0.00	\$0.00	\$0.00

CERTIFICATION	
I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.	
Signature of Authorized Certifying Official _____	Date Report Submitted _____
Typed or Printed Name and Title _____	Phone Number _____

TOTAL COSTS TO DATE	\$355,351.17
TOTAL FAA SHARE	\$319,816.05
PREVIOUS REIMBURSEMENTS	\$304,900.80
AMOUNT OF THIS REIMBURSEMENT	\$14,915.24



WYOMING DEPARTMENT OF TRANSPORTATION
AERONAUTICS DIVISION
 200 E. 8th Ave., Suite 101, Cheyenne, WY 82001
REQUEST FOR REIMBURSEMENT (RFR) OF STATE FUNDS
FOR
AIRPORT IMPROVEMENTS

1. State Project No:	APN004A
2. FAA Project No. :	3-56-0021-029-2022
3. WACIP Description:	Conduct Planning Study, Master Plan
4. Payment Req. No:	AER1015899 #21

5. Sponsor:	TOWN OF PINEDALE	6. Request :	Partial
7. Airport:	Pinedale - Ralph Wenz Field	8. Period Covered:	03/01/2024 To: 03/31/2024
9. Total State Grant Amount:	\$23,987.00	10. Total FAA Grant Amount:	\$359,800.00

			FEDERAL SHARE	SPONSOR SHARE	STATE SHARE
11. Grant Split	CURRENT COST INCURRED	COST INCURRED TO DATE	90.00%	4.00%	6.00%
12. Administrative Costs	\$0.00	\$3,000.00	\$2,700.00	\$120.00	\$180.00
13. Preliminary/Planning Cost	\$16,572.50	\$320,343.34	\$288,309.01	\$12,813.73	\$19,220.60
14. Land/Structures/Right-of-Way Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Architectural/Engineering Costs	\$0.00	\$32,007.83	\$28,807.05	\$1,280.31	\$1,920.47
16. Project Inspection Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
17. Land Development Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
18. Relocation Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
19. Demolition and Removal Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20. Construction and Project Improvement Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
21. Equipment Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22. Miscellaneous Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23. Total Cumulative to date (Sum of Rows 12-22)	\$16,572.50	\$355,351.17	\$319,816.06	\$14,214.04	\$21,321.07
24. State Funds Previously Requested					\$20,326.74
25. State funds Now Requested (Row 23 Minus Row 24)					\$994.35
26. Percent of State Grant Completed to Date (State Share in Row 23 Divided by Item 9)					88.89%

CERTIFICATION OF SPONSOR:
 I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the State share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.

27. LOCAL GOVERNMENT REPRESENTATIVE (Sponsor)

Name:	Title:
Signature:	Date:

WYDOT OFFICE USE ONLY:

Name:	Title:
Division Approval:	Date:

OUTLAY REPORT AND REQUEST FOR REIMBURSEMENT FOR CONSTRUCTION PROGRAMS		OMB APPROVAL NO. 0348-0002		PAGE 1 OF 1 PAGES	
		1. TYPE OF REQUEST: PARTIAL		2. BASIS OF REQUEST: CASH	
3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL ELEMENT TO WHICH THIS REPORT IS SUBMITTED: Federal Aviation Administration		4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER ASSIGNED BY FEDERAL AGENCY: 3-56-0021-029-2022		5. PARTIAL PAYMENT REQUEST NO: AER1015899 #21	
6. EMPLOYER IDENTIFICATION NUMBER:	7. RECIPIENTS ACCOUNT NUMBER OR IDENTIFYING NUMBER:	8. PERIOD COVERED BY THIS REQUEST			
		FROM: 03/01/2024		TO: 03/31/2024	
9. RECIPIENT ORGANIZATION Name: TOWN OF PINEDALE No. and Street: P. O. BOX 709 City, State and Zip: PINEDALE, WY 82941		10. PAYEE(Where check is to be sent if different from item 9) Name: WYDOT No. and Street: 5300 Bishop Blvd. City, State and Zip: Cheyenne, WY 82009			
11. STATUS OF FUNDS					
CLASSIFICATION	PROGRAMS		FUNCTIONS		ACTIVITIES
	(a)	(b)	(c)		TOTAL
a. Administrative Expense					\$3,000.00
b. Preliminary Expense					\$320,343.34
c. Land, Structures, Right-of-Way					\$0.00
d. Architectural Engineering Basic Fees					\$32,007.83
e. Other Architectural Engineering Fees					\$0.00
f. Project Inspection Fees					\$0.00
g. Land Development					\$0.00
h. Relocation Expense					\$0.00
i. Relocation Payments to Individuals and Businesses					\$0.00
j. Demolition and Removal					\$0.00
k. Construction and Project Improvement Cost					\$0.00
l. Equipment Costs					\$0.00
m. Miscellaneous Cost					\$0.00
n. Total cumulative to date (sum of lines a through m)	0		0	0	\$355,351.17
o. Deductions for program income					0
p. Net cumulative to date (Line n minus Line o)	0		0	0	\$355,351.17
q. Federal share to date	0		0	0	\$319,816.01
r. Rehabilitation Grants (100% reimbursement)					0
s. Total Federal share (Sum of lines q and r)	0		0	0	\$319,816.01
t. Federal payments previously requested					\$304,900.76
u. Amount requested for reimbursement	0		0	0	\$14,915.25
v. Percent of project completed	0		0	0	88.89%
12. CERTIFICATION I certify that to the best of my knowledge and belief the billed costs of disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the grant.	a. RECIPIENT		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		DATE REPORT SUBMITTED
			TYPED OR PRINTED NAME OR TITLE		
	b. REPRESENTATIVE CERTIFYING TO LINE 11V		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		
			TYPED OR PRINTED NAME OR TITLE		

AIP: 3-56-0021-029-2022

Airport: Ralph Wenz Fld
Sponsor: TOWN OF PINEDALE
Address: P O BOX 1766, PINEDALE, WY, 82941

Project: Conduct Planning Study, Master Plan
RFR #: AER1015899 #21 Partial

	Amount Allocated	Grant #	%
Federal	\$359,800.00	3-56-0021-029-2022	90.00
State	\$23,987.00	APN004A	6.00
Local	\$15,991.00		4.00
TOTAL FUNDING	\$399,778.00		

Payee	Invoice Number	Current Amount	Previous RFR's	Total To Date
Coffman Associates	AER1015899			
		\$0.00	\$3,000.00	\$3,000.00
	Administrative Cost	\$0.00	\$3,000.00	\$3,000.00
T-O Engineers	AER1015899			
		\$0.00	\$188,598.98	\$188,598.98
	Architectural Cost	\$0.00	\$32,007.83	\$32,007.83
	Preliminary Cost	\$0.00	\$156,591.15	\$156,591.15
Ardurra	AER1015899			
		\$16,572.50	\$147,179.69	\$163,752.19
	Preliminary Cost	\$16,572.50	\$147,179.69	\$163,752.19
	TOTAL	\$16,572.50	\$338,778.67	\$355,351.17
	FAA Share	\$14,915.25	\$304,900.76	\$319,816.01
	STATE Share	\$994.35	\$20,326.74	\$21,321.09
	SPONSOR Share	\$662.90	\$13,551.17	\$14,214.07



PROJECT STATUS UPDATE

Ralph Wenz Field – Rehab S GA Apron

PROJECT NUMBER 220064
MONTH 4/2023
UPDATE NUMBER 4
PROJECT MANAGER Wesley Werbelow, PE

WORK COMPLETED OR
PROGRESS THIS PERIOD ➤ Conducted pre-bid meeting
➤ Opened bids

ANTICIPATED WORK
FOR NEXT PERIOD ➤ Will need to rebid project due to high bid received

ACTION ITEMS • Approval of voucher for Invoice 230611-4 for \$11,511.75

Invoicing

Invoices	Total Cost
230611-4	\$11,511.75
Total	\$11,511.75

Breakdown

Entity	Total Cost
FAA	\$10,360.57
State	\$690.71
Local	\$460.47
Total	\$11,511.75

Invoice



Abram Pearce
Town of Pinedale Wyoming
P.O. Box 709
205 Entertainment Lane
Pinedale, WY 82941

April 08, 2024
Invoice No: 230611 - 4
Due Date: May 08, 2024

Project Manager: Wesley Werbelow

Project: 230611 PNA Rehabilitate S GA Apron

Professional Services from March 01, 2024 to March 31, 2024

Phase: 01 Pre Design Phase

Fees

Total Fee	14,580.00		
Percent Complete	72.7023	Total Earned	10,600.00
		Previous Fee Billing	9,800.00
		Current Fee Billing	800.00
		Total Fee	800.00
		Total this Phase	\$800.00

Phase: 02 DBE Design Phase

Fees

Total Fee	1,140.00		
Percent Complete	100.00	Total Earned	1,140.00
		Previous Fee Billing	250.00
		Current Fee Billing	890.00
		Total Fee	890.00
		Total this Phase	\$890.00

Phase: 03 Planning and Environmental Phase

Fees

Total Fee	470.00		
Percent Complete	100.00	Total Earned	470.00
		Previous Fee Billing	470.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Phase	0.00

Phase: 04 Design Phase

Fees

Total Fee	63,198.00		
Percent Complete	100.00	Total Earned	63,198.00
		Previous Fee Billing	56,647.50

Project	230611	PNA Rehabilitate S GA Apron	Invoice	4
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Current Fee Billing	6,550.50
Total Fee	6,550.50
Total this Phase	\$6,550.50

Phase: 05 Special Considerations Design

Fees

Total Fee	27,545.00		
Percent Complete	100.00	Total Earned	27,545.00
		Previous Fee Billing	27,545.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Phase	0.00

Phase: 06 Bidding Phase

Fees

Total Fee	16,726.00		
Percent Complete	19.1319	Total Earned	3,200.00
		Previous Fee Billing	0.00
		Current Fee Billing	3,200.00
		Total Fee	3,200.00
		Total this Phase	\$3,200.00

Phase: 07 Construction Administration Phase

Professional Personnel

	Hours	Rate	Amount
Hebert, Todd	.75	95.00	71.25
Totals	.75		71.25
Total Labor			71.25
		Total this Phase	\$71.25

Phase: 11.0 Post Construction Coordination Phase

Fees

Total Fee	10,030.00		
Percent Complete	3.988	Total Earned	400.00
		Previous Fee Billing	400.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Phase	0.00

Total this Invoice \$11,511.75

Outstanding Invoices

Number	Date	Balance
3	3/11/2024	18,697.50
Total		18,697.50

Project	230611	PNA Rehabilitate S GA Apron			Invoice	4
		Current	Prior	Total	Received	AR Balance
Billings to Date		11,511.75	69,797.50	81,309.25	51,100.00	30,209.25

All account balances not paid in full within 30 days of the date of invoicing shall bear interest at the rate of twelve (12) percent (%) per annum compounded monthly from the due date until paid in full. Any payments received shall be credited first to accrued interest and then to principal. All costs or fees incurred to collect overdue account balances shall be added to the principal portion of the account balance.

Payments can be made by ACH, Check, or credit card. Billing and payment inquiries can be sent to NWfinance@ardurra.com. A 3% processing fee is applied to payments by credit card.

ACH INFORMATION: Please contact NWfinance@ardurra.com

PAYMENTS BY CHECK - REMIT TO: Ardurra Group, PO Box 23402, Tampa, FL 33623



April 29, 2024

Matt Murdock
Mayor, Town of Pinedale
69 Pinedale South Rd
PO Box 709
Pinedale, WY 82941

RE: Ralph Wenz Field - Reconstruct S GA Apron
Recommendation to Rebid

Dear Mayor Murdock,

Bids for the above-mentioned project were opened at the Office of the Town Clerk at 1:00 pm on April 25th, 2024. One bid was received, publicly opened, and read aloud. The bid received is as follows:

Bidder	Engineer's Estimate	HK Contractors Inc
Bid Schedule 1	\$1,541,962.62	\$4,032,430.00
Bid Schedule 2	\$118,965.00	\$351,040.00
Bid Schedule 3	\$28,264.50	\$80,994.50

HK Contractors Inc. was the only bid received. Due to the substantially higher price of HK Contractors Inc. bid and the bid not being within budget, Ardurra recommends not awarding to HK Construction Inc.

Based on only one bid being received and that bid not being within budget, Ardurra ultimately recommends the bid be rejected and the project be rebid later in 2024.

Additionally, we recommend you consult your legal counsel for concurrence. Attached is the bid tabulation for your files. Based on conversations with the FAA and WYDOT, it is our understanding that they are supportive of rebidding the project as well.

Please do not hesitate to contact us with any questions or concerns.



Sincerely,

Wesley Werbelow, PE
Cody Office Manager/Project Manager

CC: Rebecca Wersal, FAA-DEN ADO
Timothy Dolan, WYDOT Aeronautics
Abram Pearce, Town of Pinedale Director of Public Works

Enclosures: Bid Tabulation



AS-READ BID RESULTS

RALPH WENZ FIELD
RECONSTRUCT S GA APRON

Contractor	Bid Schedule 1	Bid Schedule 2	Bid Schedule 3	Acknowledged Addendum #1	5% Bid Bond Included
Engineer's Estimate	\$1,541,962.62	\$118,965.00	\$28,264.50		
HK Contractors, Inc	\$4,032,430.00	\$351,040.00	\$80,994.50	Yes	Yes

NOTE: The above bid results are the bid results that were read aloud during the public bid opening at 1:00 PM on April 25, 2024. The results shown here have not been checked for accuracy or compliance with the bidding documents.

**RALPH WENZ FIELD
RECONSTRUCT S GA APRON**

BID SCHEDULE 1 - AIP Eligible

Item No.	Description	Quantity	Unit	Engineer's Estimate		HK Contractors, Inc		
				Unit Cost	Cost	Unit Cost	Cost	%
C-100	Contractor Quality Control Program (CQCP)	1	LS	\$104,500.00	\$104,500.00	\$300,000.00	\$300,000.00	187%
C-102a	Temporary Air and Water Pollution, Soil Erosion	1	LS	\$19,250.00	\$19,250.00	\$200,000.00	\$200,000.00	939%
C-102b	SWPPP	1	LS	\$2,200.00	\$2,200.00	\$100,000.00	\$100,000.00	4445%
C-105	Mobilization	1	LS	\$151,690.00	\$151,690.00	\$440,000.00	\$440,000.00	190%
P-101a	Concrete Pavement Removal	5	SY	\$24.93	\$124.65	\$195.00	\$975.00	682%
P-101b	Asphalt Pavement Removal	18,000	SY	\$5.50	\$99,000.00	\$9.00	\$162,000.00	64%
P-101c	Remove Hard Stands	4	EA	\$1,100.00	\$4,400.00	\$1,300.00	\$5,200.00	18%
P-101d	Remove Aircraft Tie Down Anchors	32	EA	\$82.50	\$2,640.00	\$590.00	\$18,880.00	615%
P-152a	Unclassified Excavation	6,200	CY	\$14.30	\$88,660.00	\$31.50	\$195,300.00	120%
P-152b	Subgrade Preparation	17,775	SY	\$1.65	\$29,328.75	\$1.60	\$28,440.00	-3%
P-154	Subbase Course	3,590	CY	\$44.00	\$157,960.00	\$178.00	\$639,020.00	305%
P-209	Crushed Aggregate Base Course	3,000	CY	\$99.00	\$297,000.00	\$190.00	\$570,000.00	92%
P-401	Plant Mix Bituminous Surface Course	4,550	TN	\$132.00	\$600,600.00	\$265.00	\$1,205,750.00	101%
P-602	Bituminous Prime Coat	5,340	Gal	\$5.50	\$29,370.00	\$4.00	\$21,360.00	-27%
P-603	Bituminous Tack Coat	1,260	Gal	\$5.50	\$6,930.00	\$4.50	\$5,670.00	-18%
P-605	Joint Sealant Filler	1,300	LF	\$11.00	\$14,300.00	\$12.00	\$15,600.00	9%
P-610a	Concrete Apron Pad - Storm Sewer Inlet, Hardstands	45	SY	\$220.00	\$9,900.00	\$425.00	\$19,125.00	93%
P-610b	Aircraft Tiedowns	32	EA	\$1,017.50	\$32,560.00	\$2,500.00	\$80,000.00	146%
P-620a	Temporary Markings	1,620	SF	\$5.46	\$8,845.20	\$7.50	\$12,150.00	37%
P-620b	Permanent Markings	1,620	SF	\$5.35	\$8,667.00	\$8.00	\$12,960.00	50%
				Subtotal	\$1,667,925.60		\$4,032,430.00	141.8%

BID SCHEDULE 2 - 15-50 ft in front of hangars - WYDOT/Sponsor

Item No.	Description	Quantity	Unit	Engineers Estimate		HK Contractors, Inc		
				Unit Cost	Cost	Unit Cost	Cost	%
P-101b	Asphalt Pavement Removal	1200	SY	\$5.50	\$6,600.00	\$12.85	\$15,420.00	134%
P-152a	Unclassified Excavation	900	CY	\$14.30	\$12,870.00	\$40.00	\$36,000.00	180%
P-152b	Subgrade Preparation	1200	SY	\$1.65	\$1,980.00	\$5.00	\$6,000.00	203%
P-154	Subbase Course	780	CY	\$44.00	\$34,320.00	\$195.00	\$152,100.00	343%
P-209	Crushed Aggregate Base Course	200	CY	\$99.00	\$19,800.00	\$230.00	\$46,000.00	132%
P-401	Plant Mix Bituminous Surface Course	310	TN	\$132.00	\$40,920.00	\$300.00	\$93,000.00	127%
P-602	Bituminous Prime Coat	360	Gal	\$5.50	\$1,980.00	\$5.00	\$1,800.00	-9%
P-603	Bituminous Tack Coat	90	Gal	\$5.50	\$495.00	\$8.00	\$720.00	45%
				Subtotal	\$118,965.00		Subtotal \$351,040.00	195.1%

BID SCHEDULE 3 - 0-15 ft in front of hangars - Sponsor Only

Item No.	Description	Quantity	Unit	Engineers Estimate		HK Contractors, Inc		
				Unit Cost	Cost	Unit Cost	Cost	%
P-101b	Asphalt Pavement Removal	170	SY	\$5.50	\$935.00	\$12.85	\$2,184.50	133.6%
P-152a	Unclassified Excavation	130	CY	\$14.30	\$1,859.00	\$40.00	\$5,200.00	180%
P-152b	Subgrade Preparation	170	SY	\$1.65	\$280.50	\$5.00	\$850.00	203%
P-154	Subbase Course	120	CY	\$44.00	\$5,280.00	\$195.00	\$23,400.00	343%
P-209	Crushed Aggregate Base Course	30	CY	\$99.00	\$2,970.00	\$230.00	\$6,900.00	132%
P-401	Plant Mix Bituminous Surface Course	50	TN	\$132.00	\$6,600.00	\$300.00	\$15,000.00	127%
P-602	Bituminous Prime Coat	60	Gal	\$5.50	\$330.00	\$5.00	\$300.00	-9%
P-603	Bituminous Tack Coat	20	Gal	\$5.50	\$110.00	\$8.00	\$160.00	45%
P-610a	Concrete Apron Pad	45	SY	\$220.00	\$9,900.00	\$600.00	\$27,000.00	173%
				Subtotal	\$28,264.50		Subtotal \$80,994.50	186.6%

BID SCHEDULE 1	\$1,667,925.60	BID SCHEDULE 1	\$4,032,430.00	142%
BID SCHEDULE 1+2	\$1,786,890.60	BID SCHEDULE 1+2	\$4,383,470.00	145%
BID SCHEDULE 1+3	\$1,696,190.10	BID SCHEDULE 1+3	\$4,113,424.50	143%
BID SCHEDULE 1+2+3	\$1,815,155.10	BID SCHEDULE 1+2+3	\$4,464,464.50	146%

BID IRREGULARITIES

HK Contractors, Inc

No Irregularities



PROJECT STATUS UPDATE

Ralph Wenz Field – SRE Acquisition Project

PROJECT NUMBER 230163
MONTH 4/2024
UPDATE NUMBER 13
PROJECT MANAGER Carson Rowley, PE

WORK COMPLETED OR PROGRESS THIS PERIOD

- Coordinated Change Order discussion about tire chains for cutting edges and delivery date.
- Approved logo and decal placement.
- Received final delivery date for next week 5/6.

ANTICIPATED WORK FOR NEXT PERIOD

- Take Delivery.
- Pay Estimate #1.
- Possible Change Order #1.

ACTION ITEMS

-

Invoicing

No Invoice this month.

Breakdown

No Invoice this month.



TOWN OF PINEDALE WYOMING

April 30th, 2024

Pinedale Airport Manager's Monthly Report

- AWOS updated and NOTAMs issued as necessary.
- Attended meetings during the month including:
 - Weekly Town safety, supervisor, and manager meetings
- Working with WAC to obtain a scholarship from them to continue my education with AAAE.
- Began editing the Minimum standards to more closely fit the goals of the airport as well as grammatical errors.
- Completed the Little Jet A truck and it is now back into service.
- Hired a new staff member to replace Sage Price.
- Hired a seasonal employee to help out in the summertime.
- Procured poison for the ever present ground squirrels.
- Wrote an airport newsletter which will be published monthly, including recent activities and safety information for around the airport.
- Reported Fuel Sales to WYDOT for record keeping.
- Fuel Sales report attached.
- Continued renovations to the FBO building, the top floor is getting closer and closer to being completed.

Things I will finalize in May:

- Begin preparations for the new equipment the airport will have in the next few weeks.
- Make the transition to premixed fuel.
- Begin the summertime airport maintenance schedule.
- Attend the PRM meetings with the state.

Should there be questions or comments please feel free to contact me at 307-360-9025 or by email at rileywilson@townofpinedale.us

Respectfully submitted,

Airport Manager



FBO REPORT
MONTH OF APRIL 2024

4/30/2024

To Whom it May Concern:

In the month of April 2024, the TOP flight FBO recorded the following transactions:

LANDING FEE TOTAL	\$ 1440
HANGAR RENT TOTAL	\$ 85.10
JET A GALLONS	4699
AV GAS GALLONS	1195.72
LINE FEES TOTAL	\$ 1,942.70
NON FUEL REVENUE	\$ 3,467.80

For Any Additional Questions contact Riley Wilson.

Signed,

A handwritten signature in black ink, appearing to read "Riley Wilson". The signature is written in a cursive, flowing style.

Airport Manager