**Resolution Number 12977** 

# A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA ADOPTING REGULATIONS FOR THE REFUNDING OF ESCROWED FUNDS PURSUANT TO PITTSTON CITY CODE CHAPTER 255 FIRE INSURANCE CLAIMS.

**BE IT RESOLVED**, by the City Council of The City of Pittston, and it is hereby resolved by the authority of the same:

WHEREAS, Pittston City Code Chapter 255 Fire Insurance Claims, §255-4 the City Council, may, by Resolution, adopt rules for the administration of the chapter, which pertains to the escrow of property insurance funds for fire-damaged structures to ensure their repair or razing as required to ensure public safety and prevent public nuisance and blight.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Pittston that the following regulations for the refund of fire escrow funds be adopted and incorporated into Pittston City Code Chapter 255:

### **§255-4 ADDITIONAL REGULATIONS**

- 1) Funds received under this chapter shall be maintained by the City Treasurer in a separate fund entitled "City of Pittston Fire Escrow Fund;"
- 2) The City of Pittston will only issue refunds of funds in escrow received under the provisions of this chapter to the named insured that the funds were received under;
- 3) No interest shall be paid to the named insured for funds on deposit in the Fire Escrow Fund;
- 4) Requests for refunds of escrowed funds on deposit and held by the city shall be made by the named insured in writing to the City Administrator, who upon consultation with the City Code Enforcement Officer, Building Code Official and City Solicitor, shall make a determination on whether the necessary conditions have been met for the refund pursuant to the requirements of this chapter and laws of the Commonwealth of Pennsylvania. The named insured may be required to sign a legal release and wavier of the city from legal liability as determined and drafted by the City Solicitor. The Chief Financial Officer and City Treasurer shall release said refunds only upon the approval of the City Administrator.

**AND BE IT FURTHER RESOLVED** that the following addition is made to Pittston City Code Chapter 23, Budget, Financial and Debt Management Policy:

#### §23-2 Budget Formulation and Administration Policies

### A. General Budget Policies

## (2) Disbursements

(i) **Fire Escrow Fund.** Disbursements from the Fire Escrow Fund established pursuant to Chapter 255 Fire Insurance Claims shall be approved by the City Administrator and made pursuant to the process set forth in §255-4 Additional Regulations

ATTEST

APPROVED

CITY ADMINISTRATOR

MAYOR