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**Resolution Number 12982** 

March 20, 2024

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PITTSTON, LUZERNE COUNTY, PENNSYLVANIA REPEALING AND REPLACING THE "PITTSTON CITY EMPLOYEE MANUAL.

**BE IT RESOLVED**, by the City Council of The City of Pittston, and it is hereby resolved by the authority of the same:

WHEREAS, the Pittston City Home Rule Charter was adopted by the voters of the City of Pittston in the General Election held on November 6, 2012, and

**WHEREAS**, the Pittston City Home Rule Charter Article XIII – Administrative Code §13.02 (Provisions) (C) requires that the Transition Committee propose an administrative code that includes a "Personnel Policy" for the City government consistent with the provisions, spirit, and purpose of the Charter; and

WHEREAS, Pittston City Council adopted the Pittston City Employee Manual on September 11, 2013 by Resolution # 11452, and

WHEREAS, due to changes in laws and policies as well as a need to make an overall update to the Employee Manual, the City Administrator and the Director of Human Resources prepared the attached Personnel Policy and recommend its adoption.

**NOW THEREFORE BE IT RESOLVED** by the City Council of the City of Pittston that the Employee Manual adopted on September 11, 2013 is hereby repealed and the Personnel Policy is hereby adopted and shall be effective immediately.

**ADOPTED, ENACTED and ORDAINED** by the City Council of the City of Pittston this <u>20<sup>th</sup></u> day of <u>March 2024</u>, to take effect immediately.

ATTEST

CITY ADMINISTRATOR

APPROVED

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