



VILLAGE OF POTSDAM

Civic Center

PO Box 5168 ~ 2 Park Street

Potsdam, NY 13676

Phone 315-265-7480 Fax 315-265-3149

Resolutions for May 28, 2024 Special Board Meeting

Trustee Schulte Moved and Trustee Williams Seconded a resolution as follows:

LOCAL LAW #4-2024

Section 1. Purpose.

The purpose of this Local Law is to Amend Chapter 168 Vehicles and Traffic of the Village of Potsdam Municipal Code.

Section 2. Amendment.

Amended as follows:

ARTICLE I General Provisions

§168-1. Definitions.

A. The words and phrases used in this chapter shall, for the purposes of this chapter, have the meanings respectively ascribed to them by Article 1 of the Vehicle and Traffic Law of the State of New York.

B. The following words and phrases, which are not defined by Article 1 of the Vehicle and Traffic Law of the State of New York, shall have the meanings respectively ascribed to them in this section for the purposes of this chapter:

CURBLINE — The prolongation of the lateral line of a curb or, in the absence of a curb, the lateral boundary line of the roadway.

HOLIDAYS — New Year's Day, Martin Luther King's Birthday, Washington's Birthday, Memorial Day, Juneteenth National Independence Day, Independence Day, Labor Day, Indigenous People Day/Columbus Day, Veterans Day, Thanksgiving Day and Christmas Day.

OFFICIAL TIME STANDARD — Whenever certain hours are named herein or on traffic control devices, they shall mean the time standard which is in current use in this state.

PARKING FIELDS — Any part of land determined by this village or the owner or owners of said land to be used by the public for the purpose of parking vehicles.



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PUBLIC PARKING LOT — A plot or parcel of land or building owned and/or leased by this village, not including highways, upon or within which the parking of vehicles is regulated by signs and/or parking meters.

SCHOOL DAYS — Days when school is officially open for regular sessions.

§168-2. Authority to install traffic control devices.

The Administrator of the Village of Potsdam shall designate the person, persons or department which shall install and maintain traffic control devices when and as required under the provisions of this chapter, to make effective the provisions of this chapter, and may install and maintain such additional traffic control devices as he may deem necessary to regulate, warn or guide traffic under the Vehicle and Traffic Law of the State of New York, subject to the provisions of §168-2 and §168-4 of that law.

§168-3. Authority of Chief of Police to regulate traffic.

- A. The Chief of Police shall have the power, in the event of fire or other emergency or to expedite traffic or to safeguard pedestrians or property, to direct traffic as conditions may require notwithstanding the provisions of the Vehicle and Traffic Law or of local laws, ordinances, orders, rules, regulations or administrative code or sanitary code provisions regulating traffic.
- B. The Chief of Police shall, in the exercise of his powers as set forth in Subsection A herein, cause appropriate signs to be temporarily erected whenever necessary to adequately advise all persons of such temporary changes.
- C. The Chief of Police is hereby delegated the authority to exercise, by official order, rule or regulation, the designation of taxicab stands upon the streets of this municipality.
- D. The Chief of Police shall have the authority to settle disputed parking citations after a review of the evidence available. If the Chief is unable to determine an acceptable resolution, he shall refer the matter to the Village Attorney to schedule a trial in the appropriate court of jurisdiction.
- E. The Chief of Police shall have authority to enforce traffic and parking as well as direct qualified personnel to enforce traffic and parking



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§168-4. Schedules; adoption of regulations.

- A. For the purpose of maintaining an accurate record of all regulations adopted under the provisions of this chapter, there is hereby established a system of schedules, appearing as Article X of this chapter, in which shall be entered all regulations after adoption. Such schedules shall be deemed a part of the section to which they refer. All regulations shall be adopted with reference to the appropriate schedule as indicated in the various sections of this chapter.
- B. Regulations shall be adopted by the Board of Trustees in accordance with provisions of the Village Law and the Vehicle and Traffic Law or by an officer or agency authorized by the Board of Trustees to adopt regulations pursuant to §160-3 of the Vehicle and Traffic Law.

ARTICLE II Traffic Regulations

§168-5. Traffic control signals.

Traffic control signals shall be installed and operated at the intersection of those streets described in Schedule I (§168-59), attached to and made a part of this chapter.

§168-6. Speed limits.

The maximum speed at which vehicles may proceed on or along any streets or highways within the village is hereby established at 30 miles per hour, except that the speed limit for vehicles proceeding on or along those streets or parts of streets described in Schedule II (§168-60), attached to and made a part of this chapter, shall be as indicated in said schedule.

§168-7. School speed limits.

No person shall drive a vehicle at a speed in excess of that indicated in Schedule III (§168-61), attached to and made a part of this chapter, in the areas described in said schedule, during school days between the hours of 7:00 a.m. and 6:00 p.m.

§168-8. One-way streets.

The streets or parts of streets described in Schedule IV (§ 168-62), attached to and made a part of this chapter, are hereby designated as one-way streets in the direction indicated.



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§168-9. U-turns.

No person shall make a U-turn on any of the streets or parts of streets described in Schedule V (§168-63), attached to and made a part of this chapter.

§168-10. Prohibited turns at intersections.

No person shall make a turn of the kind designated (left, right, all) at any of the locations described in Schedule VI (§168-64), attached to and made a part of this chapter.

§168-11. Prohibited right turns on red signal.

No person shall make a right turn when facing a steady red signal (stop indication) at any of the locations described in Schedule VII (§168-65), attached to and made a part of this chapter.

§168-12. Stop intersections.

The intersections described in Schedule VIII (§ 168-66), attached to and made a part of this chapter, are hereby designated as stop intersections. Stop signs shall be installed as provided therein.

§168-13. Yield intersections.

The intersections described in Schedule IX (§168-67), attached to and made a part of this chapter, are hereby designated as yield intersections. Yield signs shall be installed as provided therein.

§168-14. Truck route system.

- A truck route system upon which all trucks, tractors and tractor-trailer combinations having a total gross weight in excess of five tons are permitted to travel and operate shall be as set forth in Schedule X (§168-68), attached to and made a part of this chapter.
- All trucks, tractors and tractor-trailer combinations having a total gross weight in excess of five tons are hereby excluded from all streets except those streets listed in Schedule X (§168-68), except that this exclusion shall not be construed to prevent the delivery or pickup of merchandise or other property along the street from which such vehicles and combinations are excluded.



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ARTICLE III

Parking, Standing and Stopping

§168-15. Application of Article.

The provisions of this Article shall apply except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

§168-16. Parking prohibited at all times.

No person shall park a vehicle at any time upon any of the streets or parts thereof described in Schedule XI (§168-69), attached to and made a part of this chapter.

§ 168-17. No stopping.

No person shall stop a vehicle upon any of the streets or parts of streets described in Schedule XII (§168-70), attached to and made a part of this chapter.

§168-18. No standing.

No person shall stand a vehicle upon any of the streets or parts of streets described in Schedule XIII (§168-71), attached to and made a part of this chapter.

§168-19. Parking prohibited certain hours.

No person shall park a vehicle between the hours specified in Schedule XIV (§168-72) of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said schedule, attached to and made a part of this chapter.

§168-20. No stopping certain hours.

No person shall stop a vehicle during the times specified in Schedule XV (§168-73) of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said schedule, attached to and made a part of this chapter.



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§168-21. No standing certain hours.

No person shall stand a vehicle during the times specified in Schedule XVI (§168-74) of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said schedule, attached to and made a part of this chapter.

§168-22. All-night parking.

The parking of vehicles is hereby prohibited on all village streets and state highways within this municipality between 2:00 a.m. and 6:00 a.m., except in those locations described in Schedule XVII (§168-75), where the all-night parking of passenger vehicles only shall be permitted.

§ 168-23. Time limit parking.

No person shall park a vehicle for longer than the time limit shown in Schedule XVIII (§168-76) at any time between the hours listed in said schedule of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said schedule, attached to and made a part of this chapter.

§168-24. Angle parking.

No person shall park a vehicle upon any of the streets or parts thereof described in Schedule XIX (§168-77), attached to and made a part of this chapter, except at the angle designated and only within the painted stall lines. On all streets or portions thereof where angle parking is now or shall hereafter be authorized, all vehicles parked thereon shall be parked with the front thereof nearest the curb.

§168-25. Handicapped parking.

The locations described in Schedule XX (§168-78), attached to and made a part of this chapter, shall be set aside for handicapped parking. Specific locations shall be designated and proper signage marked or erected at the discretion of the Chief of Police.

§168-26. Lane use reservations.

The lane locations described in Schedule XXI (§168-79), attached to and made a part of this chapter, are hereby reserved for the purpose indicated in said schedule, and there shall be no standing, stopping, parking or blocking of any of said lanes except for the purposes indicated.



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§168-27. (Reserved)

§168-28. Taxi stands.

The locations described in Schedule XXIII (§168-81), attached to and made a part of this chapter, are hereby designated as taxi stands.

§168-29. Bus stops.

The locations described in Schedule XXIV (§168-82), attached to and made a part of this chapter, are hereby designated as bus stops.

ARTICLE IV Public Parking Lots

§168-30. Time limit parking in public lots.

No person shall park a vehicle for longer than the time limit shown in Schedule XXV (§168-83), attached to and made a part of this chapter, at any time between the hours of 8:00 a.m. and 6:00 p.m., in any of the spaces indicated in said schedule.

§168-31. Overnight parking.

Parking is prohibited between the hours of 3:00 a.m. and 6:00 a.m. in all parking lots except as shown in §168-84, Schedule XXVI.

§ 168-32. Permit Parking.

Permit parking spaces are intended for individuals who need consistent, overnight parking in the Village of Potsdam such as downtown residents. Permits must be applied for, approved, and purchased through the Village of Potsdam. Parking spaces denoted as "Permit Only" spaces are shown in Schedule XXV (§168-85.)

§168-33. (Reserved)

§168-34. Further restrictions on parking to facilitate snow removal.

In order to facilitate the removal of snow from overnight parking areas, specific times shall be established during which all vehicles must be removed from said areas. These times are set forth in Schedule XXIX (§168-87) and shall be posted throughout the overnight parking areas.



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ARTICLE V Emergency Regulations

§168-35. Intent.

It is hereby found and declared to be in the best interest and welfare of the general public to expedite the removal of snow, reduce driving hazards and to ensure open roads for the movement of emergency vehicles during snowstorms, flood, serious fire or other extreme public emergency.

§168-36. Establishment of snow routes for snow emergency.

A. The Superintendent of Public Works shall prepare and may from time to time amend a list of village roads which he designates as snow routes, indicating the name of each said road. Such list and any amendments thereto shall be filed with the Village Clerk, who shall cause such list or amendments thereto to be published once in the official newspaper. Such snow routes shall take effect upon such publication and shall continue until modified.

B. The Mayor of the village may declare a state of snow emergency whenever, in his or her judgment, snow has created dangerous driving conditions within the village. During the existence of the snow emergency, no vehicle shall be parked or abandoned upon the snow routes.

C. The Department of Public Works shall erect and maintain appropriate signs at reasonable intervals along the designated snow routes to provide notice that it is unlawful to park or abandon any vehicle along a snow route during a snow emergency.

§168-37. Declaration of emergency.

The Mayor of the village may declare a state of emergency in cases of flood, serious fire or other extreme public emergency whenever conditions resulting therefrom create a dangerous driving condition within the village. During the existence of such emergency, no vehicle shall be parked or abandoned upon that portion of the public highway or highways affected by the conditions resulting from flood, serious fire or other extreme public emergency.

§168-38. Removal of vehicles.

Any vehicle parked or abandoned in violation of the provisions of this Article shall be deemed a nuisance and a menace to the safe and proper regulation of traffic and may be removed and impounded as provided in Article VIII of this chapter.



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ARTICLE VI

Fines, Fees, and Penalties

§168-39. Fine Schedule.

A. Fines for violations shall be as follows. These rates will be reviewed and updated as needed yearly at the annual Village Board Meeting:

- (1) Overtime parking: \$35
- (2) No-parking zone: \$35
- (3) Parking wrong side of street: \$35
- (4) No parking, driveway or crosswalk: \$35
- (5) No parking from 2:00 a.m. to 6:00 a.m.: \$35
- (6) No parking from 3:00 a.m. to 6:00 a.m.: \$35
- (7) No parking from 10:00 a.m. to 4:00 p.m.: \$35
- (8) No parking on the sidewalk: \$35
- (9) No parking in an intersection: \$35
- (10) No parking, fire hydrant or fire lane: \$35
- (11) Parking in prohibited area: \$35
- (12) Double-parking: \$35
- (13) Front yard parking: \$35
- (14) Other: \$35
- (15) Handicapped parking: \$70 plus a \$30 NYS surcharge

B. Parking violations in Subsection A(1) through A(15) shall increase by \$10 if not paid within seven days. Parking violations in Subsection A(1) through A(15) shall increase by \$25 if not paid within 30 days.



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§168-40. Penalties for offenses.

A. It is a traffic infraction for any person to violate any of the provisions of this chapter or any local law, order or rule or regulation adopted pursuant to this chapter.

B. Every person convicted of a traffic infraction for a violation of any provision of this chapter which is not a violation of any provision of the Vehicle and Traffic Law of the State of New York shall, for a first conviction thereof, be punished by a fine of not more than \$100 or by imprisonment for not more than 15 days, or by both such fine and imprisonment; for a second such conviction within 18 months thereafter, such person shall be punished by a fine of not more than \$200 or by imprisonment for not more than 45 days, or by both such fine and imprisonment; upon a third or subsequent conviction within 18 months after the first conviction, such person shall be punished by a fine of not more than \$300 or by imprisonment for not more than 90 days, or by both such fine and imprisonment.

C. Every person convicted of a traffic infraction for a violation of any of the provisions of this chapter which involves or resulted in the removal of a vehicle as provided in this chapter shall pay to the Police Department, in addition to any penalty or fine for the violation, the cost and expense of towing and storage as provided in §168-55.

§ 168-41. Parking Permit Fees.

Parking permit rates will be reviewed and updated yearly at the Annual Village Board Meeting.

§ 168-42. Use of Parking Permit Fees.

Funds received from the sale of parking permits shall be utilized for the maintenance and improvement of current parking lots and allows for the right to acquire, by lease or purchase, parking lots and the improvement thereof. Any surplus revenue which may be accumulated from such fees and which is not required for the aforesaid purposes may be used and appropriated for any other lawful purpose.

§168-43. (Reserved)

§168-44. (Reserved)

§168-45. (Reserved)

§168-46. (Reserved)

§168-47. (Reserved)



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ARTICLE VII Parking Bureau

§168-48. Establishment.

The Mayor of the Village of Potsdam, New York, is hereby authorized to establish a Parking Bureau to:

- A. Assist with the sale and issuance of parking permits
- B. Assist the Town Court in the disposition of charges in relation to Parking violations, pursuant to Article 14-B of the General Municipal Law.

§168-49. Personnel.

The Village Clerk shall be in charge of the Parking Bureau and the days and hours that the Bureau shall be open for the transaction of its official business.

§168-50. Jurisdiction.

The Parking Bureau is hereby authorized to dispose of violations of traffic laws, ordinances, rules and regulations when such offenses shall not constitute the traffic infraction known as "speeding" or a misdemeanor or felony within 10 days after a person has been notified of a violation of Article III, IV or VI of this chapter by the affixing of a notice of violation on a vehicle parked in violation of said Articles or within three days after personal service of a Uniform Traffic Summons. Days that the Bureau shall not be open for official business shall not be computed for the three-day period.

§168-51. Procedure.

- A. A person may appear in person or by a written power of attorney in such form as shall be prescribed by the Town Justice by paying a fine established by the Village Board and, in writing, waiving a hearing in court, pleading guilty to the charge and authorizing the person in charge of the Bureau to make such a plea and pay such a fine in court.
- B. The Bureau shall accept such designated fines and issue receipts, therefore.
- C. The Bureau shall cause a complaint to be entered against each person who does not answer within the designated time and a warrant to be issued for his arrest and appearance before the court.
- D. Any person who shall have been, within the preceding 12 months, guilty of a number of parking violations in excess of such maximum number as may be designated by the court, or of three or more violations other than parking violations, shall not be permitted to appear and answer to a subsequent violation at the Parking Bureau but must appear in court at a time specified by the Bureau.



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E. Nothing contained in this article shall authorize the Traffic Bureau to deprive a person of his right to counsel or to prevent him from exercising his right to appear in court to answer to, explain or defend any charge of a violation of any traffic law, ordinance, rule or regulation.

§168-52. Records and reports.

The Bureau shall keep records and submit detailed monthly reports to the Town Justice of all notices or summonses issued and disposed of by said Bureau and such other information as may be prescribed by the Town Justice or by law and transmit with said reports all sums collected to the Town Justice or Acting Town Justice.

§168-53 Parking Permits.

The Parking Bureau shall be in charge of sale, issuance and maintaining records of parking permits in accordance with the provisions of §168-32.

ARTICLE VIII

Removal and Storage of Vehicles

§168-54. Authority to impound vehicles.

- A. When any vehicle is parked or abandoned on any highway or public parking lot within this Village during a snowstorm, flood, fire or other public emergency which affects that portion of the public highway or parking lot upon which said vehicle is parked or abandoned, said vehicle may be removed by or under the direction of the Chief of Police or their designee.
- B. When any vehicle is found unattended on any highway or public parking lot within the Village where said vehicle constitutes an obstruction to traffic or where said vehicle is illegally parked in a handicapped parking space, said vehicle may be removed by or under the direction of the Chief of Police or their designee.
- C. When any vehicle is parked illegally on any highway or public parking lot within the Village, and where court records indicate that the vehicle has five prior outstanding parking tickets against it, the vehicle can be removed and towed to the Village impound or can be restrained using a restraining device or boot, when approved by the Chief of Police, and can be held until said outstanding tickets are paid in full. This shall not include the immediate ticket.



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§168-55. Towing and storage charges.

A. After removal of any vehicle as provided in this article, the Chief of Police or special officer of the Village may store or cause such vehicle to be stored in a suitable place at the expense of the owner. Such owner or person in charge of the vehicle may redeem the same upon payment to the Police Department of the amount of all expenses actually and necessarily incurred in effecting such removal and storage, i.e., such towing and storage fees as listed below. These rates will be reviewed and updated yearly at the Annual Village Board Meeting:

1. Towing charges.

Type		Fee
(a)	Charge by towing firm for towing an illegally parked vehicle which does not require the use of a special equipment	\$150
	Clerical Fee	\$10
	Total	\$160
(b)	Charge by towing firm for towing an illegally parked vehicle which requires the use of special equipment	\$200
	Clerical Fee	\$10
	Total	\$210

2. Storage fees. Storage fees for towed vehicles shall be \$5 per day.

3. All outstanding tickets which are owed against the vehicle for prior parking violations. This shall not include the immediate ticket.

B. The Chief of Police shall have the authority to waive storage fees or to release the vehicle prior to payment of certain fees if good cause exists.

§168-56. Notice of removal.

It shall be the duty of the Police Department to ascertain to the extent possible the owner of the vehicle or the person having the same in charge and to notify him of the removal and disposition of such vehicle and of the amount which shall be required to redeem the same. Said Police Department shall also, without delay, report to the Village Clerk the removal and disposition of any vehicle removed as provided in this article.



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§168-57. (Reserved)

**ARTICLE IX
(RESERVED)**

**ARTICLE X
Schedules**

§168-59. Schedule I: Traffic Control Signals.

In accordance with the provisions of §168-5, traffic control signals shall be installed at the following described intersections:

Intersection
Elm Street and Lawrence Avenue
Elm Street and Park Street
Elm Street and Union Street
Grove Street and Market Street
Main Street, Park Street and Pierrepont Avenue
Maple Street, Main Street and Market Street
Maple Street, Pine Street and Clarkson Avenue
Market Street and Elm Street
Market Street and May Road
Market Street and Raymond Street
Market Street and Sandstone Drive
Market Street and Sisson Street
Pierrepont Avenue and Bay Street
Sandstone Drive and Pine Street

§168-60. Schedule II. (Reserved)



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§168-61. Schedule III: School Speed Limits.

In accordance with the provisions of § 168-7, no person shall drive a vehicle in excess of the speeds indicated below, in the areas designated below, during school days between the hours of 7:00 a.m. and 6:00 p.m.:

Name of Street	Speed Limit (mph)	Location
Lawrence Avenue	20	From a point 88 feet west of Sealy Drive to a point 192 feet east of the most easterly entrance to Lawrence Avenue Elementary School
Leroy Street	15	From Grove Street to Pleasant Street

§168-62. Schedule IV: One Way Streets.

In according with the provisions of §168-8, the following described streets or parts thereof are hereby designated as one-way streets in the directions indicated:

Name of Street	Direction of Travel	Limits
Division Street	North	Entire length
Hamilton Street	West	Entire length
Maple Street	East	From the Maple Street/Sandstone Drive split to the inter-section of Maple Street and Clarkson Avenue
Pleasant Street	West	From Leroy Street to Waverly Street
Union Street	North	Entire length

§168-63. Schedule V: U-Turns.

In accordance with the provisions of §168-9, no person shall make a U-turn at any of the following locations:

Name of Street	Location
All streets	All locations



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§168-64. Schedule VI: Prohibited Turns at Intersections.

In accordance with the provisions of §168-10, no person shall make a turn of the kind designated below at any of the following intersections:

Name of Street	Direction of Travel	Prohibited Turn	Hours	At Intersection of
Maple Street	East	Left	All	Market Street
Maple Street	East	Left	All	Pine Street and Clarkson Avenue inter-section
Raymond Street	East	Left	All	Market Street
Sandstone Drive	East	Right	All	Pine Street
Union Street	North	Straight	All	Union Street and Elm Street

§168-65. Schedule VII. Prohibited Right Turns on Red Signals.

In accordance with the provisions of §168-11, no person shall make a right turn when facing a steady red signal (stop indication) at any of the following locations:

Name of Street	Direction of Travel	Prohibited Right Turn on Red Signal Onto
Elm Street	East	Park Street
Elm Street	West	Lawrence Avenue
Elm Street	West	Market Street
Lawrence Avenue	South	Elm Street
Main Street	East	Pierrepont Avenue
Main Street	West	Park Street
Market Street	South	Maple Street
Market Street	South	Raymond Street
Park Street	North	Elm Street
Park Street	South	Main Street
Raymond Street	East	Market Street



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§168-66. Schedule VIII.

In accordance with the provision of §168-12, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows:

Stop Sign on	Direction of Travel	At Intersection of
Bagdad Road	East	Clarkson Avenue
Barclay Street	East	Pierrepont Avenue
Barrington Drive	Both	Massena Drive
Barrington Drive	Both	Student Union pedestrian crosswalk
Barrington Drive	Both	Watertown Drive
Barrington Drive	East	Main Street
Barrington Drive	West	Pierrepont Avenue
Beal Street	South	Munson Street
Berkley Drive	East	Leroy Street
Berkley Drive	West	Somerset Road
Bradley Drive	West	Leroy Street
Broad Street [Added 9-18-2017 by L.L. No. 10-2017]	Both	Waverly Street
Broad Street	East	Leroy Street
Canal Street	East	Market Street
Canton Drive	West	Pierrepont Avenue
Canton Potsdam Hospital/Nursing Home Parking Lot access roads	North	Grove Street
Castle Drive	West	Leroy Street
Cedar Street	Both	Main Street
Cedar Street	North	Elm Street
Cedar Street	South	Bay Street
Cedar Street	East	Market Street
Cherry Street	East	Market Street
Chestnut Street [Added 1-19-2010 by L.L. No. 2-2010]	Both	Missouri Avenue
Chestnut Street [Added 1-19-2010 by L.L. No.2-2010]	East	Grant Street
Chestnut Street	West	Lawrence Avenue
Circle Drive (north entrance) [Added 12-18-2017 by L.L. No. 1-2018]	East	Haggerty Road
Circle Drive (north and south entrance)	East	Haggerty Road



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Clarkson University CAMP access road	North	Maple Street
Clarkson University parking lots and access roads	Both	Clarkson Avenue
Clarkson University parking lots and access roads	Both	Main Street
Clarkson University parking lots and access roads	North	Elm Street
Clarkson University parking lots and access roads	North	Maple Street
Clarkson University parking lots and access roads	West	Pierrepont Avenue
Clinton Street	East	Lawrence Avenue
Clinton Street	West	Leroy Street
Clough Street	East	Market Street
College Park Road	North	Main Street
Constitution Street	North	Willow Street
Constitution Street	South	Depot Street
Cottage Street	East	Leroy Street
Cottage Street	West	Market Street
Crescent Drive (northerly and southerly entrances)	West	Clarkson Avenue
Debra Drive	South	Lawrence Avenue
Depot Street	West	Constitution Avenue
Division Street	North	Main Street
East Drive	East	College Park Road
Elderkin Street	East	Market Street
Fairlawn Drive	South	Elm Street
Garden Street	East	Leroy Street
Garden Street	West	Market Street
Gilmore Street	North	Elm Street
Gouverneur Street	East	Watertown Drive
Gouverneur Street	West	Pierrepont Drive
Grant Street	Both	Elm Street
Grant Street [Added 1-19-2010 by L.L. No. 2-2010]	North	Chestnut Street
Grant Street	South	Prospect Street
Grove Street	East	Leroy Street
Haggerty Road [Added 12-18-2017 by L.L. No. 1-2018]	North	Circle Drive
Haggerty Road	North	May Road



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Haggerty Road [Added 12-18-2017 by L.L. No. 1-2018]	South	Circle Drive
Harrington Court	South	Main Street
Hatch Road	South	Elm Street
Hillcrest Drive	East	Pierrepont Avenue
Island Street	South	Maple Street
Lake Placid Drive	South	Maple Street
Lake Placid Drive	West	Potsdam Drive
Lanard Street	East	Market Street
Larnard Street	West	Riverside Drive
Leroy Street [Repealed 2-3-2003 by L.L. No. 1-2003]	Both	Grove Street
Leroy Street [Added 2-3-2003 by L.L. No. 1-2003]	Both	Cottage Street
Leroy Street	Noth	May Road
Leroy Street	South	Lawrence Avenue
Liberty Street	North	Depot Street
Liberty Street	South	Raymond Street
Lower Pine Street	South	Madrid Avenue
Main Street [Added 6-18-2012 by L.L. No. 3-2012]	Both	Cedar Street
Main Street	Both	A removable sign at the crosswalk between Snell Hall and the Lewis House
Malone Drive	East	Ogdensburg Drive
Malone Drive	West	Massena Drive
Mayfield Apartment Drive	South	May Road
Maynard Street	North	Washington Street
Meadow East Apartment (east parking lot on May Road)	North	May Road
Meadow East Apartment (west parking lot on May Road)	North	May Road
Meadow East Apartment Drive	East	Leroy Street
Mechanic Street	West	Pine Street
Missouri Avenue	Northwest	Lawrence Avenue
Missouri Avenue	South	Chestnut Street
Morningside Drive	North	Elm Street
Morningside Drive	South	Main Street
Munson Street	West	Market Street
Ogdenburg Drive	North	Barrington Drive
P&C Shopping Center Parking Lot exits	East	Market Street



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Pioneer Drive [Added 10-4-2004 by L.L. No. 13-2004]	South	Elm Street
Pleasant Street	West	Market Street
Poplar Street	East	Pierrepont Avenue
Potsdam Central School parking lots and access roads	South	Lawrence Avenue
Potsdam College maintenance area driveway	North	Bay Street
Potsdam College maintenance area driveway	South	Lake Placid Drive
Potsdam College Parking Lot No. 18 (south drive)	West	Pierrepont Avenue
Potsdam Drive	North	Bay Street
Potsdam Drive	West	Pierrepont Avenue
Prospect Street	South	Main Street
Racquette Road	North	Sisson Street
Racquette Road	South	Clough Street
Riverside Drive	North	Cherry Street
Round Hill Road (northerly and southerly entrances)	West	Clarkson Avenue
Saranac Lake Drive	North	Canton Drive
Sealy Drive	Northwest	Lawrence Avenue
Smalley Drive	North	Washington Street
Somerset Road	South	Grove Street
South Street	North	Main Street
South Street	South	Bay Street
Spring Street	East	Pierrepont Avenue
St. Mary's School Parking Lot	North	Lawrence Avenue
State Street	North	Main Street
State Street	South	Bay Street
Swan Street	South	Maple Street
Tupper Lake Drive	East	Main Street
Walnut Street	East	Market Street
Washington Street	East	Market Street
Waverly Street	Both	Broad Street
Waverly Street	Both	Cottage Street
Waverly Street	Both	Garden Street
Waverly Street	Both	Grove Street
Waverly Street	Both	Pleasant Street
Waverly Street	South	Munson Street
Wellings Drive	South	Elm Street
Willow Street	East	Market Street



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§168-67. Schedule IX: Yield Intersections.

In accordance with the provisions of § 168-13, the following described intersections are hereby designated as yield intersections, and yield signs shall be installed as follows:

Yield Sign on	Direction of Travel	At Intersection of
Clarkson Avenue [Added 3-3-2003 by L.L. No. 3-2003]	North	Maple Street (east)
Drumlin Drive	East	Somerset Road
Hillcrest Drive	East	Hillcrest Avenue
Massena Drive	South	Canton Drive
Pine Street [Added 3-3-2003 by L.L. No. 3-2003]	North	Sandstone Drive (east)
Saranac Lake Drive	South	Tupper Lake Drive
Watertown Drive	South	Canton Drive

§168-68. Schedule X: Truck Route System.

In accordance with the provisions of §168-14, a truck route system upon which trucks and tractor-trailer combinations in excess of five tons may travel is hereby established on the following streets or parts thereof:

Name of Street	Location
Elm Street (Route 11-B)	From the easterly corporate limits to Market Street
Lawrence Avenue (Route 11)	From the easterly corporate limits to Elm Street
Main Street (Route 56)	From Pierrepont Avenue to Market Street
Maple Street (Route 11)	From the westerly corporate limits to Market Street
Market Street	From Maple Street to the north corporate limits
Park Street	From Main Street to Elm Street
Pierrepont Avenue (Route 56)	From the south corporate limits to Main Street
Sandstone Drive	From Maple Street to Market Street



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§168-69. Schedule XI: Parking Prohibited at All Times.

In accordance with the provisions of § 168-16, no person shall park a vehicle at any time upon any of the following described streets or parts thereof:

Name of Street	Side	Location
Barclay Street	Both	Entire Length
Bay Street	North	From Riverview Drive to South Street
Bay Street [Amended 11-19-2012 by L.L. No. 6-2012]	South	From the driveway at 63 Bay Street to East Drive
Bay Street [Amended 1-16-2012 by L.L. No. 2-2012]	South	From a point 287 feet east of Pierrepont Avenue to a point 165 feet west of Pierrepont Avenue
Bay Street [Amended 2-2-2011 by L.L. No. 1-2011]	South	From Potsdam Drive to a point 169 feet west thereof
Beal Street	East	From the Beal Street, Broad Street and Waverly Street intersection to the curb of the laundry and medical building (250 feet)
Beal Street	West	Entire length
Broad Street	North	From Waverly Street to Beal Street
Broad Street	South	From Leroy Street to Waverly Street
Canal Street	Both	Entire length except in designated parking areas
Cedar Street	West	Entire length
Cherry Street [Added 1-18-1999 by L.L. No. 1-1999; amended 12-17-2007 by Ord. No. 6-2007; repealed 1-7-2019 by L.L. No. 1-2019]		
Cherry Street [Added 1-7-2019 by L.L. No. 1-2019]	South	Entire length
Clarkson Avenue	East	Entire length
Clinton Street	North	From Leroy Street to a point 75 feet thereof
Clinton Street	South	Entire Length
College Park Road	East	From East Drive to and including the turnaround circle
Cottage Street	North	Entire length



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Name of Street	Side	Location
Cottage Street [Amended 2-3-2003 by L.L. No. 1-2003; 12-17-2007 by L.L. No. 6-2007; 9-15-2014 by L.L. No. 6-2014]	South	From Waverly Street to Leroy Street
Depot Street	Both	Entire length
Division Street	Both	Entire length
East Drive	North	Entire length
Elderkin Street [Amended 1-7-2019 by L.L. No. 1-2019]	South	Entire length
Elm Street	North	From Lawrence Avenue to a point 60 feet east thereof
Elm Street	North	From Lawrence Avenue to Park Street
Elm Street	North	Between the entrance and exit driveways to Marine Midland Bank
Elm Street	South	Between the entrance and exit driveways of the Big M Market at 25 Elm Street
Elm Street	South	From the east driveway of the Big M Market to Park Street
Elm Street	South	From Park Street to a point 280 feet east thereof
Garden Street	South	Entire length
Grove Street [Added 2-3-2003 by L.L. No. 1-2003]	North	From Waverly Street Extension to Somerset Road
Grove Street	South	From Leroy Street to Waverly Street
Hamilton Street	Both	Entire length
Hillcrest Avenue	West	Entire length
Hillcrest Drive [Added 12-17-2007 by L.L. No. 6-2007]	East	From Hillcrest Avenue to Hillcrest Avenue on the inner side of the circle (even house no. side)
Hillcrest Drive	Both	From Pierrepont Avenue to Hillcrest Avenue (including the inner side of circle)
Island Street	Both	Entire length
Lawrence Avenue	North	From Clinton Street to a point 60 feet west thereof
Lawrence Avenue	North	From Leroy Street to a point 590 feet east thereof
Lawrence Avenue	South	Entire length



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Name of Street	Side	Location
Leroy Street	East	From Lawrence Avenue to Castle Drive
Liberty Street	Both	Entire length
Madrid Avenue	Both	Entire length
Main Street	Both	From Market Street to the Pierrepont Avenue and Park Street Intersection, except at the metered parking spaces and 4 unmetered parking spaces located between Division Street and the Newman Center
Main Street	North	From Cedar Street to Prospect Street
Main Street	North	From Pierrepont Avenue and Park Street intersection to a point 250 feet east thereof
Main Street	South	From the east side of the driveway at 107 Main Street to the entrance to Barrington Drive at Potsdam College
Main Street [Added 1-5-2004 by L.L. No. 1-2004]	South	From Cedar Street to a point 135 feet west thereof
Main Street	South	From the Pierrepont Avenue and Park Street intersection to a point 195 feet east thereof
Main Street	South	From a point 265 feet west of Union Street to a point 54 feet east of Union Street
Maple Street	Both	From the west end of the Westerly Bridge to the west corporate limits
Market Street	Both	From Grove Street to the north corporate limits
Market Street	East	Between the driveways
Market Street	East	From Sandstone Drive to a point 365 feet north thereof
Market Street	East	From Sandstone Drive to a point 85 feet south thereof
Market Street	West	From Sandstone Drive to a point 250 feet north thereof
Market Street	West	From Sandstone Drive to a point 155 feet south thereof
Maynard Street [Added 8-18-2003 by L.L. No. 7-2003]	East	Entire length



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Name of Street	Side	Location
Maynard Street [Added 8-18-2003 by L.L. No. 7-2003]	West	From Washington Street to a point 68 feet south thereof and from Elderkin Street to a point 112 feet north thereof
Munson Street	Both	Entire length
Park Street	East	Entire length
Park Street	West	From the rear entrance to the fire station to Main Street
Pierrepont Avenue	Both	Entire length
Pine Street	West	Entire length
Pleasant Street	South	Entire length
Poplar Street	Both	Entire length
Prospect Street [Added 10-19-2020 by L.L. No. 2-2020]	South	From the driveway of 7 Prospect Street to Gilmore Street a distance of 80 feet, plus or minus
Raymond Street [Added 2-3-2003 by L.L. No. 1-2003]	North	From Market Street 272 feet to the east side of Raymond Street Parking Lot
Raymond Street [Added 2-3-2003 by L.L. No. 1-2003]	South	Entire length
Riverside Drive (formerly Francis Street)	Both	Entire length
Riverview Drive (formerly Water Street)	East	Entire length
Somerset Road [Amended 2-3-2003 by L.L. No. 1-2003]	East	From Grove Street to Berkley Drive
Somerset Road [Amended 2-3-2003 by L.L. No. 1-2003]	West	From Grove Street to a point 130 feet north thereof
South Street	Both	Entire length
Spring Street	Both	Entire length
State Street	Both	Entire length
Swan Street	Both	Entire length
Union Street	Both	Entire length
Walnut Street [Added 5-4-2009 by L.L. No. 3-2009]	North	176 feet west of the center line of the railroad tracks
Washington Street	North	Entire length
Waverly Street	Both	From Broad Street to Munson Street
Waverly Street [Added 5-4-2009 by L.L. No. 3-2009]	Both	From Cottage Street to a point 40 feet north thereof
Waverly Street [Added 1-16-2012 by L.L. No. 2-2012]	East	From Cottage Street to appoint 45 feet south thereof



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Name of Street	Side	Location
Waverly Street Extension [Added 2-3-2003 by L.L. No. 1-2003]	Both	From Grove Street to a point 65 feet north thereof
Waverly Street	West	Cottage Street to Grove Street
Willow Street	Both	Entire length

§168-70. Schedule XII: No Stopping.

In accordance with the provisions of §168-17, no person shall stop a vehicle upon any of the following described streets or parts thereof:

Name of Street	Side	Location
Pierrepont Avenue	Both	Entire length

§168-71. Schedule XIII: No Standing.

Name of Street	Side	Location
Lawrence Avenue	North	From Leroy Street to Elm Street
Market Street	Both	From Grove Street to the north corporate limits
Market Street	East	From 42 Market Street to 44 Market Street
Sandstone Drive	Both	Entire length
Union Street	West	From Elm Street to 50 feet south of Elm Street

§168-72. Schedule XIV: Parking Prohibited Certain Hours.

In accordance with provisions of §168-19, no person shall park a vehicle between the times specified upon any of the following described streets or parts thereof:

Name of Street	Side	Hours/Days	Location
Grove Street	North	8:00 a.m. to 4:00 p.m./Mon. to Fri.	From Leroy Street to Somerset Road
Missouri Avenue	East	All/Sun. only	Entire length



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§168-73. Schedule XV: No Stopping Certain Hours.

In accordance with the provisions of §168-20, no person shall stop a vehicle between the times specified upon any of the following described streets or parts thereof:

Name of Steet	Side	Hours/Days	Location
	(Reserved)		

§168-74. Schedule XVI: No Standing Certain Hours.

In accordance with the provisions of §168-21, no person shall stand a vehicle between the times specified upon any of the following described streets or parts thereof:

Name of Steet	Side	Hours/Days	Location
	(Reserved)		

§168-75. Schedule XVII: All-Night Parking.

In accordance with the provisions of §168-22, the all-night parking of passenger vehicles shall be permitted in the following locations:

Name of Steet	Side	Location
Canal Street	--	Designated parking area



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§168-76. Schedule XVIII: Time Limit Parking.

In accordance with the provisions of §168-23, no person shall park a vehicle for longer than the time limit specified upon any of the following described streets or parts thereof:

Name of Street	Side	Time Limit	Days of the Week	Location
Elderkin Street	North	15-min	Monday-Friday	Located in front of 5 Elderkin Street
Market Street	East	2-hour	Daily	Maple Street to Sandstone Drive
Market Street	West	2-hour	Daily	Sandstone Dr. to Maple St. with the exception of three 15-min spots
Market Street	West	15-min	Daily	1-spot outside of 15 Market St. 1-spot outside of 35 Market St. 1-spot outside of 59 Market St.
Elm Street	North	2-hour	Daily	Market Street to Park Street
Elm Street	South	10-min	Daily	3-spots directly in front of the Potsdam Post Office
Elm Street	South	2-hour	Daily	Part Street to Market Street with the exception of three 10-min spots
Main Street	North	2-hour	Daily	Market St. to Pierrepont Ave. with the exception of one 15-min spot
Main Street	North	15-min	Daily	1-spot outside of 2 Main Street
Maple Street	North	2-hour	Daily	Island Street to 1 Maple Street with the exception of two 15-min spots
Maple Street	North	15-min	Daily	2-spots outside of 11 Maple Street
Maple Street	South	2-hour	Daily	50 feet west of Island Street to 1 Maple Street with the exception of two 15-min spots
Maple Street	South	15-min	Daily	2-spots outside of 8 Maple Street
Raymond Street	North	2-hour	Daily	Along Raymond South lot

§168-77. Schedule XIX: Angle Parking.

In accordance with the provisions of §168-24, no person shall park a vehicle upon any of the streets or parts thereof described below, except at the angle designated:

(Reserved)



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§168-78. Schedule XX: Handicapped Parking.

In accordance with the provisions of §168-25, the following spaces shall be set aside for handicapped parking:

A. On-street parking.

Name of Street	Side	Number of Spaces	Location
Market Street	West	2	Outside of 13 Market Street Outside of 43 Market Street
Market Street	East	2	Outside of 30 Market Street Outside of 42 Market Street
Main Street	North	1	Outside of 2 Market Street

B. Off-street parking.

Name of Lot	Number of Spaces	Location
Main Street Lot	8	6-spots in the North side of the lot in the middle lanes 2-spots in the Southeast corner
Prosh Lot	5	3-spots in the Northeast side of the lot 2-spots in the Southwest side of the lot
Raymond North Lot	5	4-spots in the East side of the lot in the middle lanes 1-spot in the Northeast corner
Munson South Lot	5	4 spots in the North side of the lot in the western pair of parking lanes 1-spot at the Southwest corner
Civic Center Lot	3	3-spots on the Northeast side of the lot



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§168-79. Schedule XXI: Lane Use Reservations.

In accordance with the provisions of §168-26, the following streets shall have lanes reserved for the use of vehicles as follows:

Location	Purpose
From Depot Street to Raymond Street, commonly known "Liberty Street"	Emergency service or delivering or picking up merchandise
From Depot Street to Raymond Street between Market Street and Liberty Street	Emergency service or delivering or picking up merchandise
From Main Street north between ½ Elm Street and 4 Elm Street	Emergency service or delivering or picking up merchandise
Between 15 Market Street and 17 Market Street west to the Racquette River	Emergency service or delivering or picking up merchandise
North of 38 Market Street east of Market Street	Emergency service or delivering or picking up merchandise
From Munson Street to Elm Street, between 6 Elm Street and 10 Elm Street	Emergency service or delivering or picking up merchandise
From Raymond Street to the Racquette River	Emergency service or delivering or picking up merchandise
The lane west of 4 Elm Street north from Elm Street	Emergency service or delivering or picking up merchandise

§168-80. Schedule XXII: RESERVED.

§168-81. Schedule XXIII: RESERVED.



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§168-82. Schedule XXIV: Bus Stops. [Amended 1-24-2000 by L.L. No. 3-2000]

In accordance with the provisions of §168-29, the following described locations are hereby designated as bus stops:

Name of Street/Lot	Side	Location
Munson Lot North - Covered Stop	East	Center of East side of lot
Main Street – Covered Stop	South	Approximately 135 feet west of the center of Union Street
May Road	North	Immediately east of the entrance to the shopping plaza which is approximately 850 feet east from the center of Market Street

Transit schedules and maps are available through St. Lawrence County Public Transit. Public transportation has these designated bus stops as well as stops at shopping centers and health care centers in the village.

NOTE: It is a violation for any vehicle other than an authorized bus to park in these designated bus stop designations.

§168-83. Schedule XXV: Time Limit Parking in Public Lots. [Amended 9-15-1997 by L.L. No. 11-1997]

In accordance with the provisions of §168-30, no person shall park in a vehicle for longer than the time limit shown, at any times between the hours of 8:00 a.m. and 6:00 p.m., in any of the spaces indicated below:

Name of Lot	Side	Time Limit	Days of the Week	Location
Prosh Lot	Northwest	2-hour	Daily	Entire length with the exception of three handicap spots
Prosh Lot	Southwest	2-hour	Daily	Entire length with the exception of two handicap spots
Raymond North Lot	South	2-hour	Daily	Entire length
Raymond South Lot	NA	2-hour	Daily	Entire length with the exception of three Potsdam Court spots and three 15-min spots
Raymond South Lot	NA	15-min	Daily	3-spots at the southernmost spaces



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§168-84. Schedule XXVI: Overnight Parking. [Amended 1-18-1999 by L.L. No. 1-1999; 1-24-2000 by L.L. No. 3-2000]

In accordance with the provisions of §168-31, overnight parking is permitted in the areas in public parking lots indicated below:

Name of Lot	Number of Spaces	Location
Main Street Lot	8-10	Southeast corner next to two handicap spots with spots facing east
Prosh Lot	10-20	All of the northern facing spots in the east section of the lot
Raymond North Lot	8-10	The Northwest corner of the lot with spots facing north
Munson North Lot	25-40	Northernmost spots running along both the east and west sides
Munson South Lot	15-20	The second row of spaces running north/south from the eastern side of the lot

§168-85. Schedule XXVII: Permit Parking.⁴

In accordance with the provisions of §168-32, permit parking is permitted in the areas in public parking lots indicated below:

Name of Lot	Number of Spaces	Location
Main Street Lot	25-30	Eastern side of lot with spots facing east with overnight and handicap spots to the south
Prosh Lot	20-30	All of the southern facing spots in the east section of the lot
Raymond North Lot	20-30	All of the western facing spots in the northeast corner and spots east of the overnight parking along the northwest side
Raymond South Lot	3	Potsdam Court spots located along the northern end
Munson North Lot	30-40	Southern most spots running along both the east and west sides
Munson South Lot	20-30	All of the spots along the east side of the lot
Fall Island Lot	5-10	Northern most spots

§168-86. (Reserved)⁵

4. Editor's Note: Former §168-85, Schedule XXVII: Overnight Parking Without a Permit, was repealed 1-24-2000 by L.L. No. 3-2000.

5. Editor's Note: Former §168-86, Schedule XXVIII: Parking Lot Color and Space Designation, was repealed 1-24-2000 by L.L. No. 3-2000.



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§168-87. Schedule XXIX: Snow Removal in Overnight Parking Lots. [Emended 1-18-1999 by L.L. No. 1-1999; 1-24-2000 by L.L. No. 3-2000]

In accordance with the provisions of §168-34, all vehicles must be removed from overnight and permit parking areas, as listed below, during the times and days listed to facilitate snow removal between the dates of November 1st and March 31st.

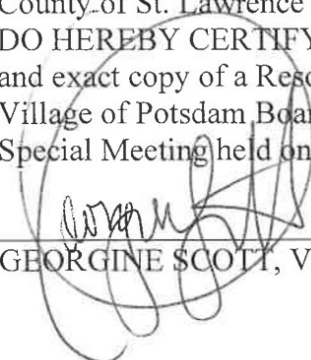
Name of Lot	Day of Week	Time
Island Street	Tuesday	12:00 p.m. to 3:00 p.m.
Main Street Lot	Wednesday	12:00 p.m. to 3:00 p.m.
Munson Street North	Thursday	12:00 p.m. to 3:00 p.m.
Munson Street South	Wednesday	12:00 p.m. to 3:00 p.m.
Raymond Street North	Tuesday	12:00 p.m. to 3:00 p.m.
Raymond Street South	Wednesday	12:00 p.m. to 3:00 p.m.

§168-88. Schedule XXX: RESERVED.

§168-89. Schedule XXXI: RESERVED.

CERTIFICATION

I, GEORGINE SCOTT, Clerk of the Village of Potsdam,
County of St. Lawrence and State of New York,
DO HEREBY CERTIFY that the above is a true
and exact copy of a Resolution duly passed by the
Village of Potsdam Board of Trustees at their
Special Meeting held on May 28, 2024.



GEORGINE SCOTT, VILLAGE CLERK