

**CITY OF RENSSELAER  
COMMON COUNCIL MEETING  
WEDNESDAY EVENING  
REGULAR MEETING  
DECEMBER 30, 2019**

THE COUNCIL CONVENED AT 7:01 P.M. AND WAS CALLED TO ORDER BY PRESIDENT DEFRANCESCO.

THE ROLL BEING CALLED, THE FOLLOWING ANSWERED TO THEIR NAMES:

**PRESIDENT DEFRANCESCO**

**ALDERPERSON:** VANVORST  
GARDNER  
LEAHEY  
CASEY  
ENDRES  
VANDYKE

**EXCUSED:**

**CITY OFFICIALS IN ATTENDANCE:**

ALDERPERSON GARDNER MOVED THAT THE MINUTES BE ADOPTED AS PRINTED, SUBJECT TO CORRECTIONS, SECONDED BY ALDERPERSON ENDRES. PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED.

**COMMUNICATIONS: NONE**

**COMMUNICATIONS FROM DEPARTMENT HEADS: NONE**

CITY CLERK, NANCY E. HARDT REPORTS THAT THE MAYOR HAS APPROVED ALL RESOLUTIONS PASSED AT THE LAST COUNCIL MEETING.

**PRESENTATION OF ACCOUNTS:**

ALDERPERSON GARDNER MADE A MOTION TO WAIVE THE READING OF THE BILLS AND PAYROLL, SECONDED BY ALDERPERSON CASEY.

VOTES TO WAIVE THE READING OF BILLS

**AYES:** VANVORST, GARDNER, LEAHEY, CASEY, ENDRES, VANDYKE, AND DEFRANCESCO.

**NOES:**

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED

ALDERPERSON GARDNER MADE A MOTION TO ACCEPT THE BILLS AND PAYROLL AS PRINTED SUBJECT TO CORRECTION, SECONDED BY ALDERPERSON ENDRES.

VOTES TO ACCEPT THE BILLS AND PAYROLL:

**AYES:** VANVORST, GARDNER, LEAHEY, CASEY, ENDRES, VANDYKE, AND DEFRANCESCO.

**NOES:**

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED

**COMMITTEE & WARD REPORTS:**

**WARD #2 ALDERPERSON GARDNER:** THANK YOU TO THE MOONEY FAMILY FOR THEIR YEARS OF SERVICE. THANK YOU JOHN HICKS FOR YOUR YEARS OF SERVICE. EVERYONE HAVE A HAPPY, SAFE, NEW YEAR.

**WARD #3 ALDERPERSON LEAHEY :** AGREES WITH ALDERPERSON GARDNER RICH AND JOHN ARE FANTASTIC AND GREAT TO WORK WITH. HE WISHES BOTH OF THEM LUCK IN THE FUTURE. HE WISHES DOMINICK THE BEST AS WELL.

**WARD #4 ALDERPERSON CASEY:** THANKS BOTH RICH MOONEY AND JOHN HICKS FOR ALL THAT THEY HAVE DONE FOR THE PEOPLE OF THE CITY. MR. CASEY ENJOYED WORKING WITH THEM BOTH ON NUMEROUS PROJECTS AND LEARNED MUCH FROM THEM. HE IS SO PROUD OF THEM TO HAVE WORKED WITH THEM BOTH . THANK YOU AND GOOD LUCK.

**WARD #5 ALDERPERSON ENDRES:** THANKS DOMINICK TAGLIENTO RICH MOONEY AND JOHN HICKS FOR SO MUCH. ERIC ALSO LEARNED SO MUCH FROM THESE MEN.

**WARD # 6 ALDERPERSON VAN DYKE:** WISHES EVERYONE A HAPPY NEW YEAR. ALDERPERSON VAN DYKE ALSO THANKED MR. HICKS, MR. TAGLIENTO AND MR. MOONEY FOR THEIR SERVICE AND WISHED THEM LUCK.

**CORPORATION COUNCIL JOHN HICKS** SAID GOODBYE TO EVERYONE AND THAT HE ENJOYED WORKING FOR THE CITY. HE IS RETIRING AND SAID THAT "THIS IS A BITTER SWEET MOMENT FOR ME" HE SAID THAT HAS MET WONDERFUL PEOPLE AND MADE GREAT FRIENDS. MR. HICKS MENTIONED MAYOR DAN DWYER AND HOW CLOSE THEY BECAME. HIS FREINDSHIP WITH DAN WAS "PRICELESS." MR. HICKS EXPRESSED WELL WISHES TO ALL AND WISHES SUCCESS TO THE NEW ADMINISTRATION. HE ENDED BY WISHING A WONDERFUL NEW YEAR TO ALL.

**BIDS: NONE**

**CLAIMS: NONE**

**PETITIONS: NONE**

A MOTION WAS MADE BY ALDERPERSON CASEY TO ADJOURN AT 7:06 P.M. AND SECONDED BY ALDERPERSON ENDRES.

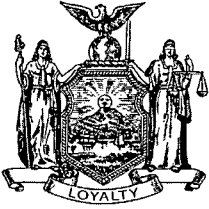
VOTES TO ADJOURN:

**AYES:** VANVORST, GARDNER, LEAHEY, CASEY, ENDRES, VANDYKE AND DEFRANCESCO.

**NOES:**

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED.

NEXT MEETING: JANUARY 15, 2020



**NANCY E. HARDT**  
*City Clerk*

# **CITY OF RENSSELAER**

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OFFICE OF  
**THE CITY CLERK**

CITY HALL  
62 WASHINGTON STREET  
RENSSELAER, NEW YORK 12144

(518) 462-4266  
Fax: (518) 462-0890

## **AGENDA FOR THE COMMON COUNCIL MEETING DECEMBER 30, 2019**

- 1. RESOLUTION DESIGNATING CITY OF RENSSELAER OFFICIAL NEWSPAPER**
- 2. RESOLUTION ACCEPTING DONATIONS AND INCREASING FUNDS**
- 3. RESOLUTION SETTING A PAY RATE POLICY FOR EMPLOYEES**
- 4. A RESOLUTION SCHEDULING A PUBLIC HEARING**
- 5. RESOLUTION NOTICING DEFAULT**

By Alderperson:

Peggy VanDyke

#1

Seconded by Alderperson:

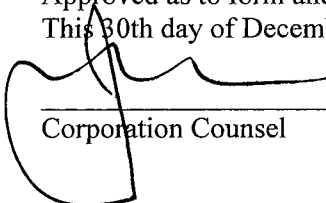
Council B A Whole

### RESOLUTION DESIGNATING CITY OF RENSSELAER OFFICIAL NEWSPAPER

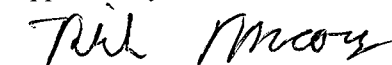
WHEREAS, the City of Rensselaer is desirous of designating the Troy Record as its official newspaper for the publication of City Notices, Legal Notices, and other publications necessary in conducting its official business.

NOW THEREFORE BE IT RESOLVED, that the Troy Record be designated as the Official Newspaper of the City of Rensselaer for the 2020 Calendar Year.

Approved as to form and sufficiency  
This 30th day of December, 2019

  
\_\_\_\_\_  
Corporation Counsel

Approved by:

  
\_\_\_\_\_  
Mayor

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	Abstain	Absent
Result	PASSED			

By Alderperson:

Peggy VanDyke

# 2

Seconded by Alderperson:

Council as a whole

### RESOLUTION ACCEPTING DONATIONS AND INCREASING FUNDS

**WHEREAS**, the City of Rensselaer is desirous of increasing the Christmas in the City Revenue line by \$550.00 (Five Hundred Fifty dollars) and the Christmas in the City Expenditure line by the same amount, and

**WHEREAS**, the \$550.00 (Five Hundred Fifty) is a collective donation from the generous groups on the list attached hereto.

**NOW THEREFORE BE IT RESOLVED**, that the Common Council of the City of Rensselaer authorizes the City Treasurer to make the following increase in the 2019-2020 budget.

**Increase Revenue Line:**

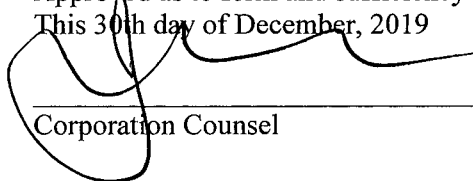
<u>REVENUE LINE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A.0000.2705	Gifts and Donations	\$550.00
	<b>Total</b>	<b>\$550.00</b>

**Increase Expenditure Line:**

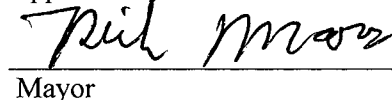
<u>EXPENDITURE:</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
A.7550.7405	Christmas in the City	\$550.00
	<b>Total</b>	<b>\$550.00</b>

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John Defrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	Abstain	Absent
Result	<b>PASSED</b>			

Approved as to form and sufficiency  
This 30th day of December, 2019

  
Corporation Counsel

Approved by:

  
Mayor

Christmas In the City Donations:

Yankee Doodle Band	\$250.00
Van Rensselaer Division Kiwanis	\$300.00

Council as Amended  
~~John DeFrancesco~~

#3

By Council President:

Seconded by Alderperson:

\_\_\_\_\_

**RESOLUTION SETTING A PAY RATE POLICY FOR EMPLOYEES**

**WHEREAS**, the City of Rensselaer is desirous of setting a policy for final pay rate of employees, and

**WHEREAS**, the Common Council will decide the final pay rate when appointments, new employees, promotions, change in job titles, extra work is performed, or pay rate changes are requested, and

**WHEREAS**, the above mentioned new hires, appointments and other changes in salary must go before the Common Council as part of the hiring or any change in pay process, and

**WHEREAS**, all information requested in this resolution will be provided by the Department head or the individual who is making the request to the Common Council, Corporation Council and Human Resources by email at least 15 days prior to a Council meeting, and

**WHEREAS**, new employees will need to provide a copy of their resume along with the requested salary and the job description they are applying for, and

**WHEREAS**, when promotions, extra work or pay changes are requested; years of service, present pay rate and present job title with job duties must be submitted along with the title and job description of the position the individual is applying for and or performing extra duties, and

**WHEREAS**, those employees covered by contract when pay rate is established, provide staffing level, contract, section referring to and reason for hiring prior to appointment, and

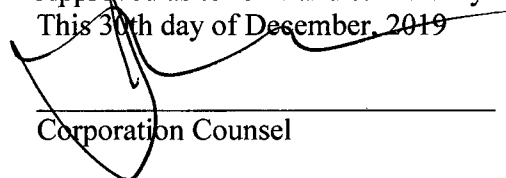
**WHEREAS**, if filling an established position, provide the previous position holders starting and ending salary including years of service and job description of position, and

**WHEREAS**, any change in department size or change of position status that must have a monetary adjustment attached to it, must be reviewed by the Common Council and a resolution must be adopted agreeing to the change prior to the changes being made.

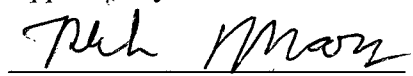
**NOW THEREFORE BE IT RESOLVED**, that all monetary items must have final approval by the Common Council. The Common Council must be informed of employee salary monetary changes in writing and then a resolution must be approved prior to the changes. Without this process in place, the hiring process is not complete and funds will not be allocated or used, and

**BE IT FURTHER RESOLVED THAT**, the above mentioned policy will go into effect on January 1, 2020.

Approved as to form and sufficiency  
This 30th day of December, 2019

  
\_\_\_\_\_  
Corporation Counsel

Approved by:

  
\_\_\_\_\_  
Mayor

#3

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahy	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	Abstain	Absent
Result	PASSED			

#4

By Alderperson : Peggy Van Dyke

Seconded by Alderperson : Council as a Whole

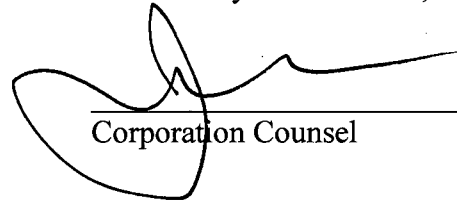
## A RESOLUTION SCHEDULING A PUBLIC HEARING

**WHEREAS**, The City of Rensselaer is desirous of scheduling a Public Hearing to discuss the installation of signs which read "NO PARKING DURING SNOW EMERGENCY" along the north side of Valley View Boulevard in the City.

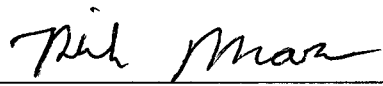
**NOW, THEREFORE BE IT RESOLVED**, that a Public Hearing be scheduled to discuss the installation of said signs immediately following the Public Speaking portion of the Common Council meeting on Wednesday, January 15, 2020.

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	Abstain	Absent
Result	PASSED			

Approved as to form and sufficiency  
this 30<sup>th</sup> day of December, 2019

  
\_\_\_\_\_  
Corporation Counsel

Approved By:

  
\_\_\_\_\_  
Mayor

By Alderperson : Council as a Whole

#5

Seconded by Alderperson : \_\_\_\_\_

### RESOLUTION NOTICING DEFAULT

**WHEREAS**, on May 16, 2018, the **CITY OF RENSSELAER COMMON COUNCIL** approved Resolution No. 5 related to the Renwyck Place Apartments located at 18 Fourth Avenue, City of Rensselaer, County of Rensselaer, New York (SBL No.: 143.76-2-1) and Resolution No. 6 related to Van Rensselaer Heights Apartments located at 460 Forbes Avenue, Rensselaer, New York (SBL No.: 133.70-3-2);

**WHEREAS**, Resolution No. 5 and Resolution No. 6 approved a payment in lieu of tax agreement with respect to each of the above referenced properties which resolutions were subject to the certain conditions set forth therein;

**WHEREAS**, condition number 3(H) in Resolution No. 5 and Resolution No. 6, respectively, required the completion of the Project on or before July 15, 2019 (the "Completion Date"); and

**WHEREAS**, neither Project has been completed on or before the Completion Date which has resulted in numerous tenant complaints and various claims from unpaid contractors.

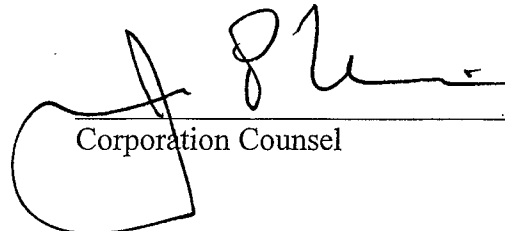
**RESOLVED**, that the Common Council approves the issuance of a notice of default to the owner of the respective project requiring that: (a) the owner of the Project appear before the Common Council at its meeting to be held on January 15, 2020; and (b) the owner of the Project fully complete construction of the Project on or before January 31, 2020 (the "Extended Completion Date") which Extended Completion Date to be evidenced and confirmed by the issuance of an unconditional and permanent certificate of occupancy from the Building Department of the City of Rensselaer; and

**FURTHER RESOLVED** that the Common Council requests that the City of Rensselaer Industrial Development issue a notice of default under the bond documents that were executed in connection with both of the Projects in the event that both of the Projects are not completed on or before the Extended Completion Date.

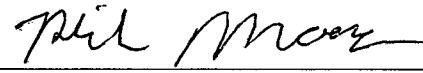
*Nancy E Hardt*  
City Clerk, City of Rensselaer

Approved as to form and sufficiency

this 30th day of December, 2019

  
\_\_\_\_\_  
Corporation Counsel

Approved by:

  
\_\_\_\_\_  
Mayor

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Dave Gardner	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahy	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
James Casey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Margaret Van Dyke	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	Abstain	Absent
Result	PASSED			

COMPANY CODE	PAID IN DEPARTMENT	REGULAR EARNINGS	OVERTIME EARNINGS	OTHER EARNINGS	STATUTORY DEDUCTIONS	GROSS PAY	REGULAR HOURS	OVERTIME HOURS	OTHER HOURS	VOLUNTARY DEDUCTIONS	TOTAL DEDUCTIONS	NET PAY
VBK		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-5,677.45	-5,677.45	5,677.45
VBK	A.1010-Common Council	2,168.53	0.00	0.00	278.46	2,168.53	0.00	0.00	0.00	1,890.07	2,168.53	0.00
VBK	A.1210-Mayor	3,801.76	0.00	0.00	728.76	3,801.76	69.50	0.00	0.50	1,725.78	2,454.54	1,347.22
VBK	A.1315-Comptroller	5,204.89	0.00	0.00	1,197.74	5,204.89	74.00	0.00	70.75	4,007.15	5,204.89	0.00
VBK	A.1325-Treasurer	5,063.94	0.00	0.00	1,073.41	5,063.94	183.50	0.00	21.00	3,990.53	5,063.94	0.00
VBK	A.1345-Purchasing	1,283.36	0.00	0.00	141.20	1,283.36	70.00	0.00	25.25	1,142.16	1,283.36	0.00
VBK	A.1355-Assessment	1,249.23	0.00	0.00	269.33	1,249.23	28.00	0.00	0.00	979.90	1,249.23	0.00
VBK	A.1410-City Clerk	4,039.82	0.00	0.00	898.82	4,039.82	160.75	0.00	1.00	2,920.63	3,819.45	220.37
VBK	A.1420-Law Department	1,753.28	0.00	0.00	314.92	1,753.28	0.00	0.00	0.00	1,438.36	1,753.28	0.00
VBK	A.1430-Administrative Services	3,805.38	0.00	0.00	874.47	3,805.38	135.50	0.00	10.00	2,930.91	3,805.38	0.00
VBK	A.1440-Engineering Department	5,022.52	0.00	0.00	1,196.35	5,022.52	120.00	0.00	5.25	3,826.17	5,022.52	0.00
VBK	A.1490-Public Works Administration	5,757.07	0.00	0.00	1,429.59	5,757.07	210.00	0.00	97.50	4,327.48	5,757.07	0.00
VBK	A.1620-Buildings	1,956.16	130.36	607.56	573.74	2,694.08	122.00	5.50	38.00	192.06	765.80	1,928.28
VBK	A.3120-Police Department	86,480.52	16,525.84	4,546.66	26,133.64	107,553.02	2,700.00	318.50	11.00	74,717.74	100,851.38	6,701.64
VBK	A.3410-Fire Department	35,041.61	4,243.63	3,570.49	8,554.92	42,855.73	1,310.00	98.00	48.00	29,324.81	37,879.73	4,976.00
VBK	A.3620-Building Code Enforcement	6,064.06	0.00	0.00	1,106.59	6,064.06	272.25	0.00	17.50	3,712.77	4,819.36	1,244.70
VBK	A.5010-Maintenance of Roads - Highway	21,996.33	2,013.60	2,763.01	5,658.34	26,772.94	1,183.50	69.75	151.25	17,168.59	22,826.93	3,946.01
VBK	A.7310-Youth Bureau	460.46	0.00	0.00	73.68	460.46	0.00	0.00	0.00	0.00	73.68	386.78
VBK	A.8020-Planning Department	4,320.63	0.00	0.00	840.49	4,320.63	150.75	0.00	28.00	3,480.14	4,320.63	0.00
VBK	CL8160-Solid Waste	8,476.01	0.00	536.73	1,993.28	9,012.74	377.50	0.00	22.50	5,891.75	7,885.03	1,127.71
VBK	F.8310-Water Administration	1,637.33	0.00	0.00	327.98	1,637.33	70.00	0.00	70.00	1,309.35	1,637.33	0.00
VBK	F.8320-Cross Street	1,369.99	58.71	195.71	334.01	1,624.41	0.00	2.00	0.00	147.07	481.08	1,143.33
VBK	F.8340-Water Crew - Street	5,113.85	663.05	869.76	1,404.62	6,646.66	269.00	20.50	62.00	5,242.04	6,646.66	0.00
VBK	G.8120-Sanitary Sewers	1,226.76	0.00	268.36	261.49	1,495.12	64.00	0.00	14.00	181.92	443.41	1,051.71
VBK	L.7410-Public Library	3,860.25	0.00	0.00	633.85	3,860.25	238.50	0.00	0.00	3,226.40	3,860.25	0.00
Report												
Totals:		217,153.74	23,635.19	13,358.28	56,299.68	254,147.21	7,808.75	514.25	693.50	168,096.33	224,396.01	29,751.20