

**CITY OF RENSSELAER
COMMON COUNCIL MEETING
WEDNESDAY EVENING
REGULAR MEETING
MARCH 18, 2015**

THE COUNCIL CONVENED AT 7:00P.M. AND THE MEETING WAS CALLED TO ORDER BY ACTING PRESIDENT MOONEY.

THE ROLL BEING CALLED, THE FOLLOWING ANSWERED TO THEIR NAMES:

ACTING PRESIDENT MOONEY

ALDERPERSON: VAN VORST
GARDNER
DEFRANCESCO

ALDERPERSON: CASEY
MOONEY
VAN DYKE

ABSENT: STALL

CITY OFFICIALS IN ATTENDANCE: DPW COMMISSIONER DOMINICK TAGLIENTO

ALDERPERSON VAN DYKE MOVED THAT THE MINUTES BE ADOPTED AS PRINTED, SUBJECT TO CORRECTIONS, SECONDED BY ALDERPERSON CASEY.
ACTING PRESIDENT MOONEY DECLARED THIS MOTION DULY ADOPTED.

COMMUNICATIONS: NONE

COMMUNICATIONS FROM DEPARTMENT HEADS:

CITY CLERK HARDT REPORTS THAT THE MAYOR HAS APPROVED ALL RESOLUTIONS PASSED AT THE LAST COUNCIL MEETING.

PRESENTATION OF ACCOUNTS:

ALDERPERSON GARDNER MADE A MOTION TO WAIVE THE READING OF THE BILLS AND PAYROLL, SECONDED BY ALDERPERSON CASEY.

VOTES TO WAIVE THE READING OF BILLS

AYES: VAN VORST, GARDNER, DEFRANCESCO, CASEY, MOONEY AND VAN DYKE

NOES:

ABSENT: STALL

ACTING PRESIDENT MOONEY, DECLARED THIS MOTION DULY ADOPTED

ALDERPERSON VAN DYKE MADE A MOTION TO ACCEPT THE BILLS AND PAYROLL AS PRINTED SUBJECT TO CORRECTION, SECONDED BY ALDERPERSON DEFRANCESCO.

VOTES TO ACCEPT THE BILLS AND PAYROLL:

AYES: VAN VORST, GARDNER, DEFRANCESCO, CASEY, MOONEY AND VAN DYKE

NOES:

ABSENT: STALL

ACTING PRESIDENT MOONEY, DECLARED THIS MOTION DULY ADOPTED

COMMITTEE & WARD REPORTS:

WARD 2: ALDERPERSON GARDNER STATED THAT THE WATER LINE WORK ON WENDELL STREET IS ALMOST COMPLETE.

BIDS: NONE

CLAIMS: PHILL SMITH VS. THE CITY OF RENSSELAER
SONDRA WAGNER VS. THE CITY OF RENSSELAER

PETITIONS: NONE

RESOLUTIONS: 5; SEE ATTACHED.

A MOTION WAS MADE BY ALDERPERSON CASEY TO ADJOURN AT 7:05PM AND SECONDED BY ALDERPERSON VAN DYKE.

VOTES TO ADJOURN:

AYES: VAN VORST, GARDNER, DEFRANCESCO, CASEY, MOONEY AND VAN DYKE

NOES:

ABSENT: STALL

ACTING PRESIDENT MOONEY, DECLARED THIS MOTION DULY ADOPTED

NEXT MEETING: APRIL 1, 2015

CITY OF RENSSELAER, COMMON COUNCIL MEETING		
March 18, 2015		
Aldersperson moved that all bills be referred to the Auditing Committee.		
The City Clerk reports that the bills amounted to:		
BILLS ENCUMBERED THROUGH:	3/18/2015	3/4/2015
General City Bills	207,577.14	247,296.27
Solid Waste Department Bills	10,711.58	8,799.76
Water Department Bills	42,747.19	15,910.42
Library	-	819.73
SEWER IMPACT	13,574.72	5,961.95
Community Development Block Grant- Home Program		
Small Cities		
Fort Crailo Façade Program		
Paid prior to board audit	928.46	54.83
H Fund	65,876.26	132,275.24
Trust Fund	1,496.41	1,612.34
TOTAL	342,911.76	412,730.54

GENERAL LEDGER REPORT
CC Meeting 03_18_2015

COMMON COUNCIL		
1010-0101	Hourly	
1010-7100	Salary	\$ 313.24
1010-7110	Salary	\$ 1,658.52
MAYOR		
1210-0102	Hourly	
1210-0104	Hourly	
1210-7100	Salary	\$ 863.37
1210-7120	Salary	\$ 938.98
1210-7150	Salary	\$ 1,290.53
TREASURER		
1325-0105	Hourly	
1325-0107	Hourly	
1325-7100	Salary	\$ 1,956.27
1325-7150	Salary	\$ 2,051.99
PURCHASING		
1345-0101	Hourly	
1345-7100	Salary	\$ 592.31
1345-7150	Salary	\$ 454.91
ASSESSMENT		
1355-0102	Hourly	
1355-0102	Retro Pay	
1355-7100	Salary	\$ 480.77
1355-7150	Salary	\$ 985.78
CITY CLERK		
1410-7100	Salary	\$ 3,216.45
1410-7150	Hourly	\$ 417.50
LAW DEPARTMENT		
1420-0101	Hourly	
1420-7100	Salary	\$ 1,117.46
1420-7120	Salary	\$ 503.67
ADMINISTRATIVE SERVICES		
1430-7100	Salary	\$ 2,875.23
1430-7150	Hourly	\$ 1,285.44
PUBLIC WORKS		
1490-0101	Hourly	
1490-0103	Hourly	
1490-7100	Salary	\$ 2,309.13
1490-7150	Salary	\$ 1,233.90
BUILDINGS		
1620-0106	Overtime	
1620-7130	Hourly	\$ 2,232.36
1620-7199	Overtime	\$ 206.09
POLICE DEPARTMENT		
3120-0103	Hourly	
3120-0103	Retro Pay	
3120-0104	Hourly	

GENERAL LEDGER REPORT
CC Meeting 03_18_2015

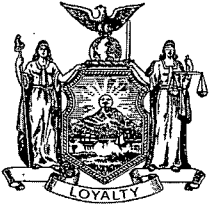
3120-0105	Hourly	
3120-0105	Retro Pay	
3120-0106	Longevity	
3120-0107	Hourly	
3120-0108	Overtime	
3120-0109	Hourly	
3120-0110	Hourly	
3120-0110	Retro Pay	
3120-0113	Salary	
3120-7106	Matron	\$ 108.30
3120-0121	DWI Overtime	
3120-0520	SP Step Grant	
3120-0521	BUNY Overtime	
3120-7100	Salary	\$ 6,090.94
3120-7110	Salary	\$ 17,787.08
3120-7130	Salary	\$ 39,075.62
3120-7150	Salary	\$ 9,625.23
3120-7192	Longevity	\$ 1,065.98
3120-7194	Sick Incentive	
3120-7199	Overtime	\$ 7,363.66
FIRE DEPARTMENT		
3410-0102	Salary	
3410-0103	Retro Pay	
3410-0103	Hourly	
3410-0108	Overtime	
3410-7196	Kelly	\$ 689.94
3410-0110	Longevity	
3410-7183	EMT	\$ 1,153.80
3410-7100	Salary	\$ 788.79
3410-7130	Salary	\$ 27,415.98
3410-7192	Longevity	\$ 182.69
3410-7199	Overtime	\$ 4,440.43
BLDG. AND ZONING		
3620-0103	Hourly	
3620-0103	Retro Pay	
3620-7100	Salary	\$ 1,509.42
3620-7120	Hourly	\$ 936.88
3620-7150	Hourly	\$ 985.78
ROAD MAINTENANCE		
5010-0101	Retro Pay	
5010-0102	Overtime	
5010-0104	Hourly	
5010-7130	Hourly	\$ 21,597.59
5010-7199	Overtime	\$ 1,692.14
SUMMER PROGRAMS		
7020-0101	Hourly	
7020-0101	Salary	

GENERAL LEDGER REPORT
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7020-0102	Salary	
7020-0103	Hourly	
7020-0104	Hourly	
7020-0104	Salary	
7020-0105	Salary	
7020-0105	Hourly	
7020-0107	Hourly	
7020-0107	Salary	
7020-0108	Hourly	
YOUTH BUREAU		
7310-0101	Hourly	
7310-0102	Salary	
7310-0306	Salary	
7310-0306	Hourly	
7310-0306	Retro Pay	
7310-7100	Salary	\$ 423.67
LIBRARY		
7410-0101	Retro Pay	
7410-0102	Retro Pay	
7410-7100	Salary	\$ 1,679.33
7410-7150	Hourly	\$ 1,524.75
PLANNING		
8020-0101	Hourly	
8020-0103	Retro Pay	
8020-0106	Hourly	
8020-7100	Salary	\$ 3,980.34
8020-7120	Salary	\$ 2,079.21
SEWER		
8120-0101	Hourly	
8120-7110	Hourly	\$ 1,531.51
8120-7199	Overtime	\$ 563.96
TRADES		
8160-0102	Hourly	\$ 2,959.25
8160-0102	Salary	
8160-0104	Retro Pay	
8160-0106	Clothing	
8160-0107	Overtime	
8160-7130	Hourly	\$ 7,835.54
WATER		
8310-0104	Hourly	
8310-7110	Hourly	\$ 1,425.74
8310-7130	Hourly	\$ 1,115.47
WATER-CROSS STREET		
8320-0102	Overtime	
8320-7110	Hourly	\$ 1,439.20
8320-7110	Salary	
8320-7199	Overtime	\$ 134.93

GENERAL LEDGER REPORT
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<u>WATER</u>		
8340-0104	Overtime	
8340-0105	Overtime	
8340-7110	Hourly	
8340-7140	Hourly	\$ 4,233.19
8340-7199	Overtime	\$ 1,333.04
<u>INSURANCE</u>		
9000-7801	ER Tax Expense	\$ 14,701.87
9000-7804	Health Ins. Opt Out	\$ 750.00
<u>SOCIAL SECURITY</u>		
9030-0800	ER Tax Expense	
9030-0800	ER Tax Expense	
9030-0800	ER Tax Expense	
9030-0800	ER Tax Expense	
9030-0800	ER Tax Expense	
<u>HOSPITAL & MEDICAL INS.</u>		
9060-0800	Health Ins. Opt Out	



NANCY E. HARDT
City Clerk

CITY OF RENSSELAER

OFFICE OF
THE CITY CLERK

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144

(518) 462-4266
Fax: (518) 462-0890

AGENDA FOR THE COMMON COUNCIL MEETING MARCH 18, 2015

1. A RESOLUTION SCHEDULING A PUBLIC HEARING TO DISCUSS PARKING SIGNS.
2. A RESOLUTION SCHEDULING A PUBLIC HEARING TO DISCUSS NEW HOURS FOR THE CITY TREASURER'S OFFICE.
3. A RESOLUTION AUTHORIZING THE MAYOR TO RESEARCH PAYROLL SERVICES.
4. A RESOLUTION TRANSFERRING FUNDS.
5. A RESOLUTION TO TRANSFER FUNDS.
6. A RESOLUTION TRANSFERRING FUNDS.

By Alderperson : Gardener

Seconded by Alderperson : Council

#1

A RESOLUTION SCHEDULING A PUBLIC HEARING TO DISCUSS PARKING SIGNS

WHEREAS, the City of Rensselaer is desirous of scheduling a Public Hearing to discuss the installation of "NO PARKING" signs, and

WHEREAS, the proposed signs for "NO PARKING" shall be located on the east side of East Street between Willow and Partition Streets, and

WHEREAS, the signs shall read "NO PARKING FROM 10:00 a.m. TO 12:00 p.m." Monday, Wednesday, Friday"

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be scheduled for April 1, 2015, immediately following the public portion of the Council Meeting to discuss the above mentioned signs, "NO PARKING" signs.

Approved as to form and sufficiency
this 18th day of March 2015

[Signature]
Corporation Counsel
[Signature]
Mayor

ResolutionphNoPark031815

- JAMES VAN VORST
- DAVE GARDNER
- JOHN DEFRANCESCO
- JAMES CASEY
- RICHARD MOONEY
- MARGARET VAN DYKE
- BRIAN STALL

	AYES	NOES
	✓	
	✓	
	✓	
	✓	
	✓	
Total	6	0

7/4/15 Meeting

NANCY - Can you put a

By Alderperson : Gardner
Seconded by Alderperson : Council as a whole

ju
rest
meeting
John

A RESOLUTION SCHEDULING A PUBLIC HEARING TO DISCUSS PARKING SIGNS

WHEREAS, the City of Rensselaer is desirous of scheduling a Public Hearing to discuss the installation of "NO PARKING" signs, and

WHEREAS, the proposed signs for "NO PARKING" shall be located on the east side of East Street between Willow and Partition Streets, and

WHEREAS, the signs shall read "NO PARKING FROM 10:00 a.m. TO 12:00 p.m." MONDAY
WEDNESDAY, FRIDAY

NOW, THEREFORE, BE IT RESOLVED, that a Public Hearing be scheduled for February 18, 2015, immediately following the public portion of the Council Meeting to discuss the above mentioned signs, "NO PARKING" signs. April

Approved as to form and sufficiency
this 4th day of February 2015

Corporation Counsel

[Signature]
Mayor

- JAMES VAN VORST
- DAVE GARDNER
- JOHN DEFRANCESCO
- JAMES CASEY
- RICHARD MOONEY
- MARGARET VAN DYKE
- BRIAN STALL

	AYES	NOES
JAMES VAN VORST	✓	
DAVE GARDNER	✓	
JOHN DEFRANCESCO	✓	
JAMES CASEY	✓	
RICHARD MOONEY	✓	
MARGARET VAN DYKE	✓	
BRIAN STALL		
Total	6	0

Resolution 15-02019

amend the ~~current~~ current
and to change the ~~current~~ current
Resolution which states "1
NO PARKING FROM 10AM TO
12:00 PM"

nancy.hardt

From: claire.dalton
Sent: Wednesday, March 11, 2015 3:18 PM
To: 'jve1984@aol.com'
Cc: nancy.hardt; nicole.spath
Subject: Resolutions

John:

Please prepare two Resolutions for the Common Council's consideration at next Monday's workshop:

1. A resolution to schedule a public hearing on closing the Treasurer's Office at 4:00pm to allow staff to reconcile accounts daily; and

2. A resolution transferring \$20,000 from (to be set tomorrow) to the Mayor's Office Personal Service lines (1210.7170) to support a part-time analyst to do the following:
 - Create a cash management technology;
 - Ensure accounting system accuracy;
 - Intentionally establishing the revenue flow which supports the budgeted expenditure level in all funds;
 - Ensure the accuracy of management fiscal reports;
 - Establish Internal Control processes and practices which are testable and addressed by management and staff timely;

I will send you the line from which the \$20,000 will come and the transfer form moving funds from that line to the Mayor's Office early tomorrow morning;

Thanks John. My phones are: 462-0419 (office) and 424-6681 (cell)

By Alderperson : VAN DYKE

Seconded by Alderperson : Council

#13

A RESOLUTION AUTHORIZING THE MAYOR TO RESEARCH PAYROLL SERVICES

WHEREAS, the city of Rensselaer is desirous of allowing the Mayor to research the services of A.D.P. for possible engagement for payroll services of the City, and

WHEREAS, the City is interested in payroll services including **bi-weekly payroll, human resources information, time and attendance, and associated hardware and software. Annual investment not to exceed \$23,078.**

NOW, THEREFORE BE IT RESOLVED, that the Mayor of the City of Rensselaer be allowed to engage in negotiations involving A.D.P. payroll services.

Approved as to form and sufficiency
this 18th day of March, 2015

Corporation Counsel

Mayor

JAMES VAN VORST
DAVE GARDNER
JOHN DEFRANCESCO
JAMES CASEY
RICHARD MOONEY
MARGARET VAN DYKE
BRIAN STALL

	AYES	NOES
	✓	
	✓	
	✓	
	✓	
	✓	
Total	6	0

ResolutionMayorresearchADP03182015

By Alderperson : VAN DYKE

Seconded by Alderperson : Council

#4

A RESOLUTION TRANSFERRING FUNDS

WHEREAS, the City of Rensselaer is desirous of transferring money from line Real Property Overlay to the Mayor's personal service line to support a part-time analyst

WHEREAS, said part time analyst duties include but are not limited to the following:

- Create a cash management technology;
- Ensure accounting system accuracy;
- Intentfully establishing the revenue flow which supports the budgeted expenditure level in all funds;
- Ensure the accuracy of management fiscal reports;
- Establish Internal Control processes and practices which are testable and addressed by management and staff timely;

The Council hereby authorizes the Treasurer to make the following Transfer in the 2014-2015, budget.

FROM:

1900.7453	Real Property Overlay	\$20,000.00
	TOTAL	\$20,000.00

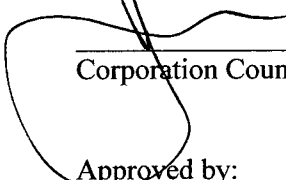
TO:

1210.7170	Mayor's Office Temporary Services	\$20,000.00
	TOTAL	\$20,000.00

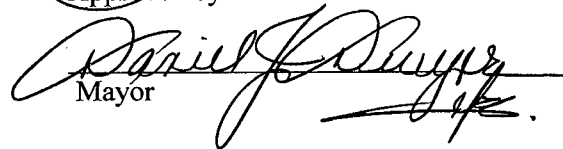
Approved as to form and sufficiency
This 18th day of March, 2015

JAMES VAN VORST
 DAVE GARDNER
 JOHN DEFRANCESCO
 JAMES CASEY
 RICHARD MOONEY
 MARGARET VAN DYKE
 BRIAN STALL

AYES	NOES
✓	
✓	
✓	
✓	
✓	
Total	0 0


Corporation Counsel

Approved by:


Mayor

By Alderperson : VAN DYKE

Seconded by Alderperson : Council

#5

A RESOLUTION TO TRANSFER FUNDS

The Council has deemed it necessary to transfer funds to support the current invoice and the last payment of the fiscal year due in April for the City's liability insurance.

The Council hereby authorizes the Treasurer to make the following transfer in the 2014 – 2015 budget.

FROM:

A.9000.7841	Workers Compensation	\$34,639.07
	TOTAL	\$34,639.07

TO:

A.1900.7431	Liability Insurance	\$34,639.07
	TOTAL	\$34,639.07

JAMES VAN VORST
DAVE GARDNER
JOHN DEFRANCESCO
JAMES CASEY
RICHARD MOONEY
MARGARET VAN DYKE
BRIAN STALL

	AYES	NOES
	✓	
	✓	
	✓	
	✓	
	✓	
Total	6	0

Approved as to form and sufficiency
This 18th day of March, 2015

Corporation Counsel
[Signature]
Mayor

