



**MAUREEN G. NARDACCI**  
*City Clerk*

# CITY OF RENSSELAER

OFFICE OF  
**THE CITY CLERK**  
CITY HALL, 505 BROADWAY  
RENSSELAER, NEW YORK 12144

www.rensselaeronline.com  
(518) 462-4266  
Fax: (518) 462-0890

## **AGENDA OF THE COMMON COUNCIL JANUARY 4, 2006**

1. A RESOLUTION SUPPORTING SHARED MUNICIPAL SERVICES INCENTIVE GRANT.
2. A RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FOR THE CORPORATION COUNSEL.
3. A RESOLUTION AUTHORIZING THE CITY OF RENSSELAER TO ENTER INTO AN AGREEMENT WITH BARTON & LOGUIDICE, P.C. FOR ENGINEERING SERVICES WITHIN THE CITY OF RENSSELAER.
4. RESOLUTION AUTHORIZING THE RENEWAL OF A BOND ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER IN THE AMOUNT OF \$109,200 IN ANTICIPATION OF THE ISSUANCE OF SERIAL BONDS OF THE CITY OF RENSSELAER FOR THE PURPOSE PAYING FOR THE COST OF ACQUISITION OF A VACTOR MODEL 2110 SEWER/CATCH BASIN CLEANER TRUCK AND COSTS PRELIMINARY AND INCIDENTAL THERETO.
5. RESOLUTION AUTHORIZING THE RENEWAL OF A BOND ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER IN THE AMOUNT OF \$190,922.50 IN ANTICIPATION OF THE ISSUANCE OF SERIAL BONDS OF THE CITY OF RENSSELAER FOR THE PURPOSE OF PAYING FOR THE RECONSTRUCTION OF SIDEWALKS ALONG WASHINGTON AVENUE FROM INTERSTATE 90 TO MOUNTAIN VIEW AVENUE AND COSTS PRELIMINARY AND INCIDENTAL THERETO.
6. RESOLUTION AUTHORIZING THE RENEWAL OF A BOND ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER IN THE AMOUNT OF \$49,750 IN ANTICIPATION OF THE ISSUANCE OF SERIAL BONDS OF THE CITY OF RENSSELAER FOR TE PURPOSE OF PAYING FOR THE COST OF THE ACQUISITION OF A SNOW PLOW TRUCK AND RELATED EQUIPMENT AND COSTS PRELIMINARY AND INCIDENTAL THERETO.

**CITY OF RENSSELAER  
COMMON COUNCIL MEETING  
WEDNESDAY EVENING  
JANUARY 4, 2006**

THE COUNCIL CONVENED AT 8:00 PM AND WAS CALLED TO ORDER BY PRESIDENT HALL.

THE ROLL BEING CALLED THE FOLLOWING ANSWERED TO THEIR NAMES:

ALDERPERSON:	PALERMO	STALL
	FELTS	
	LITHGOW	MOONEY
	CONGER	JACKSON
	TAGLIENTO	

ABSENT: DOMINSKI.

ALDERPERSON JACKSON, MOVED THAT THE MINUTES BE ADOPTED AS PRINTED, SUBJECT TO CORRECTION, SECONDED BY ALDERPERSON TAGLIENTO.

COMMUNICATIONS: VETO MESSAGE FROM MAYOR PRATT.

BIDS: NONE

PETITIONS: NONE.

CLAIMS: NONE.

A MOTION WAS MADE BY ALDERPERSON JACKSON TO AMEND THE AGENDA SECONDED BY ALDERPERSON MOONEY.

AMENDMENT TO BE ADDING THE FOLLOWING RESOLUTIONS:

7. A RESOLUTION TO OVERRIDE THE MAYOR'S VETO OF DECEMBER 27, 2005.

VOTE ON AMENDMENT OF AGENDA:

AYES: PALERMO, FELTS, LITHGOW, CONGER, TAGLIENTO, STALL, MOONEY, JACKSON & HALL.

NOES: NONE. THE PRESIDENT DECLARED THIS MOTION DULY ADOPTED.

A MOTION WAS MADE BY ALDERPERSON JACKSON TO GO INTO EXECUTIVE SESSION AT 8:25 PM SECONDED BY ALDERPERSON STALL.

VOTE ON EXECUTIVE SESSION:

AYES: PALERMO, FELTS, LITHGOW, CONGER, TAGLIENTO, STALL, MOONEY, JACKSON & HALL.

NOES: NONE. THE PRESIDENT DECLARED THIS MOTION DULY ADOPTED.

A MOTION WAS MADE BY ALDERPERSON JACKSON TO RETURN FROM EXECUTIVE SESSION AT 8:50 PM SECONDED BY ALDERPERSON FELTS.

VOTE ON RETURN FROM EXECUTIVE SESSION:

AYES: PALERMO, FELTS, LITHGOW, CONGER, TAGLIENTO, STALL, MOONEY, JACKSON & HALL.

NOES: NONE. THE PRESIDENT DECLARED THIS MOTION DULY ADOPTED.

A MOTION WAS MADE BY ALDERPERSON FELTS TO ADJOURN AT 8:50 PM SECONDED BY ALDERPERSON JACKSON.

VOTE ON RETURN FROM EXECUTIVE SESSION:

AYES: PALERMO, FELTS, LITHGOW, CONGER, TAGLIENTO, STALL, MOONEY, JACKSON & HALL.

NOES: NONE. THE PRESIDENT DECLARED THIS MOTION DULY ADOPTED.

NEXT MEETING: JANUARY 18, 2006

CITY OF RENSSELAER, COMMON COUNCIL MEETING  
January 4, 2006

*Jackson*  
*Mooney*

Aldersperson moved that all bills and payrolls be referred to the Auditing Committee. The City Clerk reports that the bills and payrolls amounted to:

<b>BILLS ENCUMBERED THROUGH:</b>	<b>12/21/2005</b>	<b>1/4/2006</b>
Bills Pd. Prior to Board Audit		
General City Bills 05/06	49,701.65	
Water-Paid Prior to Board Audit		
Water Department Bills 05/06	1,162.40	
Solid Waste Bills 05/06	16,460.86	
S.W. Bills paid prior to Board Audit		
Library-Bills paid Prior to Board Audit		
Library-05/06	2,324.49	
Community Development Block Grant- Home Program		
Small Cities 02		350.00
Small Cities 03	28,394.00	11,707.00
<b>TOTAL</b>	<b>98,043.40</b>	<b>12,057.00</b>
<b>PAYROLL DATES ENDING</b>		
	<b>12/16/2005</b>	<b>12/30/2005</b>
Library Payroll	\$1,359.73	\$1,359.73
Common Council Payroll	\$2,695.03	\$2,695.03
Longevity	\$0.00	\$0.00
General City Payroll	\$13,726.10	\$23,406.13
Snow removal overtime	\$736.28	\$553.67
Planning & Development Payroll	\$9,284.10	\$8,171.42
Fire Department Payroll	\$17,670.48	\$18,222.48
Fire Department Overtime(inc. Kelly days)	\$8,597.20	\$4,667.44
Fire Department Clothing	\$0.00	\$0.00
Fire Department Holiday Pay	\$0.00	\$0.00
Vacation Buyout	\$0.00	\$0.00
Sick Leave Incentive Pay	\$0.00	\$0.00
Police Department Payroll	\$38,450.63	\$38,435.09
Police Department Overtime	\$10,739.29	\$10,725.37
Sting Reimbursement	\$0.00	\$0.00
DWI Reimbursement	\$113.97	\$0.00
Seatbelt Reimbursement	\$0.00	\$0.00
Court Reimbursement	\$1,378.55	\$1,435.74
Traffic	\$0.00	\$0.00
Buckle Up NY Re-Imbursement	\$0.00	\$0.00
Police Dispatcher & Clerk Payroll	\$7,118.49	\$7,118.49
Health Officer	\$192.31	\$192.31
Animal Control Officer	\$525.00	\$525.00
Crossing Guard Payroll	\$491.79	\$491.79
Sick Leave Incentive Pay	\$0.00	\$0.00
Police Department Holiday Pay	\$0.00	\$0.00
Police longevity	\$138.44	\$138.44
Police vacation buy back	\$0.00	\$0.00
Police Clothing	\$0.00	\$0.00
Retro	\$0.00	\$8,835.87
Public Works Administration Payroll	\$2,362.21	\$2,362.21
Public Works Maintenance Payroll	\$25,618.75	\$25,686.95
Public Works Overtime	\$1,115.83	\$1,457.94
Public Works Clothing	\$0.00	\$0.00
Longevity	\$0.00	\$0.00
Water Department Administration Payroll	\$1,033.75	\$1,033.75
Water Department Maintenance Payroll	\$6,000.21	\$5,819.18
Water Department Overtime	\$407.38	\$756.69
Longevity	\$0.00	\$0.00
Clothing Allowance	\$0.00	\$0.00
Solid Waste Administration Payroll	\$234.26	\$234.26
Solid Waste Maintenance Payroll	\$8,314.00	\$7,822.31
Solid Waste Overtime	\$1,012.49	\$650.83
Clothing Allowance	\$0.00	\$0.00
Vacation Buyout	\$0.00	\$0.00
Health insurance opt. out	\$0.00	\$0.00
<b>TOTAL</b>	<b>159,316.27</b>	<b>172,798.12</b>

I hereby certify that the above claims were duly audited and ordered paid at a meeting of the Common Council held on this date: JANUARY 4, 2006

TO THE TREASURER OF THE CITY OF RENSSELAER, NY:

AYES: PALERMO, FELTS, LITHGOW, CONGER, TAGLIENTO, STALL, MOONEY, JACKSON AND HALL.

NOES: NONE. THE PRESIDENT DECLARED THE RESOLUTION DULY ADOPTED.



Pay period	OT Hours	Where Worked	Date Worked	Reason for OT Hours	Total OT Hours
12/12/05 to 12/25/05 Cole, Russell	24	E 3	12/25/05	Mollenkoph vacation	24
Davenport, Joshua					
Ellis, Dennis	5			Per Contract BIFR's	5
Foust, James	<del>24</del> 24	<del>E 4</del> E 2	<del>12/14/05</del> 12/24/05	<del>Personal Day</del> J. Davenport Kelly Day	24
Foust, Philip	2	505 Broadway	12/12/05	Police Department	2
Mann, Michael	5			Per Contract Radios	5
Mollenkoph, Richard					
Schrimsher, Richard					
Schumaker, William					
Slauson, Richard	24 24 24	E 4 E 4 E 4	12/14/05 12/17/05 12/24/05	J. Foust Kelly Day Kelly Day Personal Vacation	87
Sleasman, David	15 24 2	repairing E 2 505	12/28/05 12/12/05	investigations Personal VACATION Police Department	26
Wheeler, Keith	5			Per Contract SCBA's	5
Felts, Paul					
CHRIS SLINGERLAND	24 24 24	E 3 E 4 E 2	12/17/05 12/20/05 12/25/05	Personal Day Personal Vacation Schumaker Personal	72

OT Kelly 24  
154

Any Concern 378-7994



# CITY OF RENSSELAER

OFFICE OF

## CHIEF OF POLICE

CITY HALL, 505 BROADWAY  
RENSSELAER, NEW YORK 12144

FREDERICK M. FUSCO  
*Chief of Police*

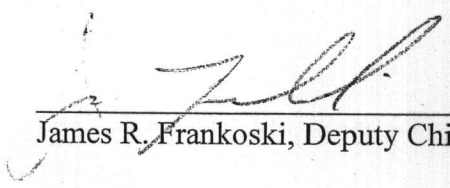
JAMES R. FRANKOSKI  
*Deputy Chief*

Tel: (518) 462-7451  
Fax: (518) 434-0539

To: Board of Public Safety  
Members of the Common Council  
From: James R. Frankoski, Deputy Chief  
Date: December 27, 2005  
Re: Overtime

Supervisor	86	
PT Test	4	
Dispatcher - Vacation	32	C
Evidence Tech	10	
Investigations	90	
Officer - Comp	18	C
Family Court	3	
Officer - Administrative	24	
City Court	6	
Process Arrest	7	
Officer - Sick	8	C
Personnel Shortage	18.5	
Dispatcher - Comp	8	C
Matron	4	
Administrative Paperwork	2	
Officer - Vacation	16	C
 <u>Reimbursement</u>		
Court Security	50.5	R

C - Denotes Contractual  
R - Denotes Reimbursement

  
James R. Frankoski, Deputy Chief



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*Chief of Police*

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OVERTIME ENDING WEEK OF DECEMBER 27, 2005

J. ADAMS	12/16/05	OLSON-PT TEST	2 HRS.
	12/16/05	M. ADAMS-VAC	8 HRS.
TOTAL			10 HRS.
S. BONIFACE	12/12/05	EVIDENCE TECH	3 HRS.
	12/12/05	PETRUCCI-INV.	8 HRS.
	12/13/05	SUPERVISOR	8 HRS.
	12/14/05	ROBELOTTO-COMP	2 HRS.
	12/15/05	SUPERVISOR	8 HRS.
	12/15/05	EVIDENCE TECH	4 HRS.
	12/17/05	MALATINO-COMP	8 HRS.
	12/19/05	SUPERVISOR	4 HRS.
	12/20/05	SUPERVISOR	8 HRS.
	12/20/05	SUPERVISOR	8 HRS.
	12/21/05	SUPERVISOR	8 HRS.
	12/23/05	EVIDENCE TECH	3 HRS.
	TOTAL		
D. CHRISTENSEN	12/11/05	INV.	4 HRS.
	12/23/05	SUPERVISOR	2 HRS.
TOTAL			6 HRS.
W. FAMIGLIETTI	12/08/05	FAMILY COURT	3 HRS.
	12/16/05	PT TEST	2 HRS.
	12/18/05	MARTYN-ADMINISTRATIVE	8 HRS.
	12/22/05	CITY COURT	3 HRS.
TOTAL			16 HRS.
D. FUMAROLA	12/11/05	INV.	5 HRS.
	12/12/05	INV.	12 HRS.
	12/13/05	INV.	3 HRS.
	12/14/05	INV.	8 HRS.
	12/15/05	INV.	2 HR.
	12/16/05	INV.	1 HR.
	12/20/05	INV.	2 HRS.
	12/21/05	INV.	3 HRS.
	12/22/05	INV.	2 HRS.
TOTAL			38 HRS.
T. HANSEN	12/13/05	INV.	12½ HRS.
	12/14/05	INV.	7½ HRS.
TOTAL			20 HRS.
C. JOHNSON	12/13/05	PROCESS ARREST	3 HRS.
TOTAL			3 HRS.



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OVERTIME ENDING WEEK OF DECEMBER 27, 2005 PAGE: 2

C. LAMMERTS	12/17/05	ADAMS-VAC	TOTAL	8 HRS.
M. MALATINO	12/24/05	GALLAGHER-SICK	TOTAL	8 HRS.
D. MICARE	12/21/05	TERRY-COMP	TOTAL	8 HRS.
J. NORMANDIN	12/13/05 12/21/05	PROCESS ARREST MARTYN-ADMINISTRATIVE	TOTAL	3 HRS. 8 HRS. <u>11 HRS.</u>
P. OLSON	12/07/05 12/08/05	CITY COURT PERSONNEL SHORTAGE	TOTAL	3 HRS. 4 HRS. <u>7 HRS.</u>
F. PETRUCCI	12/04/05 12/09/05 12/09/05 12/10/05 12/10/05 12/11/05 12/12/05 12/14/05	SUPERVISOR SUPERVISOR INV. SUPERVISOR SUPERVISOR SUPERVISOR INV. INV.	TOTAL	8 HRS. 8 HRS. 4 HRS. 8 HRS. 8 HRS. 8 HRS. 5 HRS. 8 HRS. <u>57 HRS.</u>
S. PETRUCCI	12/20/05 12/23/05	ADAMS-COMP LOURINIA-VAC	TOTAL	8 HRS. 8 HRS. <u>16 HRS.</u>
P. ROULLIER	12/14/05	PERSONNEL SHORTAGE	TOTAL	7½ HRS.
S. SAUER	12/11/05 12/14/05	MATRON PRESS RELEASE	TOTAL	4 HRS. 2 HRS. <u>6 HRS.</u>
S. SMITH	12/22/05 12/23/05	PROCESS ARREST INV.	TOTAL	1 HR. 3 HRS. <u>4 HRS.</u>



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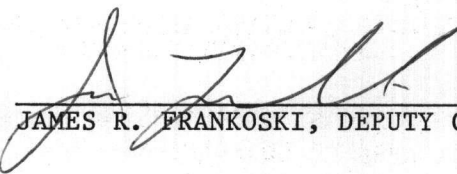
Tel: (518) 462-7451  
Fax: (518) 434-0539

OVERTIME ENDING WEEK OF DECEMBER 27, 2005 PAGE: 3

J. TERRY	12/13/05	M. ADAMS-VAC	8 HRS.
	12/14/05	PERSONNEL SHORTAGE	2 HRS.
	12/15/05	PERSONNEL SHORTAGE	2 HRS.
	12/16/05	MARTYN-ADMINISTRATIVE	8 HRS.
	12/20/05	PERSONNEL SHORTAGE	2 HRS.
	12/21/05	PERSONNEL SHORTAGE	1 HR.
	12/22/05	NORMANDIN-VAC	8 HRS.
	12/24/05	NORMANDIN-VAC	8 HRS.
		<b>TOTAL</b>	<b>39 HRS.</b>

D. CHRISTENSEN - 12/12/05; 12/13/05; 12/16/05; 12/17/05; 12/18/05; 12/19/05; 12/23/05 - SUPERVISORY PAY - TOTAL HOURS - 50

D. FUMAROLA - 12/25/05 - SUPERVISORY PAY - TOTAL HOURS - 8

  
\_\_\_\_\_  
JAMES R. FRANKOSKI, DEPUTY CHIEF



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### OVERTIME ENDING WEEK OF DECEMBER 27, 2005 - REIMBURSEMENT - COURT SECURITY

D. MICARE	12/13/05	COURT SECURITY	3 HRS.
	12/14/05	COURT SECURITY	5 HRS.
	12/15/05	COURT SECURITY	2½ HRS.
	12/20/05	COURT SECURITY	3 HRS.
	12/21/05	COURT SECURITY	4 HRS.
	12/22/05	COURT SECURITY	3 HRS.
		<b>TOTAL</b>	<b>20½ HRS.</b>

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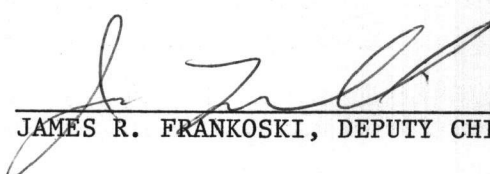
A. NAGENGAST	12/14/05	COURT SECURITY	<b>TOTAL</b>	5 HRS.
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J. ROBELOTTO	12/13/05	COURT SECURITY	3 HRS.
	12/15/05	COURT SECURITY	3 HRS.
	12/21/05	COURT SECURITY	4 HRS.
		<b>TOTAL</b>	<b>10 HRS.</b>

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P. ROULLIER	12/13/05	COURT SECURITY	5 HRS.
	12/20/05	COURT SECURITY	3 HRS.
	12/21/05	COURT SECURITY	4 HRS.
	12/22/05	COURT SECURITY	3 HRS.
		<b>TOTAL</b>	<b>15 HRS.</b>

  
 \_\_\_\_\_  
 JAMES R. FRANKOSKI, DEPUTY CHIEF





NAME	Reg	Vac	Sic	Per	605110	608120	308165	601625	208340	605142
					M & H	Sewer	S/W	Build	Water	Snow
Torres, A	35									1 1/2
	33			2						
	68			2						1 1/2
Torres, N	38 1/2		1 1/2							
	37		3							
total	75 1/2		4 1/2							
Van Vorst	13	2	3 1/2							
	36						4			
total	49	2	3 1/2				4			
Wells	36		4							
	33		7							
total	69		11							
Ziegler	40									
	32		8							
total	72		8							

1 1/2 hr. O.T.

Pay Only 5 1/2 hr  
4 5/8 O.T. hr.

**WATER DEPARTMENT**

James	33 1/2		6 1/2					8 1/2		
	32		8					5 1/2		
total	65 1/2		14 1/2					14		
La Marre	32	8						3 1/2		
	31	8		1				6 1/2		
total	63	16		1				10		
Alcombright	37		3					5 1/2		
	32		8							
total	69		11					5 1/2		

14 hr. O.T.

10 hr. O.T.

5 1/2 hr. O.T.

Stuto 40/40 > 80 hr. TOTAL  
1/2 O.T.  
608120

KOSINSKI, ED \_\_\_\_\_  
ODY, KATHLEEN \_\_\_\_\_  
CRAMER, MARY Reg \_\_\_\_\_  
FINLIN, ED \_\_\_\_\_

By Alderperson: *Felts*

Seconded By Alderperson: *Conger*

#1  
**A RESOLUTION SUPPORTING SHARED MUNICIPAL SERVICES  
INCENTIVE GRANT**

WHEREAS, the City of Rensselaer and the City of Rensselaer Police Department is desirous of applying for a shared municipal services grant (see attached letter).

NOW THEREFORE BE IT RESOLVED that the City of Rensselaer apply for said grant and

BE IT FURTHER RESOLVED, that the Mayor of the City of Rensselaer act on behalf of the City of Rensselaer in all matter related to this financial assistance and the Mayor of the City of Rensselaer be the lead contact for said grant and

BE IT FURTHER RESOLVED, that the Mayor of the City of Rensselaer be authorized to execute and submit all document necessary to procure said grant.

Approved as to form and sufficiency  
This 4<sup>th</sup> day of January, 2006.

  
\_\_\_\_\_  
Corporation Counsel

Approved:

  
\_\_\_\_\_  
Mayor

SCARLET A. PALERMO  
ALBERTINE FELTS  
WILLIAM LITHGOW  
KIMBERLI CONGER  
DOMINICK TAGLIENTO  
BRIAN STALL  
LILLIAN DOMINISKI  
RICHARD MOONEY  
PATRICIA JACKSON  
CHARLES HALL

	AYES	NOES
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
Total	9	





Tel: (518) 462-7451  
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# CITY OF RENSSELAER

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**CHIEF OF POLICE**  
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FREDERICK M. FUSCO  
*Chief of Police*

JAMES R. FRANKOSKI  
*Deputy Chief*

To: Mayor Daniel Dwyer  
From: James R. Frankoski, Deputy Chief  
Date: January 3, 2006  
Re: Shared Municipal Services Incentive Grant

As per our conversation, please accept this memo requesting a resolution in support of Shared Municipal Services Incentive Grant. This resolution must support the application and designed by title, you as Mayor, to be the representative authority to act on behalf of the City in all matters related to this financial assistance. As it appears right now, the lead contact must be the supervisory personnel of the municipality. I will prepare the grant for your signature. I am applying for \$100,000 in assistance to upgrade the Communications. The City's responsibility would be 10% or \$10,000, if awarded the full \$100,000.

Please be advised that this grant deadline is January 13, 2006 and this is why I am requesting this resolution for this meeting. Without this resolution I cannot file the grant. I am sorry for the short notice, but this grant was just given to me last week.

If you have any questions regarding this, please feel free to contact me.

A handwritten signature in black ink, appearing to read "J. Frankoski".

James R. Frankoski, Deputy Chief

JRF:ss







BARTON & LOGUIDICE, P.C.  
 BILLINGS RATES  
 FOR CALENDAR YEAR 2005

EXPERT TESTIMONY.....	\$1300/DAY
TRAVEL - BY COMMON CARRIER.....	AT COST
TRAVEL - BY PASSENGER VEHICLES.....	40.5¢/MI.
SUBSISTENCE (WHEN OVERNIGHT AWAY FROM SYRACUSE).....	AT COST
TELEPHONE, OUTSIDE PRINTING, POSTAGE, ETC.....	AT COST
IN-HOUSE PRINTING.....	BILLING RATE SCHEDULE FOR PRINTED MATERIAL
ACAD/GEOTECHNICAL GRAPHICS*.....	\$10.00/HR.
GEOGRAPHIC INFORMATION SYSTEMS.....	\$10.00/HR.
SAMPLING - EQUIP. RENTAL.....	EXPENDABLES BILLING RATE SCHEDULE FOR SAMPLING SERVICES
OUTSIDE CONTRACTED SERVICES.....	COST PLUS 10%

INDIVIDUAL PRINCIPALS AND TECHNICAL EMPLOYEES AT THE FOLLOWING HOURLY RATES:

PRINCIPAL	\$ 170.00	SR. ENGINEERING TECHNICIAN	\$ 77.00
SR. VICE PRESIDENT	\$ 157.00	SR. DESIGNER	\$ 76.00
VICE PRESIDENT	\$ 154.00	GIS SPECIALIST	\$ 76.00
SR. ASSOCIATE	\$ 149.00	ENGINEER I	\$ 74.00
SR. ENVIRONMENTAL CONSULTANT	\$ 147.00	INDUSTRIAL HYGIENIST II	\$ 73.00
ASSOCIATE	\$ 142.00	ENGINEERING TECHNICIAN	\$ 73.00
SR. MNG INDUSTRIAL HYGIENIST	\$ 136.00	SR. ARCHITECTURAL TECHNICIAN	\$ 73.00
SR. MANAGING ENGINEER	\$ 129.00	SR. LAND USE PLANNER	\$ 70.00
SR. CONSTRUCTION MANAGER	\$ 125.00	ARCHITECTURAL/ENGINEERING TEC.	\$ 70.00
MANAGING ENGINEER	\$ 121.00	DESIGNER	\$ 68.00
MANAGING GEOLOGIST	\$ 118.00	ENVIRONMENTAL SCIENTIST III	\$ 67.00
SR. PROJECT ENGINEER	\$ 109.00	SR. DRAFTER	\$ 66.00
IT MANAGER	\$ 108.00	SR. INSPECTOR	\$ 66.00
MANAGING LANDSCAPE ARCHITECT	\$ 105.00	SR. ARCHITECTURAL DRAFTER	\$ 65.00
SR. MANAGING ENV. SCIENTIST	\$ 104.00	INDUSTRIAL HYGIENIST I	\$ 64.00
PROJECT ENGINEER	\$ 100.00	LAND USE PLANNER I	\$ 60.00
SR. INDUSTRIAL HYGIENIST	\$ 94.00	DRAFTER	\$ 58.00
SR. ENGINEER	\$ 90.00	ENVIRONMENTAL SCIENTIST I	\$ 51.00
SR. PROJECT ENV SCIENTIST	\$ 89.00	INDUSTRIAL HYGIENE TECH II	\$ 50.00
ENGINEER III	\$ 88.00		
SR. HYDROGEOLOGIST	\$ 87.00	BUSINESS MANAGER	\$ 78.00
SR. ENVIRONMENTAL SCIENTIST	\$ 83.00	ENGINEERING AIDE	\$ 56.00
PRINCIPAL ENGINEERING TECHNICIAN	\$ 81.00	EXECUTIVE SECRETARY	\$ 54.00
ENGINEER II	\$ 80.00	DATABASE DEVELOPER	\$ 46.00
INDUSTRIAL HYGIENIST III	\$ 80.00	SUPPORT GROUP	\$ 45.00
HYDROGEOLOGIST II	\$ 80.00	LAND SURVEYOR	BY QUOTATION
RESIDENT ENGINEER	\$ 79.00	FIELD PARTIES	BY QUOTATION
LANDSCAPE ARCHITECT	\$ 78.00		

\*DOES NOT INCLUDE OPERATOR

#6

By Alderperson : Staff Hahn

Seconded by Alderperson : Council as a whole

### A RESOLUTION FOR A REQUEST FOR PROPOSAL (RFP) FOR ENGINEERING SERVICES DURING THE 2005 - 2006 BUDGET YEAR

WHEREAS, the Common Council currently does not have an engineer or engineering firm on contract, and

WHEREAS, the City of Rensselaer has a need for an engineer or engineering firm to review plans and conduct business in the City. The Common Council deems it necessary to seek request for proposals for engineering services within the City of Rensselaer. The City has everyday work that can be covered under a contract basis and has additional work. The additional work may consist of special engineering services not covered under the contract that would be charged a hourly rate. Each RFP should include two (2) types of proposals. The first will be a flat contract fee to cover the work attached stating the cost and the number of hours that it will cover. The second portion will be an hourly rate for additional type services. If engineering rates for different types of engineering services apply then the hourly rate for each service should be included.

NOW, IT IS HEREBY RESOLVED that the Common Council of the City of Rensselaer authorize an RFP for engineering services for the 2005 - 2006 Budget year.

Approved as to form and sufficiency  
This 5th day of October 2005

*Bridgeford Hahn* *Member*

*[Signature]*  
Corporation Council  
Approved by:  
*[Signature]*  
Mayor

	AYES	NOES
BONNIE HAHN	✓	
ALBERTINE FELTS	✓	
ERENDA JIGUERE	✓	
LEE BRIDENBECK		
DOMINICK TAGLIENTO	✓	
BRIAN STALL		
SCOTT ROGERS	✓	
LEBORAH GIRGENTI	✓	
PATRICIA JACKSON	✓	
MICHAEL BRIDGEFORD	✓	
Total	7	0

Resolution for engineering 100505

City or Rensselaer Base contract services *For a minimum of 10 hours per month*

Attend one (1) Planning Meeting per month, address and review proposed projects on an "as needed" basis. This may include reviewing new development plans, water and sewer connections, as well as other planning projects.

Review project plans with the DPW and Water Commissioners on an "as needed" basis. This may include street repairs on water and sewer lines, water tower or pump station needs and others.

Planning consultant as needed. This may include engineering questions and concerns that the Planning Director or department may have as needed.

Once a year in the early spring, work with the Common Council to provide street and sidewalk specifications for new and repair work.

Other minor or routine work that is required on a regular basis.

**Cit of Rensselaer hourly work may consist, but be limited to items listed below:**

Special as needed services for soil erosion.

Water problems such as drainage issues and flooding.

Hazardous construction situations. (i.e. to determine if a building after a fire is structurally safe or not).

Land surveying.

Other special projects.

By Alderman Stall

A Resolution Authorizing into an agreement with Barton & Loguidice, P.C. For engineering services within the city of Rensselaer

For up to 10 hours per month For a cost of \$800 per month. Additional services will be paid on an hourly rate according to the attached schedule.

BY ALDERPERSON: Council as a whole  
SECOND BY ALDERPERSON: \_\_\_\_\_

#4

RESOLUTION AUTHORIZING THE RENEWAL OF A BOND  
ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER  
IN THE AMOUNT OF \$109,200 IN ANTICIPATION OF THE ISSUANCE OF  
SERIAL BONDS OF THE CITY OF RENSSELAER FOR THE PURPOSE OF  
PAYING FOR THE COST OF THE ACQUISITION OF A VACTOR MODEL 2110  
SEWER/CATCH BASIN CLEANER TRUCK AND COSTS PRELIMINARY AND  
INCIDENTAL THERETO.

**WHEREAS**, pursuant to the bond resolution adopted on November 5, 2003, entitled, "Bond Resolution of the City of Rensselaer, Rensselaer County, New York, adopted November 5, 2003, stating the estimated maximum cost of the acquisition of a Vactor Model 2110 Sewer/Catch Basin Cleaner Truck, together with certain costs preliminary and incidental thereto is \$182,000, appropriating said sum therefor and authorizing the issuance of up to \$182,000 serial bonds of the city to finance said appropriation" (the "Bond Resolution"), the Common Council of the City of Rensselaer has heretofore authorized the issuance of a Bond Anticipation Note in the amount of \$182,000 (the "2004 Note") to mature January 7, 2005 for the purpose of paying for the cost of the acquisition of a Vactor Model 2110 Sewer/Catch Basin Cleaner Truck, together with certain costs preliminary and incidental thereto; and

**WHEREAS**, on January 10, 2005, the Common Council authorized the issuance of a bond anticipation renewal note in the principal amount of \$145,600 (the "2005 Note") to renew, in part, the 2004 Note; and

**WHEREAS**, the Common Council desires to provide for the renewal of the 2005 Note with a portion of said \$145,600 to be paid on or about January 6, 2006, to wit the sum of \$36,400, and a new note to be issued in the amount of \$109,200 to mature no later than January 5, 2007;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL AS FOLLOWS:**

**SECTION 1:** There shall be issued a Bond Anticipation Renewal Note in the amount of \$109,200 by the City of Rensselaer in anticipation of the issuance of Serial Bonds by the City, authorized the Bond Resolution. The said note shall be issued for the purpose of renewing, in part, the 2005 Note hereinbefore described. Neither was the note heretofore issued nor is this note issued in anticipation of the sale of bonds for the assessable improvement.

**SECTION 2:** The renewal note authorized shall be issued in the name of the City by the Mayor and Treasurer and attested by the City Clerk and with the seal of the City.

**SECTION 3:** The note herein authorized shall be dated as of January 6, 2006 and mature no later than January 5, 2007. The note herein authorized may be combined with other notes for purposes of sale.

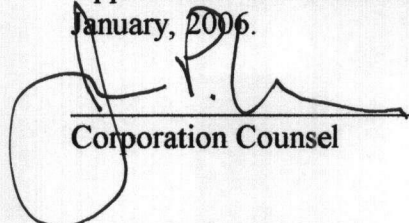
**SECTION 4:** The Treasurer of the City is hereby authorized and directed to proceed with the sale of said renewal note at private sale for not less than par accrued interest at a rate in accordance with the Local Finance Law of the State of New York at such time as the Treasurer shall determine. The Treasurer is hereby authorized to determine all matters in relation to said note not specifically determined by said resolution.

**SECTION 5:** The faith and credit of the City are hereby pledged for the punctual payment of the principal of and interest on said note. Said note shall be paid from proceeds of the sale of bonds in anticipation of which the note was issued or may be redeemed (in whole or in part) as permitted by Local Finance Law of the State of New York.

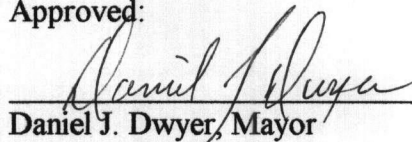
**SECTION 6:** The note shall be, and hereby is, designated by the City as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b) (3) (D) of the Internal Revenue Code of 1986, as amended.

**SECTION 7:** This resolution shall be dated January 4, 2006 and shall take effect immediately.

Approved as to form and sufficiency the 4 day of January, 2006.

  
 Corporation Counsel

Approved:

  
 Daniel J. Dwyer, Mayor

G:\files\Gob1286\resolution 010306.doc

	AYES	NOES
SCARLET A. PALERMO	✓	
ALBERTINE FELTS	✓	
WILLIAM LITHGOW	✓	
KIMBERLI CONGER	✓	
DOMINICK TAGLIENTO	✓	
BRIAN STALL	✓	
LILLIAN DOMINISKI		
RICHARD MOONEY	✓	
PATRICIA JACKSON	✓	
CHARLES HALL	✓	
Total	9	0

BY ALDERPERSON: Council as a whole  
SECOND BY ALDERPERSON: \_\_\_\_\_

#5

RESOLUTION AUTHORIZING THE RENEWAL OF A BOND  
ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER  
IN THE AMOUNT OF \$190,922.50 IN ANTICIPATION OF THE ISSUANCE OF  
SERIAL BONDS OF THE CITY OF RENSSELAER FOR THE PURPOSE OF  
PAYING FOR THE RECONSTRUCTION OF SIDEWALKS ALONG WASHINGTON  
AVENUE FROM INTERSTATE 90 TO MOUNTAIN VIEW AVENUE  
AND COSTS PRELIMINARY AND INCIDENTAL THERETO.

**WHEREAS**, pursuant to the bond resolution adopted on October 15, 2003, entitled, "Bond Resolution of the City of Rensselaer, Rensselaer County, New York, adopted October 15, 2003, authorizing the undertaking of a certain project consisting of the reconstruction of sidewalks along Washington Avenue along Interstate 90 to Mountain View Avenue, stating the estimated maximum cost of said project together with certain costs preliminary and incidental thereto is \$259,922.50, appropriating said sum therefor and authorizing the issuance of up to \$259,922.50 serial bonds of the City to finance a portion of said appropriation" (the "Bond Resolution"), the Common Council of the City of Rensselaer has heretofore authorized the issuance of a Bond Anticipation Note in the amount of \$259,922.50 (the "2004 Note") to mature January 7, 2005 for the purpose of paying for the cost of the reconstruction of sidewalks along Washington Avenue from Interstate 90 to Mountain View Avenue and costs preliminary and incidental thereto; and

**WHEREAS**, on January 10, 2005, the Common Council authorized the issuance of a bond anticipation renewal note in the principal amount of \$214,922.50 (the "2005 Note") to renew, in part, the 2004 Note; and

**WHEREAS**, the Common Council desires to provide for the renewal, in part of the 2005 Note with a portion of said \$214,922.50 to be paid on or about January 6, 2006, to wit the sum of \$24,000, and a new note to be issued in the amount of \$190,922.50 to mature no later than January 5, 2007;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL AS FOLLOWS:**

**SECTION 1:** There shall be issued a Bond Anticipation Renewal Note in the amount of \$190,922.50 by the City of Rensselaer in anticipation of the issuance of Serial Bonds by the City, authorized the Bond Resolution. The said note shall be issued for the purpose of renewing, in part, the 2005 Note hereinbefore described. Neither was the note heretofore issued nor is this note issued in anticipation of the sale of bonds for the assessable improvement.

**SECTION 2:** The renewal note authorized shall be issued in the name of the City by the Mayor and Treasurer and attested by the City Clerk and with the seal of the City.

**SECTION 3:** The note herein authorized shall be dated as of January 6, 2006 and mature no later than January 5, 2007. The note herein authorized may be combined with other notes for purposes of sale.

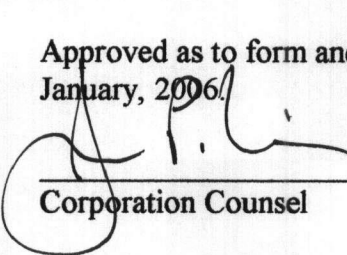
**SECTION 4:** The Treasurer of the City is hereby authorized and directed to proceed with the sale of said renewal note at private sale for not less than par accrued interest at a rate in accordance with the Local Finance Law of the State of New York at such time as the Treasurer shall determine. The Treasurer is hereby authorized to determine all matters in relation to said note not specifically determined by said resolution.

**SECTION 5:** The faith and credit of the City are hereby pledged for the punctual payment of the principal of and interest on said note. Said note shall be paid from proceeds of the sale of bonds in anticipation of which the note was issued or may be redeemed (in whole or in part) as permitted by Local Finance Law of the State of New York.

**SECTION 6:** The note shall be, and hereby is, designated by the City as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b) (3) (D) of the Internal Revenue Code of 1986, as amended.

**SECTION 7:** This resolution shall be dated January 4, 2006 and shall take effect immediately.

Approved as to form and sufficiency the 4 day of  
January, 2006.

  
\_\_\_\_\_  
Corporation Counsel

Approved:

  
\_\_\_\_\_  
Daniel J. Dwyer, Mayor

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SCARLET A. PALERMO  
ALBERTINE FELTS  
WILLIAM LITHGOW  
KIMBERLI CONGER  
DOMINICK TAGLIENTO  
BRIAN STALL  
LILLIAN DOMINISKI  
RICHARD MOONEY  
PATRICIA JACKSON  
CHARLES HALL

	AYES	NOES
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
	✓	
Total	9	0

BY ALDERPERSON: Council as a whole  
SECOND BY ALDERPERSON: \_\_\_\_\_

#6  
**RESOLUTION AUTHORIZING THE RENEWAL OF A BOND  
ANTICIPATION NOTE OR NOTES OF THE CITY OF RENSSELAER  
IN THE AMOUNT OF \$49,750 IN ANTICIPATION OF THE ISSUANCE OF  
SERIAL BONDS OF THE CITY OF RENSSELAER FOR THE PURPOSE OF  
PAYING FOR THE COST OF THE ACQUISITION OF A SNOW PLOW TRUCK AND  
RELATED EQUIPMENT AND COSTS PRELIMINARY AND INCIDENTAL THERETO.**

**WHEREAS**, pursuant to the bond resolution adopted on December 22, 2003, entitled, "Bond Resolution of the City of Rensselaer, Rensselaer County, New York, adopted December 22, 2003, stating the estimated maximum cost of the acquisition of a snow plow truck and related equipment, together with certain costs preliminary and incidental thereto is \$74,000, appropriating said sum therefor and authorizing the issuance of up to \$74,000 serial bonds of the city to finance said appropriation" (the "Bond Resolution"), the Common Council of the City of Rensselaer has heretofore authorized the issuance of a Bond Anticipation Note in the amount of \$74,000 (the "2004 Note") to mature January 7, 2005 for the purpose of paying for the cost of the acquisition of a snow plow truck and related equipment, together with certain costs preliminary and incidental thereto; and

**WHEREAS**, on January 10, 2005, the Common Council authorized the issuance of a Bond anticipation renewal note in the principal amount of \$55,750 (the "2005 Note") to renew, in part, the 2004 Note; and

**WHEREAS**, the Common Council desires to provide for the renewal in part, of the 2005 Note with a portion of said \$55,750 to be paid on or about January 6, 2006, to wit the sum of \$6,008, and a new note to be issued in the amount of \$49,750 to mature no later than January 5, 2007;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL AS FOLLOWS:**

**SECTION 1:** There shall be issued a Bond Anticipation Renewal Note in the amount of \$49,750 by the City of Rensselaer in anticipation of the issuance of Serial Bonds by the City, authorized the Bond Resolution. The said note shall be issued for the purpose of renewing, in part, the 2005 Note hereinbefore described. Neither was the note heretofore issued nor is this note issued in anticipation of the sale of bonds for the assessable improvement.

**SECTION 2:** The renewal note authorized shall be issued in the name of the City by the Mayor and Treasurer and attested by the City Clerk and with the seal of the City.

**SECTION 3:** The note herein authorized shall be dated as of January 6, 2006 and mature no later than January 5, 2007. The note herein authorized may be combined with other notes for purposes of sale.

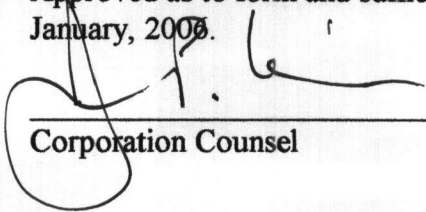
**SECTION 4:** The Treasurer of the City is hereby authorized and directed to proceed with the sale of said renewal note at private sale for not less than par accrued interest at a rate in accordance with the Local Finance Law of the State of New York at such time as the Treasurer shall determine. The Treasurer is hereby authorized to determine all matters in relation to said note not specifically determined by said resolution.

**SECTION 5:** The faith and credit of the City are hereby pledged for the punctual payment of the principal of and interest on said note. Said note shall be paid from proceeds of the sale of bonds in anticipation of which the note was issued or may be redeemed (in whole or in part) as permitted by Local Finance Law of the State of New York.

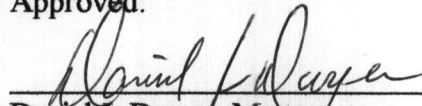
**SECTION 6:** The note shall be, and hereby is, designated by the City as a "qualified tax exempt obligation" pursuant to the provisions of Section 265(b) (3) (D) of the Internal Revenue Code of 1986, as amended.

**SECTION 7:** This resolution shall be dated January 4, 2006 and shall take effect immediately.

Approved as to form and sufficiency the 4 day of January, 2006.

  
 \_\_\_\_\_  
 Corporation Counsel

Approved:

  
 \_\_\_\_\_  
 Daniel J. Dwyer, Mayor

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	AYES	NOES
SCARLET A. PALERMO	✓	
ALBERTINE FELTS	✓	
WILLIAM LITHGOW	✓	
KIMBERLI CONGER	✓	
DOMINICK TAGLIANTO	✓	
BRIAN STALL	✓	
LILLIAN DOMINISKI	✓	
RICHARD MOONEY	✓	
PATRICIA JACKSON	✓	
CHARLES HALL	✓	
Total	9	0

#7 BY ALDERPERSON: *Felts*

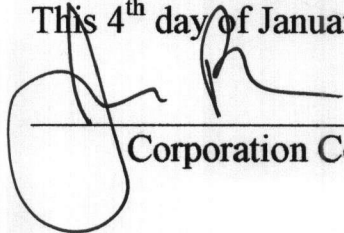
SECONDED BY ALDERPERSON: *Conger*

**RESOLUTION TO OVERRIDE THE MAYOR'S VETO OF  
DECEMBER 27, 2005**

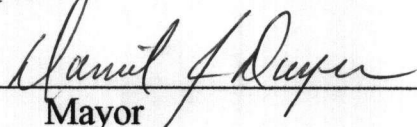
WHEREAS, on December 27, 2005 Mark G. Pratt, Mayor of the City of Rensselaer Vetoed Resolution #7 from the Common Council Meeting of December 21, 2005.

NOW THEREFORE BE IT RESOLVED THAT the Common Council of the City of Rensselaer hereby overrides the Mayor's veto attached hereto.

Approved as to form and sufficiency  
This 4<sup>th</sup> day of January, 2006.

  
\_\_\_\_\_  
Corporation Council

Approved:

  
\_\_\_\_\_  
Mayor

	AYES	NOES
SCARLET A. PALERMO	✓	
ALBERTINE FELTS	✓	
WILLIAM LITHGOW	✓	
KIMBERLI CONGER	✓	
DOMINICK TAGLIENTO	✓	
BRIAN STALL	✓	
LILLIAN DOMINISKI		
RICHARD MOONEY	✓	
PATRICIA JACKSON	✓	
CHARLES HALL	✓	
Total	9	0



MARK G. PRATT  
MAYOR

# CITY OF RENSSELAER

## OFFICE OF THE MAYOR

CITY HALL, 505 BROADWAY  
RENSSELAER, NEW YORK 12144

RECEIVED

DEC 27 2005

CITY CLERK

(518) 462-9511  
Fax: (518) 462-9895

## MEMO

To: Maureen Nardacci- City Clerk  
From: Mark Pratt- Mayor  
Date: December 27, 2005  
RE: Resolution engaging the services of Wilson, Stark & Basila

Please be advised that I am vetoing this resolution. The City has engaged the services of Bollem, Sheedy & Torrini. On September 30, 2005 a contract (see attached) was signed for the years 2004, 2005, 2006. Therefore the services of Wilson, Stark & Basila are not needed for the July 31, 2004 and July 31, 2005.

#7

By Alderperson : Hahn

Seconded by Alderperson : Gugent

### A RESOLUTION ENGAGING THE SERVICES OF WILSON, STARK & BASILA

WHEREAS, the City of Rensselaer is desirous of engaging the accounting services of Wilson, Stark & Basila to perform an audit for the City of Rensselaer pursuant to the engagement letter annexed hereto.

NOW, IT IS HEREBY RESOLVED, that the City of Rensselaer engage the services of Wilson, Stark & Basila for the sum of Twenty Six Thousand Dollars and No Cents (\$26,000.00) and Twenty Three Thousand Six Hundred Dollars and No Cents (\$23,600.00) respectively to independently audit the City of Rensselaer books for the periods ending July 31, 2004 and July 31, 2005.

Approved as to form and sufficiency  
this 21<sup>st</sup> day of December 2005

[Signature]  
Corporation Counsel

Approved by:

\_\_\_\_\_  
Mayor

	AYES	NOES
BONNIE HAHN	✓	
ALBERTINE FELTS	✓	
BRENDA JIGUERE	✓	
LEE BRIDENBECK		
DOMINCK TAGLIENTO	✓	
BRIAN STALL	✓	
SCOTT ROGERS	✓	
DEBORAH GIRGENTI	✓	
PATRICIA JACKSON	✓	
MICHAEL BRIDGEFORD	✓	
Total	9	0

MARIE STARK

(518) 237-8840

P. 2

DONALD A. WILSON, C.P.A.  
MARIE E. STARK, C.P.A.  
DWAYNE T. BASILA, C.P.A.

**WILSON, STARK & BASILA**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.  
122 MONAWK STREET  
CONDOE, NEW YORK 12047  
TEL (518) 237-3641  
FAX (518) 237-8840

December 19, 2005

City of Rensselaer  
Members of the Common Council  
City Hall  
505 Broadway  
Rensselaer, New York 12144

Dear Common Council Members,

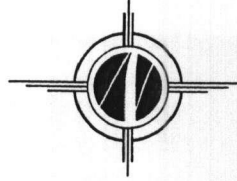
Thank you for the opportunity to submit our proposal for the audit of the City of Rensselaer for the years ending July 31, 2004 and July 31, 2005. We propose to conduct an independent audit of the City of Rensselaer for the aforementioned years for \$26,000 and \$23,600 respectively.

Governmental/Not-for-Profit is one of the major specialty areas of our firm, and we are well qualified to serve you. If you have any questions about our qualifications or need more information, I would be happy to answer them. We appreciate the opportunity you have presented to us.

Sincerely,  
WILSON, STARK & BASILA,  
Certified Public Accountants, P.C.

*Marie E. Stark*  
MARIE E. STARK, CPA *(MP)*  
President

BOLLAM, SHEEDY, TORANI  
& CO. LLP, CPAs  
*Financial and Management Consultants*



*Bollam*

September 30, 2005

Mayor and City Council  
Attn: Mark Pratt, Mayor  
City of Rensselaer  
City Hall  
505 Broadway  
Rensselaer, New York 12144

RECEIVED

OCT - 3 2005

MAYOR'S OFFICE

Dear Mayor Pratt:

We have not yet received a signed copy of the original engagement letter. Enclosed are two copies, one for your records. Please sign, date, and return the other copy.

Very truly yours,

BOLLAM, SHEEDY, TORANI & CO. LLP, CPAs

*Will*

Willard G. Reynolds  
WGR/tcr

r:\cpa\rensse-city of rensselaer-741500\05scores\ltr to mayor re org engagement letter.doc

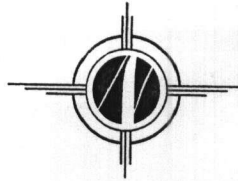
26 Computer Drive West, Albany, NY 12205

Tel: 518-459-6700 / 800-724-6700

Fax: 518-459-8492

www.bstco.com

*A Member of the Best Advisory Services, LLC  
An Independent Member of the McGladrey & Pullen Group*



February 10, 2005

Mayor and City Council  
Attn: Mark Pratt, Mayor  
City of Rensselaer  
City Hall  
505 Broadway  
Rensselaer, New York 12144

Dear Mayor Pratt and Council Members:

Re: Audits of City Financial Statements

This letter is to explain our understanding of the arrangements for the audit services we are to perform for the City of Rensselaer for the year ended July 31, 2004, or for each of the years ending July 31, 2004, 2005, and 2006. We ask that you either confirm or amend that understanding.

We will perform an audit of the City of Rensselaer's basic financial statements as of and for the year ended July 31, 2004, or for each of the years ending July 31, 2004, 2005, and 2006. We understand that these financial statements will be prepared in accordance with accounting principles generally accepted in the United States of America.

We will also perform the audit of the City for all years stated above so as to satisfy the audit requirements imposed by the Single Audit Act and the U.S. Office of Management and Budget (OMB) Circular No. A-133.

We will conduct our audit(s) in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States and the provisions of the Single Audit Act, OMB Circular A-133, and OMB's *Compliance Supplement*. Those standards, circulars, supplements, or guides require that we plan and perform the audit(s) to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement, whether caused by error, fraudulent financial reporting, or misappropriation of assets. Accordingly, a material misstatement, whether caused by error, fraudulent financial reporting, or misappropriation of assets, may remain undetected. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. As a result, an audit is not designed to detect errors or fraud that are immaterial to the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit(s) will provide a reasonable basis for our reports.

In addition to our report on the City's basic financial statements, we will also issue the following reports or types of reports:

A report on the fairness of the presentation of the City's schedule of expenditures of federal awards for the years stated above.

Reports on internal control related to the financial statements and major programs. These reports will describe the source of testing of internal control and the results of our tests of internal controls.

Reports on compliance with laws, regulations, and the provision of contracts or grant agreements. We will report on any noncompliance which could have a material effect on the basic financial statements and any noncompliance which could have a direct and material effect on each major program.

A schedule of findings and questioned costs.

The funds and account groups that you have told us are maintained by the City and that are to be included as part of our audit are substantially the same as in 2003.

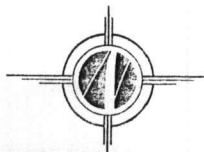
The federal award programs that you have told us that the City participates in and that are to be included as part of the Single Audit are substantially the same as in 2003.

You have informed us that there is no component unit whose financial statements should be combined with and included as part of the City's basic financial statements.

Our reports on internal control will include any reportable conditions and material weaknesses in the system of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control consistent with requirements of the standards and circular identified above. Our reports on compliance will address material errors, fraud; violations of compliance requirements, and other responsibilities imposed by state and federal statutes and regulations and assumed by contracts; and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the standards and circulars identified above.

Technically, an audit is a checking function that does not envision making adjustments to the accounting records. Realistically, we recognize that you expect us to make some changes to align your basic financial statements with accounting principles generally accepted in the United States of America. The number of journal entries needed to align a set of financial statements with accounting principles generally accepted in the United States of America is a direct reflection of the quality of the accounting records which in turn has a direct effect on the time required to perform the audit and thus the cost of it.

We understand that your accounting department personnel will assist us to the extent practicable in completing our audit(s). They will provide us with detailed trial balances, supporting schedules, and other information we deem necessary. A list of these schedules and other items of information will be furnished to you before we begin our audit(s).



We will make you aware of any accounting and bookkeeping assistance we find necessary for the preparation of the financial statements. We will arrange with you or your authorized employees a timeline for them to prepare the information under a separate engagement to prepare any such information.

The audit is subject to the inherent risk that material errors, fraud, including defalcations, if they exist, will not be detected. It is also subject to the inherent risk that violations of compliance requirements and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts, if they exist, will not be detected.

We will notify you immediately if circumstances relating to the condition of your records, availability of sufficient, competent evidential matter, or indications of a significant risk of material misstatement of the basic financial statements because of error, fraudulent financial reporting or misappropriation of assets, which in our professional judgment prevent us from completing the audit. In such a situation, we retain the unilateral right to take any course of action permitted by professional standards, including withdrawal from the engagement.

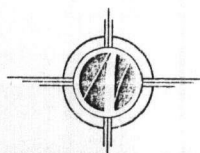
Management is responsible for the preparation of the City's basic financial statements, establishing and maintaining effective internal control over financial reporting and safeguarding assets, properly recording transactions in the records, identifying and ensuring that the City of Rensselaer complies with the laws and regulations applicable to its activities, making all financial records and related information available to us, and for adjusting the basic financial statements for material misstatements. At the conclusion of our audit, we will request certain written representations from management about the basic financial statements and all matters related thereto. We will also require that you affirm to us that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the basic financial statements taken as a whole.

The working papers for this engagement are the property of Bollam, Sheedy, Torani & Co. LLP, CPAs. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. General Accounting Office shall have access to the audit working papers upon their request; and that we shall maintain the working papers for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested workpapers will be provided under the supervision of Bollam, Sheedy, Torani & Co. LLP, CPAs' audit personnel and at a location designated by our Firm.

I will be in charge of all of the work we will perform for you, and it will be my responsibility to ensure that you receive quality service. I will call on others in the Firm for assistance, as necessary.

During the course of our engagement, we may accumulate records containing data which should be reflected in your books and records. You will determine that all such data, if necessary, will be so reflected. Accordingly, you will not expect us to maintain copies of such records in our possession.

In accordance with our records retention policy, we maintain all records including, but not limited to, correspondence, financial statements, and other regulatory filings for a period of seven



years. Should circumstances require or you desire to maintain other records longer than seven years, we suggest that you retain copies. Copies of all financial reports and regulatory filings will be provided to you at the completion of the engagement.

A summary of the Firm's 2005 hourly rates by staff classification is as follows:

Partner	\$185 - 205
Senior Manager	165 - 170
Manager	135 - 145
Associate	85 - 120
Paraprofessional	85 - 90
Support staff	60

Based on our understanding of your needs and our experience with engagements of this type, we propose to complete the tasks described herein for the following fees:

Option 1 - Audit for the year ended July 31, 2004 only \$25,000

	<u>2004</u>	<u>2005</u>	<u>2006</u>
Option 2 - Audits for the years ending July 31, 2004, 2005, and 2006	<u>\$24,000</u>	<u>\$23,000</u>	<u>\$23,000</u>

These fees are based on the City not filing in accordance with GASB 34. If the City desires to report in accordance with GASB 34, assistance from our Firm would be billed at the appropriate hourly rates. We will discuss any such services with you prior to beginning any work.

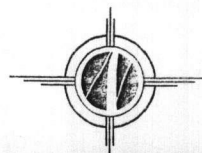
Any other non-audit assistance requested by the City will be provided at the hourly rates shown above. We will discuss any such services with you prior to beginning any work.

Our invoices for the services set forth in this letter will be rendered monthly and are payable upon receipt. According, if you believe any billings to be in error or if you have any concerns, please notify our office immediately.

The assistance to be supplied by your personnel, including the preparation of schedules and analyses of accounts, will be discussed and coordinated with the appropriate personnel. The timely completion of this work will assist us in performing our work efficiently.

Our report on the basic financial statements is not to be included in an official statement or other document involved with the sale of debt instruments without our prior consent. Additionally, if you intend to publish or otherwise reproduce the basic financial statements and make reference to us or our audit, you agree to provide us with printer's proofs or master for our review and consent before printing. You also agree to provide us with a copy of the final reproduced material for our consent before it is distributed. Our fees for any additional services that may be required under our quality assurance system as a result of the above will be established with you at the time such services are determined to be necessary.

This letter constitutes the complete and exclusive statement of agreement between Bollam, Sheedy, Torani & Co. LLP, CPAs and the City of Rensselaer, superseding all proposals, oral or



written, and all other communication, with respect to the terms of the engagement between the parties.

In accordance with *Government Auditing Standards*, a copy of our most recent peer review report is enclosed, for your information.

We appreciate the opportunity to be of continued service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

BOLLAM, SHEEDY, TORANI & CO. LLP, CPAs



Willard G. Reynolds

WGR/emt  
Enclosures

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The foregoing letter fully describes our understanding and is accepted by us.

For the CITY OF RENSSELAER

We select:

- Option #1 - Audit for the year ended July 31, 2004 only  
 Option #2 - Audit for the years ending July 31, 2004, 2005, and 2006

By: \_\_\_\_\_

Date: 10/3/05

