

**Minutes of the Special Meeting of the City of Rensselaer Planning Commission
First Floor Conference Room, City Hall, 62 Washington Street
September 6, 2016**

Members Present:

Robert Campano, George Farrell, Bridget Swick

Members Absent:

Thomas Cardamone, Mark Rusnica, James Ahlmeyer, Christine VanVorst

Staff Present:

Charles Moore, Planning Director; Mike Brown, Assistant Planning Director

Others Present

Dave Gardner (City Council), Jean Loewenstein (CHA), Joseph Grasso (CHA), Bob Nash (city resident)

Call to Order:

Bob Campano (acting Chair for the meeting), called the meeting of the City of Rensselaer Planning Commission to order at 6:30 PM. Roll call was taken; needed quorum was not established due to the absence of commission members; no official public meeting was conducted and CHA gave their presentation as an informational session.

Adoption of Past Meeting Minutes

Minutes of August 8th meeting not adopted

Old Business

None

New Business

Review of Site Plan / Special Use Permit application for:

1. **290 Riverside Avenue – Gorman Terminals, Inc. Port of Rensselaer**, Site Plan and Special Use Permit application to install new above ground liquid asphalt storage holding tank measuring 80 feet in diameter by 48 feet in height in an Industrial (I-2) zoned area of the City of Rensselaer
***NOT PRESENTED; WILL BE AT THE SCHEDULED OCTOBER 11TH MEETING**

Review of Certificate of Appropriateness (both in Historic Overlay District zoned Residential R-2) for:

1. **17 Riverside Avenue – Ms. Victoria Hart**, application for Certificate of Appropriateness to change 10 existing double hung windows to Alside Mezzo dual pane replacement windows with energy star glazing; exterior to be grey to match existing trim with energy consumption in mind.
***NOT PRESENTED; WILL BE AT THE SCHEDULED OCTOBER 11TH MEETING**
2. **9 Broadway – Kathy Edick**, application for Certificate of Appropriateness to replace front steps
***NOT PRESENTED; WILL BE AT THE SCHEDULED OCTOBER 11TH MEETING**

Planning Department Initiatives:

1. **Kiliaen's Landing Site Master Plan Public Outreach Strategy, Ms. Jean Loewenstein and Mr. Joseph Grasso of CHA (Clough Harbor Associates)**
Goal: Undertake a series of actions that create opportunities for City residents, organizations and key stakeholders to review and provide feedback to the City of Rensselaer regarding Kiliaen's Landing
Outreach: To inform residents, organizations and stakeholders about project progress, opportunities and issues as well as the schedule and methods available for their participation in the project. This will be accomplished through internet and social media, public meetings, and stakeholder interviews.

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Charles Moore, Director of Planning, introduced CHA and gave a brief overview of the project; Jean Loewenstein (CHA) presented the project with a power point presentation and with mapping; both Ms. Loewenstein and Mr. Grasso fielded questions from the Planning Commission and those in attendance.

Decision:

N/A

Adjournment:

CHA concluded their presentation at 8:30 PM.

Next Meeting:

The next regular meeting is scheduled for **Tuesday, October 11, 2016 at 6:30 PM (Date change due to Columbus Day observance)**

Record of Decisions:

An official record of decisions noting the details of motions and votes from this meeting along with any conditions & stipulations of approval has been filed with the City Clerk and a copy maintained in Planning Department records.

Respectfully Submitted,

Michael S. Brown, Assistant Director
Office of Planning and Development