

**CITY OF RENSSELAER
COMMON COUNCIL MEETING
WEDNESDAY EVENING
REGULAR MEETING
FEBRUARY 2, 2022**

THE COUNCIL CONVENED AT 7:04P.M. AND WAS CALLED TO ORDER BY PRESIDENT DEFRANCESCO.

THE ROLL BEING CALLED, THE FOLLOWING ANSWERED TO THEIR NAMES:

PRESIDENT DEFRANCESCO

ALDERPERSON: VANVORST
DAMBROSE
LEAHEY
KRETZSCHMAR
ENDRES
BURTON

EXCUSED:

CITY OFFICIALS IN ATTENDANCE: MAYOR STAMMEL

ALDERPERSON LEAHEY MOVED THAT THE MINUTES BE ADOPTED AS PRINTED, SUBJECT TO CORRECTIONS, SECONDED BY ALDERPERSON ENDRES. PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED.

COMMUNICATIONS:

COMMUNICATIONS FROM DEPARTMENT HEADS: NONE

CITY CLERK NANCY HARDT REPORTS THAT THE MAYOR HAS APPROVED OF ALL RESOLUTIONS PASSED AT THE LAST COUNCIL MEETING.

PRESENTATION OF ACCOUNTS:

ALDERPERSON ENDRES MADE A MOTION TO WAIVE THE READING OF THE BILLS AND PAYROLL, SECONDED BY ALDERPERSON KRETZSCHMAR.

VOTES TO WAIVE THE READING OF BILLS

AYES: VANVORST, DAMBROSE, LEAHEY, KRETZSCHMAR, ENDRES, BURTON AND DEFRANCESCO.

NOES:

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED

ALDERPERSON VAN VORST MADE A MOTION TO ACCEPT THE BILLS AND PAYROLL AS PRINTED SUBJECT TO CORRECTION, SECONDED BY ALDERPERSON BURTON.

VOTES TO ACCEPT THE BILLS AND PAYROLL:

AYES: VANVORST, DAMBROSE, LEAHEY, KRETZSCHMAR, ENDRES, BURTON AND DEFRANCESCO.

NOES:

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED

COMMITTEE & WARD REPORTS:

WARD#1 ALDERPERSON VANVORST

WARD#2 ALDERPERSON DAMBROSE STATED THAT THE DPW DID A GOOD JOB CLEANING UP AFTER THE WINTER STORM; ACKNOWLEDGED LOCAL SCULPTURE EDMONIA LEWIS AS THE LATEST PERSON FEATURED ON THE U.S. POSTAL SERVICE'S BLACK HERITAGE SERIES.

WARD#3 ALDERPERSON LEAHEY

WARD#4 ALDERPERSON KRETZSCHMAR

WARD#5 ALDERPERSON ENDRES

WARD#6 ALDERPERSON BURTON: WORK IS CONTINUING ON THE GRINDER PUMP ON STERLING RIDGE.

COUNCIL PRESIDENT DEFRANCESCO:

BIDS: NONE

CLAIMS: NONE

PETITIONS: NONE

RESOLUTIONS:

A MOTION WAS MADE BY ALDERPERSON VANVORST TO ADJOURN AT 7:11PM AND SECONDED BY ALDERPERSON KRETZSCHMAR.

VOTES TO ADJOURN:

AYES: VANVORST, DAMBROSE, LEAHEY, KRETZSCHMAR, ENDRES, BURTON AND DEFRANCESCO.

NOES: NONE

PRESIDENT DEFRANCESCO DECLARED THIS MOTION DULY ADOPTED.

NEXT MEETING: FEBRUARY 16, 2022

CITY OF RENSSELAER, COMMON COUNCIL MEETING
February 2, 2022

Aldersperson moved that all bills and payrolls be referred to the Auditing Committee. The City Clerk reports that the bills and payrolls amounted to:

BILLS ENCUMBERED THROUGH:	January 19, 2022	February 2, 2022
General Fund	\$392,422.92	\$2,763,946.92
Water Fund	\$1,182.28	\$33,081.36
Solid Waste Fund	\$1,222.64	\$20,882.88
Sewer Fund	\$0.00	\$10,210.37
Library Fund	\$1,043.24	\$901.97
Capital Fund	\$240,423.46	\$0.00
Community Development Fund	\$0.00	\$0.00
Total	\$636,294.54	\$2,829,023.50

PAYROLL DATES: January 7, 2022 January 21, 2022

Departments:

Common Council Payroll	\$2,233.63	\$2,168.53
General Fund Admin. Payroll	\$48,630.83	\$48,348.64
General Fund Admin. Longevity	\$0.00	\$0.00
General Holiday	\$168.10	\$0.00
General Health Insurance Buyout	\$250.00	\$0.00
Library Payroll	\$3,656.85	\$3,809.60
Library Holiday	\$364.00	\$0.00
Library Longevity	\$0.00	\$0.00
Public Works Payroll	\$15,813.81	\$22,275.28
Public Works Vacation Buy-Back	\$1,787.90	\$881.97
Public Works Sick	\$303.29	\$1,469.46
Public Works Overtime	\$4,918.23	\$2,235.05
Public Works Holiday	\$5,258.63	\$0.00
Public Works Comp Time	\$774.96	\$152.30
Water Department Payroll	\$6,503.73	\$8,807.31
Water Department Longevity	\$0.00	\$0.00
Water Department Overtime	\$1,925.45	\$1,391.96
Water Department Vacation Buy-Back	\$1,344.92	\$184.94
Water Sick	\$260.66	\$336.23
Water Holiday	\$975.34	\$0.00
Water Comp Time	\$243.91	\$151.36
Solid Waste Payroll	\$8,360.83	\$10,566.18
Solid Waste Overtime	\$2,893.94	\$1,181.85
Solid Waste Vacation Buy-Back	\$766.29	\$272.80
Solid Waste Sick	\$1,137.59	\$441.66
Solid Waste Holiday	\$1,816.24	\$0.00
Sewer Payroll	\$743.85	\$1,720.15
Sewer Sick	\$92.98	\$0.00
Sewer Overtime	\$1,063.47	\$418.41
Sewer Vacation	\$185.96	\$0.00
Sewer Holiday	\$371.92	\$0.00
Sewer Comp Time	\$92.98	\$0.00
Fire Department Payroll	\$41,629.63	\$41,629.63
Fire Department Overtime	\$13,744.97	\$12,866.51
Fire Department Kelly Days	\$4,882.35	\$2,085.20
Fire Department Longevity	\$457.68	\$457.68
Fire Department EMT	\$1,384.56	\$1,384.56
Fire Department Sick	\$8,300.00	\$0.00
Fire Department Holiday	\$0.00	\$0.00
Fire Department Clothing	\$0.00	\$0.00
Fire Health Insurance Buyout	\$1,349.85	\$0.00
Police Department Payroll	\$86,056.53	\$86,123.31
Police Department Overtime	\$20,485.30	\$16,255.94
Police Department Longevity	\$1,508.73	\$1,524.12
Police Department Sick	\$11,650.00	\$0.00
Police Department Vacation Buy Back	\$0.00	\$0.00
Police Department Holiday	\$0.00	\$0.00
Police Clothing	\$0.00	\$0.00
Police Health Insurance Buyout	\$1,871.80	\$0.00
Non-Union Longevity	\$0.00	\$0.00
Employee SS	\$18,315.17	\$16,007.52
Employee Medicare	\$4,283.41	\$3,743.66

TOTAL \$328,860.27 \$288,891.81

I hereby certify that the above claims are were duly audited and ordered paid at a meeting of the Common Council held on this date: February 2, 2022

TO THE TREASURER OF THE CITY OF RENSSELAER, NY:

Pay to the claimants named herein the amounts of the claims set opposite their respective names, and charge to the funds specified, and this shall be your warrant.



NANCY E. HARDT
City Clerk

CITY OF RENSSELAER

OFFICE OF THE CITY CLERK

CITY HALL
62 WASHINGTON STREET
RENSSELAER, NEW YORK 12144

(518) 462-4266
Fax: (518) 462-0890

AGENDA REGULAR COMMON COUNCIL MEETING FEBRUARY 2, 2022

1. A RESOLUTION AUTHORIZING AGREEMENT WITH MUNICIPALITY FOR THEIR SOFTWARE SERVICES-BUILDING DEPT.
2. A RESOLUTION APPROVING NEW MEMBERS TO THE CITY OF RENSSELAER BOARD OF ASSESSMENT REVIEW.
3. A RESOLUTION APPROVING CITY PARTICIPATION IN THE NEW YORK STATE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM – WATER DEPARTMENT
4. A RESOLUTION TO APPROVE ABANDONMENT AND SALE OF A PORTION OF A CITY STREET KNOWN AS ACADEMY ALLEY (AKA AIKEN ALLEY) TO RALPH M. DESANTO, JR.

#1

By Alderperson:

COUNCIL AS A WHOLE

Seconded by Alderperson:

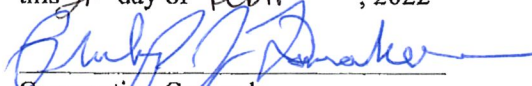
RESOLUTION AUTHORIZING AGREEMENT WITH MUNICIPALITY FOR THE SOFTWARE SERVICES - BUILDING DEPARTMENT

WHEREAS, the City of Rensselaer Building Department desires to utilize the software services of Municipity so as to better respond to matters taking place in the City, as more fully set forth in the attached proposal, at a total cost of \$6,892.00, and the approval of such proposal appearing to be in the best interest of the City of Rensselaer, and

WHEREAS, good and valuable consideration being mutually offered and accepted between the Parties as set forth in the attached proposal,

NOW, THEREFORE BE IT RESOLVED, that on behalf of the City of Rensselaer, the Proposal with Municipity is hereby approved, and the Mayor is authorized to execute such Proposal on behalf of the City of Rensselaer.

Approved as to form and sufficiency
this 21 day of Feb, 2022


Corporation Counsel

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	0 Abstain	0 Absent
Result	PASSED			

Approved by:


Mayor

danaheratty@nycap.rr.com

From: danaheratty@nycap.rr.com
Sent: Thursday, January 27, 2022 1:08 PM
To: Philip J. Danaher
Subject: City of Rensselaer-- Muncity5 Support 1 27 22

Subject: RE: City of Rensselaer-- Muncity5 Support 1 27 22

Phil:

Thank you for following up with me regarding the City's interest in restarting support for Muncity5. I appreciate it. The cost for support is as follows:

- 1/2022 – 7/2022 \$ 2,539
 - 8/2022 – 7/2023 \$ 4,353
- Total: \$ 6,892**

We can bill the City now for all of the charges but if you prefer we could prepare two separate bills—one now and one later. We require payment in advance of providing the support but we did offer to hold off requiring payment until August if that is necessary. Please let me know if you'd like me to prepare an official Change Order for your review and authorization.

I look forward to hearing from you. Stay well -safe.

Best,

Bruce

Bruce Cadman

bcadman@icc-cds.com

CMS Solutions Account Executive/Director of Sales



Toll Free: 855.436.2633

781 Elmgrove Road | Rochester, NY 14624

cms.generalcode.com



781 Elmgrove Road, Rochester, New York 14624
 (800) 836-8834 • (585) 328-1810
 FAX (585) 328-8189

MUNICIPITY™ CHANGE ORDER #RE1014_092821 – RESTART OF SERVICES

This Change Order is subject to General Code's Content Management Solutions Terms and Conditions, which are available at <http://cms.generalcode.com/terms-conditions> and are incorporated herein by reference, and the client authorizes General Code to proceed with the project.

Client Name:	City of Rensselaer	Contact Person:	Kyle Woodard
Address:	62 Washington Street	Account Executive:	Bruce Cadman
	Rensselaer, NY 12144	Date:	9/28/2021

Line Item Description	Cost
Reinstatement of Municipality 5 Services¹	\$4,353
Restarting the City's previous Municipality 5 service through the repayment of lapsed annuity. The annuity amount will then be invoiced on the anniversary date every year going forward.	
Data Migrations – none scoped	n/a
Total Cost for Software/Services	\$4,353

¹ Change Order only includes pricing for reinstatement of Municipality 5 services. This does not include additional Data Migrations from iWORQS, nor any additional integrations or training. Without official Change Order request for migration services, any data migrations will be the responsibility of the City of Rensselaer.

Timeline: This service will be provided within 60 days from receipt of the signed Change Order.

Payment Terms: Services will be invoiced upon receipt of signed Change Order.

Price Validity: Price is valid for 90 days from 9/28/2021.

(Client please fill out) Invoice for this Change Order to be sent to:

Department: _____ **Contact Name:** _____

The prices and specifications in this Change Order are satisfactory and are hereby accepted. All work is to be performed under the same terms and conditions as specified in the original contract unless otherwise specified.

CITY OF RENSSELAER, RENSSELAER COUNTY, NEW YORK

Signature _____ **Date** _____

Name _____ **Title** _____

By Council President:

John DeFrancesco

#2

Seconded by Alderperson:

James Van Vorst

RESOLUTION APPOINTING NEW MEMBERS TO THE BOARD OF ASSESSEMENT REVIEW

WHEREAS, Chapter 11; Section II of the Code of the City of Rensselaer states that ‘The City Board of Assessment Review shall consist of three members to be appointed by the Common Council for terms of five years, and said members shall serve without compensation; provided, however, that, in the case of the first Board appointed under the provisions of this chapter, the terms shall be of such length that not more than one will expire in each of the first five years after the members of such Board are appointed.’, and

WHEREAS, there are currently three vacancies on the Board which need to be filled for the remainder of the current Terms.

WHEREAS, being duly qualified for the Positions stated above the following residents of the City of Rensselaer are hereby appointed to the Board of Assessment Review to fulfil the remainder of the terms vacated.

Name	Term Begins	Term Ends
Dave Gardner	02-18-2022	09-30-2023
Trevor Bender	02-18-2022	09-30-2024
Todd Rutecki	02-18-2022	09-30-2025

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Rensselaer appoint Mr. Gardner, Bender and Rutecki to the Board of Assessment Review for the terms specified in this resolution, and

BE IT FURTHER RESOLVED, the City Clerk notify the Rensselaer County Bureau of Tax Service of these appointments, and

BE IT FURTHER RESOLVED that the newly appointed members of the Board of Assessment Review attend the Mandatory training for the position in May of 2022.

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input type="checkbox"/> Aye	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	5 Aye	2 No	0 Abstain	0 Absent
Result	PASSED			

Approved as to form and sufficiency
this 2nd day of February, 2022

Corporation Counsel

Approved by:

Mayor

#3

By Alderperson : Council as a Whole

Seconded by Alderperson : _____

A RESOLUTION APPROVING CITY PARTICIPATION IN THE NEW YORK STATE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM – WATER DEPARTMENT

WHEREAS, The City of Rensselaer is desirous of approving and participating in the New York State Low Income Household Water Assistance Program as set for in the attached materials and contract, and

WHEREAS, such program is recommended by the Water Commissioner,

NOW, THEREFORE BE IT RESOLVED, that participation by the City of Rensselaer in the New York State Low Income Household Water Assistance Program is hereby approved.

Approved as to form and sufficiency
this 2nd day of February, 2022.

Corporation Counsel

Approved by:

Mayor

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahy	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretzschmar	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	0 Abstain	0 Absent
Result	Passed			

Overview

The Low Income Household Water Assistance Program (LIHWAP) helps low income households pay the cost of drinking water and wastewater services. The program can assist households who have past due bills (arrears) for drinking water and/or wastewater services.

Benefits

LIHWAP is a benefit based on the actual amount of drinking water and/or wastewater arrears, up to a maximum of \$2,500 per drinking water or wastewater provider, or \$5,000 if drinking water and wastewater services are combined, per applicant household. Benefits are paid directly to the household's drinking water and/or wastewater vendor(s).

Eligibility

If you are in an Emergency

Eligibility and benefits are based on:

- income,
- household size, and
- amount owed to drinking water and/or wastewater provider(s).

Your household may be eligible for a benefit if:

- You or a member of your household are a Citizen, U.S. National, or qualified alien and
- Your household's gross monthly income is at or below the current income guidelines for your household size as posted in the table below; or
- You receive Home Energy Assistance Program (HEAP) benefits or
- You receive Supplemental Nutrition Assistance Program (SNAP) benefits or
- You receive Temporary Assistance (TA); or
- You receive Code A Supplemental Security Income (SSI Living Alone); and,
- You pay a vendor directly for your drinking water and/or wastewater usage and
- Your drinking water, wastewater, or combined drinking water and wastewater account is twenty (20) days past the due date, you have a water lien that is levied on your local property taxes, or your drinking water, wastewater, or combined drinking water and wastewater service is terminated or otherwise facing disconnection due to unpaid arrears.

Print the LIHWAP overview: [English](#) , [فريزرعلا](#), [বাঙালি](#), [中文](#), [Kreyòl Ayisyen](#), [Italiano](#), [한국의](#), [Polski](#), [Русский](#), [Español](#), [አገራዊ](#)

2021-2022 LIHWAP Monthly Income Limits

Your total household gross monthly income for your household size must be at or below the following guidelines:

2021-2022 LIHWAP Benefit Gross Monthly Income Guidelines	
Household Size	Maximum Gross Monthly Income
1	\$2,729
2	\$3,569
3	\$4,409
4	\$5,249
5	\$6,088
6	\$6,928
7	\$7,086
8	\$7,243

9	\$7,401
10	\$7,558
11	\$7,715
12	\$7,873
13	\$8,420
Each additional	Add \$568

Apply

Applications are now being accepted.

What do I need to apply?

Applicants will need to include the following documentation along with your application:

- Proof of identity for the primary applicant.
- A valid Social Security Number for the primary applicant.
- Proof of residence.
- A drinking water, wastewater, or combined drinking water and wastewater bill listing your permanent and primary residence.
- Documentation of income for the primary applicant.

Print the applicant document checklist: [English](#), [في برعلا](#), [বাঙালি](#), [中文](#), [Kreyòl Ayisyen](#), [Italiano](#), [한국의](#), [Polski](#), [Русский](#), [Español](#), [אדיש](#)

Ready to Apply?

Online:

Apply for LIHWAP online 24 hours a day, 7 days a week.

- If you do not have a NY.Gov ID, you need to create a NY.gov ID before you apply.
- You will need to create a user ID and password.
 - For both of these, you should choose something that's easy for you to remember but hard for other people to guess.

APPLY FOR LIHWAP**In writing:**

Print and mail or fax the LIHWAP Application to:

NYS LIHWAP
PO Box 1789
Albany, NY 12201

Fax: (518) 486-1259

View translated LIHWAP Application: في برعل, বাঙালি, 中文, Kreyòl Ayisyen, Italiano, 한국의, Polski, Русский, Español, אָרײַז

Notes:

- The application should be completed by the person who has primary and direct responsibility for payment of the drinking water, wastewater, or combined drinking water and wastewater bill.
- You must list your permanent, primary residence.

Contact

For more information about LIHWAP please call the NYS LIHWAP Call Center at 1-833-690-0208 or call the toll-free OTDA Hotline at 1-800-342-3009. You may also email LIHWAP at: NYSLIHWAP@otda.ny.gov.

If you are in an Emergency

An emergency is an urgent need or situation that has to be taken care of right away.

An example of an emergency is:

- Your water and/or wastewater is shut-off or is about to be shut-off, or you have a 72-hour disconnect notice.

If you are experiencing a drinking water and/or wastewater emergency, you may be eligible for Temporary Assistance. You may apply online at myBenefits.ny.gov or fill out the application form and file it at your Local Department of Social Services.

You may also contact your Local Department of Social Services online, or by calling the toll-free OTDA Hotline at 1-800-342-3009.

You are encouraged to contact and make arrangements with your drinking water and/or wastewater provider to discuss payment options. Some options may be a repayment or deferred payment agreement. There may also be local drinking water and/or wastewater assistance funds available.

What are LIHWAP benefits?

LIHWAP is a federally-funded program with the purpose to assist low income households that spend a high proportion of their income on drinking water and wastewater services. LIHWAP benefits can assist households who have past due bills for drinking water and/or wastewater services.

How will I receive LIHWAP benefits for my household?

Benefits are paid directly to the household's drinking water and/or wastewater vendor(s) that supplies the household's drinking water and/or wastewater.

How much will I receive in LIHWAP benefits?

LIHWAP benefits are based on the actual amount of current drinking water and/or wastewater arrears, up to a maximum of \$2,500 per drinking water or wastewater provider, or \$5,000 if drinking water and wastewater services are combined, per applicant household.

Will I need to pay back my LIHWAP benefits?

No. Households who receive LIHWAP benefits will not have to pay back the benefits.

The only instance that would require repayment would be if there is a determination that the application submitted was fraudulent and the application should not have been approved.

When will I receive LIHWAP benefits?

You will receive a LIHWAP Notice of Eligibility Decision advising you whether or not your application has been approved or denied within 30 business days from the day your signed and

completed application is received. If you are missing information your application may be pended for up to 10 business days which is not included in the application processing time.

Are there other benefits or programs besides LIHWAP that can help my family?

Yes. You can prescreen for eligibility and apply for other programs and services by visiting mybenefits.ny.gov.

What if I already receive assistance from a program through my drinking water and/or wastewater provider?

You may still be eligible for LIHWAP benefits.

My drinking water and/or wastewater arrears have been levied to my property tax bill. Am I still eligible to apply?

Yes. You may submit a copy of your tax bill with your application.

What is considered a past due bill?

Any drinking water and/or wastewater bill that is twenty (20) days past due.

Can LIHWAP help with my broken pipes or leaky faucets?

No. LIHWAP funds are only available for drinking water and/or wastewater bill assistance. There may be other programs available to assist you. You may apply for [Temporary Assistance](#) online at myBenefits.ny.gov or fill out the [application form](#) and file it at your [Local Department of Social Services](#).

You may also contact your [Local Department of Social Services](#) online, or by calling the toll-free OTDA Hotline at 1-800-342-3009.

Where do I go if I have questions about LIHWAP benefits?

For more information about LIHWAP please call the NYS LIHWAP Call Center at 1-833-690-0208 or call the toll-free OTDA Hotline at 1-800-342-3009. You may also email LIHWAP at: NYSLIHWAP@otda.ny.gov.

Who should complete and sign the application?

The application should be completed by the person who has primary and direct responsibility for payment of the drinking water, wastewater, or combined drinking water and wastewater bill.

What address should I list?

You must list your permanent, primary residence.



Office of Temporary and Disability Assistance

NEW YORK STATE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM VENDOR AGREEMENT

This Agreement (“Agreement”) shall govern the purchase of water services from the Water Service Provider (Vendor) on behalf of households eligible for the Low Income Household Water Assistance Program (LIHWAP). Federal funds awarded under LIHWAP shall be used as part of an overall emergency effort to prevent, prepare for, and respond to the COVID-19 pandemic, with the public health focus of ensuring that low income households have access to drinking water and wastewater services. The funds will be used to cover and/or reduce arrearages, rates and fees associated with reconnection or prevention of disconnection of services. If funding is available, the New York State Office of Temporary and Disability Assistance (NYS OTDA) will evaluate providing bill assistance to eligible households to reduce the household’s cost for drinking water and wastewater services. This Agreement is a contract between NYS OTDA and the Vendor for the provision of direct vendor payments to assist low income households with drinking water and wastewater reconnection and ongoing services.

The parties acknowledge that this Agreement and the services provided by the Vendor are governed by and subject to federal laws and regulations in addition to issued federal and State guidance in relation to the Low Income Household Water Assistance Program.

In order to receive LIHWAP payments on behalf of eligible households, the Vendor agrees and assures to NYS OTDA to abide by the below listed provisions contained in this agreement. Drinking water and/or wastewater service benefits paid directly to Vendors will be issued through the NYS Office of the State Comptroller (NYS OSC).

1. Households receiving assistance from LIHWAP shall not be treated adversely on the basis of receipt of such assistance under applicable provision of the LIHWAP Supplemental Terms and Conditions 11h under Federal LIHWAP Assistance Listing No. 93.568(B) (with modifications based on P.L. 116-260).
2. Vendors will not discriminate, either in the costs of goods supplied or the services provided, against the household on whose behalf LIHWAP payments are made.
3. The Vendor understands that payment and satisfaction of any claims under LIHWAP will be made by NYS OTDA, through the NYS OSC. The Vendor further understands that they must comply with all applicable requirements of the Consolidated Appropriations Act of 2021 (CAA) and the American Rescue Plan Act of 2021 (ARPA), as well as all applicable policy determinations and directives of the NYS OTDA. The Vendor may be prosecuted under applicable federal and/or State law for false claims, statements or documents or concealment of material fact.
4. The Vendor agrees to accept all LIHWAP benefits authorized on behalf of residential customers and without imposing any conditions precedent. “Residential customer” is defined in accordance with Title 16 of the New York Compilation of Codes, Rules and Regulations, Part 14.2(b)(18).
5. The Vendor agrees to continue, establish or reestablish service for LIHWAP authorized residential customers and maintain such service for such LIHWAP authorized residential customer for ninety (90) calendar days after receipt of each LIHWAP benefit authorized and received on behalf of residential customers.

6. The Vendor agrees that arrears are charges for which payment has not been made more than 20 calendar days after payment was due. A payment is considered to be made on the date when it is received by the Vendor or one of its authorized agents. Payment is due whenever specified by a Vendor on its bill, as long as the date is not before the bill is hand-delivered to the customer, or less than three (3) calendar days after the bill is mailed.
7. Vendors may not transfer or cash-out LIHWAP benefits to recipients. Unexpended funds due to account closing and/or incorrect payments and funds that are unable to be credited to a recipient's account must be returned to NYS OTDA no later than thirty (30) business days after discovery, or September 30th of the current program year, whichever comes first, or upon request by NYS OTDA. A LIHWAP Vendor Refund Form must accompany all refunds. The vendor must contact NYS OTDA for a copy of this form at: NYSLIHWAP.vendor@otda.ny.gov.
8. The Vendor cannot apply LIHWAP payments to commercial accounts for non-residential services. LIHWAP payments must only be applied to LIHWAP authorized residential customer accounts.
9. The Vendor shall maintain an accounting system and supporting fiscal records adequate to audit for a period of not less than three program years (current year plus three years) and will otherwise verify the proper disbursement of LIHWAP funds. The Vendor shall allow NYS OTDA representatives access to all books and records relating to LIHWAP households for the purpose of compliance verification with this Agreement.
10. The Vendor shall permit and cooperate with federal and/or State audits and/or investigations undertaken in accordance with the CAA, and ARPA, and also any State and/or county investigations undertaken to ensure program integrity.
11. The Vendor shall treat all information relative to LIHWAP and, in particular, information relating to recipients, as confidential information, and shall not use any information so obtained in any manner except as necessary to the proper discharge of their obligation and the securement of their rights hereunder. The Vendor further agrees to protect all confidential information in accordance with all applicable federal and State laws, rules and regulations. The Vendor further agrees to abide, at a minimum, by the requirements set forth in Attachment 1, the OTDA Security and Confidentiality Terms.
12. The Vendor agrees to continue or restore service for the minimum time periods outlined in this agreement when notified by NYS OTDA that a LIHWAP benefit will be issued on behalf of an eligible household and vendor acknowledges acceptance of LIHWAP benefits. The time period begins from the date of the earliest notification by NYS OTDA.
13. The Vendor agrees to clearly identify the amount of LIHWAP payment(s) received in a manner which identifies the payment as received from LIHWAP on household statements, receipts, or accounts.
14. The Vendor understands that failure to cooperate with any Federal, State, or local investigation, audit, or program review may result in the immediate disqualification from participation in LIHWAP.
15. The Vendor agrees to take corrective action in the time frame specified by NYS OTDA if violations of this Agreement are discovered. Corrective action may include, but is not limited to, providing detailed documentation of changes made and detailed plans for future changes that will bring the Vendor into compliance. The vendor understands that failure to implement corrective actions may result in the immediate disqualification from participation in LIHWAP.
16. This Agreement shall remain in effect unless superseded by another Agreement or terminated by either party. A written agreement must be submitted thirty (30) business days in advance of the effective date to replace, modify or terminate the agreement.

17. Vendor agrees that any modification to this agreement must be reviewed and agreed to by NYS OTDA. Vendor agreement modification must be made in writing and submitted to NYS OTDA through NYSLIHWAP.vendor@otda.ny.gov.

X Check here to hereby declare to the New York State Office of Temporary and Disability Assistance (NYS OTDA) that you, the vendor or vendor's representative, have the authority to bind such vendor, that you have read and understand the above, and that it is your intention to sign and submit this Vendor Agreement on behalf of the vendor to NYS OTDA, and further agree that the vendor will comply with and abide by the Vendor Agreement while participating as a Vendor in the New York State Low Income Household Water Assistance Program.

Vendor or Vendor's Representative name Michael Stammel, Mayor

Vendor or Vendor's Representative signature _____

Vendor Business Name The City of Rensselaer

Address 62 Washington St, Rensselaer NY 12144

Vendor TIN 14-6002399

Vendor Type:

Drinking Water

Wastewater

Combined Drinking Water/Wastewater

Primary Contact James Brady, Commissioner of Public Works

Phone 518-462-9617

Email jim.brady@rensselaerny.gov

FAX 518-694-8886

Secondary Contact Kris Daly, Comptroller

Phone 518-694-7937

Email Kris.daly@rensselaerny.gov

FAX 518-694-3369

#4

By Alderperson : ~~ENDRES~~ Jim VanVorst

Seconded by Alderperson : Endres

A RESOLUTION TO APPROVE ABANDONMENT AND SALE OF A PORTION OF A CITY STREET KNOWN AS ACADEMY ALLEY (AKA AIKEN ALLEY) TO RALPH M. DESANTO, JR.

WHEREAS, The Common Council of the City of Rensselaer has been provided with the attached legal description of a portion of a City street that is proposed to be abandoned pursuant to Section 90 of the City of Rensselaer Charter and then sold pursuant to Section 88 of the City of Rensselaer Charter to abutting landowner, Ralph M. DeSanto, Jr., for \$200.00 plus attorney, recording and closing costs of \$750.00, for a total of \$950.00, with such real property to then be merged with the property of Ralph M. DeSanto, Jr., located at 22 Academy Street, Rensselaer, New York, tax map number 143.83-3-1, and with the City to retain a municipal easement relative to the conveyed property, and

WHEREAS, the Common Council has reviewed such proposed abandonment and sale, and it appearing that the City would be transferring out a vacant strip of land per the attached survey constituting a portion of Academy Street that appears to not serve any public use contemplated in the future, and in return the City would receive \$200.00 compensation which has been determined to be a fair and equitable amount by the City Assessor for the subject parcel to be conveyed, plus the attorney, recording and closing costs of \$750.00, for a total of \$950.00, and with the City to retain a municipal easement relative to the conveyed property, and

WHEREAS, such proposed abandonment and sale appears to be in the best interests of the City of Rensselaer and a Public Hearing having been conducted so as to consider public comments on such proposed abandonment and sale,

NOW, THEREFORE BE IT RESOLVED, that the Abandonment and Sale is hereby approved, and

BE IT FURTHER RESOLVED, that Corporation Counsel is hereby authorized to prepare appropriate transfer documents.

Approved as to form and sufficiency
this 2nd day of February, 2022

Corporation Counsel

So Approved!

Mayor

James Van Vorst	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Ernest K. Dambrose	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Bryan Leahey	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Andrew P. Kretschmar	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Eric Endres	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Anne E. Burton	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
John DeFrancesco	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> No	<input type="checkbox"/> Abstain	<input type="checkbox"/> Absent
Vote Totals	7 Aye	0 No	0 Abstain	0 Absent
Result	PASSED			