

**VILLAGE OF RED HOOK  
RESOLUTION #23 - 2026  
DATED: MAY 11, 2026**

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, NY on May 11, 2026. The meeting was called to order by Mayor Smythe.

**RESOLUTION TO AUTHORIZE PROFESSIONAL TRAINING ATTENDANCE AND ESTABLISH THE PROCEDURE FOR VILLAGE PAYMENT OF TRAINING FEES.**

WHEREAS, the Board has determined to pay a fixed rate for mileage as reimbursement to Village Officials and employees who use their personal automobiles while performing official duties; and

WHEREAS there is to be held during the coming official year a) NYCOM's Winter Legislative Meeting, b) NYCOM's Annual Meeting and Training School, c) NYCOM's Fall Training School, d) NYCOM's Public Works Training School, and e) the following county association meetings;

- Dutchess County Supervisors & Mayors Association
- Dutchess County Planning Association
- Dutchess County Transportation Council

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality; and

WHEREAS the Board has approved a certain budget for training expenses for the fiscal year 6/1/26 thru 5/31/27: \$2,000 for trustees, \$2,000 for Village staff, Planning/Zoning within A8010.43, Court within A1110.45, DPW within A1640.43 or EW8320.45; and

WHEREAS, at the Jan. 26, 2026 meeting, the board set a Trustee Training Policy that the Trustee training budget line (A1010.4) divided by four (4) is allotted to each Trustee to use for municipal training(s) fee(s) (e.g., NYCOM, NYS Comptroller, etc.) and associated necessary expenditures (e.g., mileage, lodging, etc.) without Board prior approval. If the training fees and associated expenses exceed the allocation (or remaining allocation), the Board of Trustees must discuss and approve prior to the expenditure. All expenses must go through the voucher audit process prior to reimbursement.

NOW, THEREFORE, BE IT RESOLVED:

Reimbursement for mileage to Professional training will be calculated at the current federal IRS business rate per mile in effect at the time of the trip; and,

That the following officers and employees are authorized to attend the following schools/meetings. Where expenses are requested to be paid by the Village, any expenditure must be approved by the Mayor or Board of Trustees (as applicable) before the commitment of funds or attendance and where applicable, follow the Village's Trustee Training Policy as noted above:

- Mayor, Board of Trustees, Clerk, Treasurer: a) NYCOM's Winter Legislative Meeting, b) NYCOM's Annual Meeting and Training School, c) NYCOM's Fall Training School
- Mayor, Department of Public Works Foreman: NYCOM's Public Works Training School
- Mayor, Deputy Mayor: Dutchess County Supervisors & Mayors Association, Dutchess County Transportation Council
- Planning Board and Zoning Board of Appeals members, Planning/Zoning Clerk: Dutchess County Planning Association

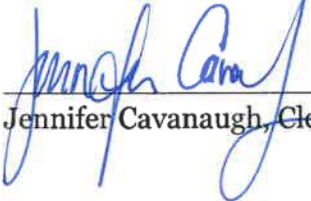
Motion by: Deputy Mayor Kjarval

Seconded by: Trustee Rothstein

The foregoing resolution was duly put to a vote, which resulted as follows:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Deputy Mayor Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Uku	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input checked="" type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Allen	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Rothstein	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4		1		
Result	Motion: Passed				

I hereby attest that the above Resolution was approved by the Board of Trustees at its May 11, 2026 meeting, and that I have been authorized to sign this Resolution by decision of the Board of Trustees

  
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 Jennifer Cavanaugh, Clerk

5/11/26  
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 Date