

**OFFICIAL
TOWNSHIP OF RICHLAND
RESOLUTION NO. 5 OF 2024**

BE IT HEREBY RESOLVED AND ENACTED that the following fees be established and added to Richland's Official Fee Schedule.

1001. Fees All fees are hereby fixed as follows:

CHAPTER 4 - CODE ENFORCEMENT

Building Permit:

Richland Township hereby adopts and establishes the plan review and inspection fees set forth in Appendix "B" and Appendix "C" of the UCC Service Agreement it has executed with Professional Code Services Inc. for the administration and enforcement of the Pennsylvania Unified Construction Code and Construction Code. Both Appendices are expressly incorporated by reference herein.

Construction Code Board of Appeals Application

Application Fee \$50.00 plus escrow amount of \$500.00 for payment of one-half of the appearance fee of court reporter. Transcript costs to be paid by party ordering transcript.

CHAPTER 6-CONDUCT, PART 5 LICENSING AND REGULATING ADULT BUSINESSES AND EMPLOYEES (§105)

- | | | |
|----|------------------------------------------------------------|----------|
| A. | Application for Adult Business License | \$200.00 |
| B | Annual Adult Business License (new or renewal) | \$75.00 |
| B. | Annual Adult Business Employee License (new or renewal) | \$20.00 |

CHAPTER 10 - HEALTH AND SAFETY

Part 3. Property Maintenance

Registration Fee: \$50.00

Fee to be waived for owners who voluntary register within 90 days after property becomes vacant.

CHAPTER 13 - LICENSES, PERMITS AND GENERAL BUSINESS REGULATIONS.

- | | | |
|----|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| A. | Transient Retail Merchant (§105) | \$175.00 application fee plus-\$15.00 per person per day; payable to the Northern Regional Police Department of Allegheny County |
| B. | Mechanical Amusement Devices (§405) | \$230.00 machine or apparatus. |

(1) Payment of all fees shall be due at the time of the application for the annual license or upon the installation of any machine subsequent to the filing of the initial application. Payments not received within thirty (30) days from either of these occurrences shall be considered delinquent and a late fee of thirty-five dollars (\$35.00) per machine shall be charged, and any discounts that may apply shall be voided. Payments received within fourteen (14) days of notice shall be entitled to a two (2) percent discount.

(2) Failure to apply for a license and pay the fee established herein shall result in the imposition of the penalty provisions specified in §409 of Ord. 322 [Chapter 13, §409].

CHAPTER 14 - MOBILE HOME AND MOBILE HOME PARKS (§102)

| | |
|-----------------------------|------------------------------------------------------------------|
| Park Operator's License Fee | \$15.00 |
| Mobile Home Inspection Fee | \$15.00 initial inspection \$15.00 each additional inspection |

CHAPTER 15 - MOTOR VEHICLES AND TRAFFIC

Heavy Hauling Permit (§§ 303, 304) \$50.00

CHAPTER 16-PARKS AND RECREATION (§102)

A. Field Rental Fees. Each person, entity or organization desiring to reserve fields in the Municipal Park shall comply with the following:

- (1) Execution of an agreement provided by the Township.
- (2) Comply with all conditions for use as they appear in the agreement.
- (3) Payment of the following fees for use as established by this Part:

| PRBSA: 6 FIELDS | FIELDS #1, #2, #3, #6, #7, #8 | TOURNAMENT: ALL FIELDS |
|-----------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Period #1 | April 1st - July 1st | July 1st - July 31 |
| | \$7,038 If paid by March 1st \$8,780 If paid after March 1st | \$3,000 If paid by May 1 \$3,500 if paid after May 1 or an equal contribution for capital construction projects approved by the Township |
| Security Deposit | \$600.00 | |
| Period#2 | Third Sunday of July thru November 1st | \$3,780 if paid before July 1 \$4,720 if after July 1 |
| Security Deposit | \$600.00 | |
| PR YOUTH FOOTBALL | FIELDS #4, #5 | |
| Period | The Monday after Community Day thru October 31 | |
| | \$3,780 if paid by July 1; \$4,720 if paid after July 1 | |
| Security Deposit | \$500.00 | |
| PR YOUTH SOCCER | FIELDS #9, #10 | |
| Period #1 | April thru June 15 | |
| | \$3,780 if paid by March 1 \$4,720 if paid after March 1 | |
| Security Deposit | \$500.00 | |
| Period #2 | Third Sunday in July thru November 1st | |
| | \$3,780 if paid before July 1st \$4,720 if paid after July 1st | |
| Security Deposit | \$500.00 | |
| PR BOYS' LACROSSE | FIELDS #4, #5 | |
| Period | April 1- June 15* | |
| | \$3,780 if paid by March 1 | |
| Storage Shed | \$4,720 if paid after March 1 | |
| | \$2.16 per day, per room if paid by Jan. 30 \$2.38 per day, if paid after Jan. 30 | |
| Youth Dek Hockey | Dek Hockey Rink | |
| Spring: April - June Fall: Aug - Nov | \$20.00 per Participant | |
| ALL OTHER USE | \$130.00 per use/game/event if Paid 14 days prior to scheduled use | |
| | \$180.00 if paid within 14 days of scheduled event | |
| Security Deposit | \$500.00 per event | |

- **The Township reserves the right to make exceptions for the Township's use of any field for Special events such as the Annual Easter Egg Hunt, Memorial Day Service, Community Day and Movies in the Park.**
- **All groups shall comply with the Richland Township Field Closure Policy.**
- **Richland Township reserves the right to cancel any use when poor weather or field conditions render the playing surface either unsafe or jeopardizes further scheduled use of the fields.**
- **Since user fees are intended to offset the cost of maintenance, any group or user is not entitled to a refund for cancellation of a use or event as a result of field closures.**
- **All groups shall be restricted to the use of hand tools for field maintenance.**

B. Barn Rental Fees (including Malt Beverage Permit, Tables & Chairs)

1. Wedding Ceremonies, Reception and Rehearsal Dinners.

| | | <u>Deposit</u> |
|--------------------------------------|------------|----------------|
| Monday-Thursday (excluding Holidays) | \$1,500.00 | \$1,200.00 |
| Friday (excluding Holidays) | \$2,000.00 | \$1,200.00 |
| Saturday-Sunday | \$3,000.00 | \$1,200.00 |

2. Non-Wedding Events Fees (including Malt Beverage Permit)

| | <u>Residents & Non-Profit Groups</u> | <u>Businesses & Non-Residents</u> | <u>Security Deposit</u> |
|-----------------------------------------|----------------------------------------------|-------------------------------------------|-------------------------|
| Monday-Thursday (excluding Holidays) | \$200.00 | \$265.00 | \$700.00 |
| Friday (excluding Holidays) | \$470.00 | \$570.00 | \$700.00 |
| Saturday-Sunday | \$600.00 | \$750.00 | \$700.00 |

C. Family Recreation Pavilion Fees (including Malt Beverage Permit)

| | <u>Residents and Non-Profit Group</u> | <u>Businesses & Non-Residents</u> | <u>Security Deposit</u> |
|-----------------------------------------|-------------------------------------------|-------------------------------------------|-------------------------|
| Monday-Thursday (excluding Holidays) | \$175.00 | \$220.00 | \$500.00 |
| Friday (excluding Holidays) | \$350.00 | \$450.00 | \$500.00 |
| Saturday-Sunday | \$450.00 | \$590.00 | \$500.00 |

D. Shelter Fee

| | <u>Resident</u> | <u>Non-Resident</u> | <u>Security Deposit</u> |
|------------------|-----------------|---------------------|-------------------------|
| Shelter B, C & D | \$ 40.00 | \$ 55.00 | \$ 30.00 |
| Fire Pit | \$55.00 | \$105.00 | \$ 30.00 |

E. Facility Tour Fee: One - no charge. After 1st tour \$35.00 for each 30-minute showing

F. Unreturned Key and Folder Charge: A \$250.00 charge, to re-key locks and replace folders, shall be assessed to all facility renters in the event keys and folders are not returned to the Township on the business day following the event.

G. Facility Maintenance Fee: A \$250.00 charge shall be assessed to all facility renters if the rented facility is not left clean and free of trash. Charges for the repair and replacement of facilities damaged during the time renters are responsibility for the facilities shall be assessed at 100% of the actual cost incurred.

CHAPTER 18 - SEWERS AND SEWERAGE DISPOSAL

§ 201 Connection/Tap-in Charge

Willow Run and Crouse Run Watershed

| | |
|--------------------------------------|------------|
| Hampton Township (Capacity Fee) - | \$ 800.00 |
| Richland Township (Connection Fee) - | \$ 1055.00 |
| (Customers Facilities Fee) - | \$ 65.00 |
| (Capacity Fee) - | \$ 191.0 |

| | |
|--------------------|------------------|
| (Collection Fee) - | <u>\$ 414.00</u> |
| Tap-in Fee - | \$2,913.18 |

Deer Creek Watershed

| | |
|---------------------------------------------------------|------------------|
| Allegheny Valley Joint Sewer Authority (Capacity Fee) - | \$1,500.00 |
| Deer Creek Drainage Basin Authority (Tapping Fee) - | \$1,300.00 |
| Richland Township (Connection Fee) - | \$1,055.00 |
| (Customer Facilities Fee) - | \$ 65.00 |
| (Capacity Fee) - | \$ 191.00 |
| (Collection Fee) - | <u>\$ 414.00</u> |
| Total Tap-in Fee- | \$4,525.00 |

The gallons per EDU are to be based upon an estimation of the maximum monthly average daily consumption of the proposed applicant, and 208 gallons.

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|---------------------|------------|
| §401. Holding Tanks | |
| Application Fee: | \$400.00 |
| Security Deposit: | \$1,500.00 |

§608.A.1(a) Meters: Sewer Service

| | | |
|----|------------------------------------------------------------------|------------------|
| a) | Minimum Replacement Cost for Digital Read Meters | |
| | Rebuilt Meter | \$ 102.55 |
| | MXV Transmitter | \$ 114.00 |
| | Installation | <u>\$ 100.00</u> |
| | Total | \$ 316.55 |
| b) | Minimum Installation of MXV Transmitter for Touch Read Meters | \$114.00 |

The fees stated in subsections a) and b) above are the minimum costs. If the Township's actual costs exceeds those stated above, then the actual cost of the meter or transmitter and the actual installation fee incurred by the Township shall be charged to the sewer customer.

c) Wireless Water Meter Non-compliance Fee

Customers who fail to have wireless water meters of the type required by the Township installed within sixty (60) days from the date when notice of the requirement is provided by the Township shall be subject to a quarterly Non-compliance fee of thirty dollars (\$30.00). The Non-compliance fee shall be included

in each sewer service bill rendered following the expiration of the sixty (60) day period until a wireless meter is installed.

§805. Municipal Lien, Zoning Certification and Tax Verification Letters.

1. A request for a municipal lien, zoning certification or tax verification letter must be accompanied by a valid sanitary sewer certification and the following fees which shall be delivered at least seven (7) days before such letters are to be provided:

| | |
|--------------------------------------|------------------|
| Municipal Lien Letter | \$32.00 |
| Zoning District Certification Letter | \$30.00 |
| Tax Certification Letter | \$10.00 per year |

2. The Township shall from time to time have the authority to change the fees required for the issuance of such letters by resolution which shall be adopted from time to time by the Board of Supervisors of the Township.

3. Where requested by a property owner or his agent and subject to time availability as determined solely by the Township Secretary, the Township may issue municipal lien, zoning certification and tax verification letters on two (2) days' notice upon the payment of a priority service fee of ten (\$10.00) dollars in addition to the fees set forth above.

Part 8 - Certification of Sanitary Sewer Prior to Sale or Mortgage of Real Estate §811. Rules and Regulations.

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|-----------------------|---------|
| Sewer Certificate Fee | \$32.00 |
|-----------------------|---------|

CHAPTER 21-STREETS AND SIDEWALKS §101 AND §202.

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|------------------------------|-------------------------------------------------------------------|
| Driveway Permit Fee | \$100.00 |
| Street Excavation Permit Fee | as per Exhibit A "Schedule of Fees for Highway Occupancy Permits" |

CHAPTER 22 - SUBDIVISION AND LAND DEVELOPMENT

§22-511 Contribution for Recreation Purposes

Residential: \$850.00 per dwelling unit

CHAPTER 25 - FORESTRY-TIMBER HARVESTING PRACTICES

Timber Harvesting Operation Fee: \$100.00

Plus \$1,000.00 - escrow amount for any costs incurred by Richland Township for engineering, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$400.00.

CHAPTER 27-ZONING

Building Permit

Richland Township hereby adopts and establishes the plan review and inspection fees set forth in Appendix "B" and Appendix "C" of the UCC Service Agreement it has executed with Professional Code Services Inc. for the administration and enforcement of the Pennsylvania Unified Construction Code and Construction Code. Both Appendices are expressly incorporated by reference herein.

Building Permit Renewal \$100.00

Driveway Permit \$100.00

Grading Permit Permit fees shall be as follows:

| <u>Volume of Material</u> | <u>Permit Fee</u> |
|---------------------------|-------------------------------------------------------------------------------|
| Up to 1,000 cubic yards | \$30.00 plus \$12.00 for each 100 cubic yards or portion thereof. |
| Over 1,000 cubic yards | \$150.00 plus \$12.00 for each 1,000 cubic yards or portion thereof. |
| Over 100,000 cubic yards | \$1,200 plus \$1.20 for each additional 1,000 cubic yards or portion thereof. |

For Volume Over 1,000 cubic yards:

Plus \$1,000.00 - escrow amount for any costs incurred by Richland Township for engineering, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$400.00.

Moving of Structure \$1.00 per 1,000 cubic feet of volume of structure, but not less than \$25.00

Temporary Sign Permit \$ 40.00

Temporary Use Application **\$150.00 (non-refundable)**

Certificate of Occupancy \$125.00*

*When an occupancy permit is issued without a building permit.

| | |
|---------------------------------------------------------------------------------------|----------------------------------|
| Change of Use Occupancy Inspection Fee - When UCC Inspections Are Required | \$145.00 |
| Certificate of Zoning Compliance | \$75.00 |
| Zoning Hearing Board Appeals | \$150.00 (non-refundable) |

Plus - \$800.00 escrow amount for estimated cost of notification, postage, legal advertisement, court stenographer and transcript. The escrow amount shall be replenished when it reaches a level of \$350.00.

| | |
|------------------------------------|----------------------------------|
| Conditional Use Application | \$250.00 (non-refundable) |
|------------------------------------|----------------------------------|

Plus - \$800.00 escrow amount for estimated cost of notification, postage, legal advertisement, court stenographer and transcript. Applicant is also responsible for any additional costs incurred by Richland Township in excess of the initial escrow amount for the above referenced costs, as well as, for engineering, transportation, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$350.00.

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|---------------------------------------|------------------------------------|
| Campus Master Plan Application | \$1,000.00 (non-refundable) |
|---------------------------------------|------------------------------------|

Plus \$3,000.00 - escrow amount for estimated cost of notification, postage, legal advertisement, court stenographer and transcript. Applicant is also responsible for any additional costs incurred by Richland Township in excess of the initial escrow amount for the above referenced costs, as well as, for engineering, transportation, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$1,000.00.

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|-------------------------------------------------------------------------------|----------------------------------|
| Amendments to Zoning Ordinance and Curative Amendment Applications | Application fee: \$500.00 |
|-------------------------------------------------------------------------------|----------------------------------|

Plus \$1,500.00 - escrow amount for estimated cost of notification, postage, legal advertisement, court stenographer and transcript. Applicant is also responsible for any additional costs incurred by Richland Township in excess of the initial escrow amount for the above referenced costs, as well as, for engineering, transportation, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$500.00.

| | |
|--------------------------------------------------------------|-----------------|
| All Other Act 247 Appeals to Board of Supervisors | \$500.00 |
|--------------------------------------------------------------|-----------------|

Plus \$1,500.00 - escrow amount for estimated cost of notification, postage, legal advertisement, court stenographer and transcript. Applicant is also responsible for any additional costs incurred by Richland Township in excess of the initial escrow amount for the above referenced costs, as well

Stormwater Management Plan Application \$300

Plus \$ 1,000.00 - escrow amount for any costs incurred by Richland Township for engineering, legal or other consultant reviews in association with the application. The escrow amount shall be replenished when it reaches a level of \$500.00.

INTERMUNICIPAL LIQUOR LICENSE TRANSFERS

- a) Application fee (non-refundable): \$350.00
- b) Deposit for advertising & stenographic costs: \$500.00

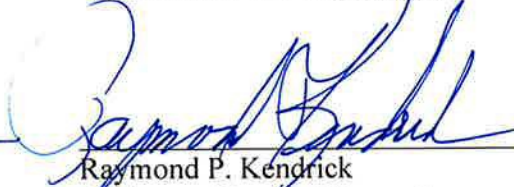
MOTION MADE by Supervisor Ms. Snyder seconded by Supervisor Mr. Allen and this Resolution is adopted this 20th day of March, 2024.

ATTEST:

BOARD OF SUPERVISORS
TOWNSHIP OF RICHLAND



Dean E. Bastianini
Township Manager



Raymond P. Kendrick
Chairman, Board of Supervisors