CITY OF RUTLAND, VERMONT
Board of Aldermen Minutes
Monday, December 3, 2018

Members present; President Davis, Alderman Notte, Humphrey, Ryan, Ettori, Tommola, Mattis, Gillam, Clifford, DePoy and Whitcomb. Also present, Mayor Allaire and City Clerk Heck. Attorney Bloomer was absent.

7:00 PM BOARD OF ALDERMEN MEETING
President Davis called the meeting to order at 7:00 PM.

MINUTES OF PREVIOUS MEETINGS (November 19, 2018)
A motion was made and seconded (Gillam, Ryan) approving the minutes of the previous meeting. Alderman Mattis asked that under the request from Brennan Duffy, the BIAP request, the applicant, Jumping Monkeys Learning Center be added. Alderman Ettori seconded. **Motion passed.**

OUTSIDE THE RAIL
Chief Larsen was present to announce the promotion of Scott F. Mangan to lieutenant. Chief Larsen noted the numerous certificates and special training Firefighter Mangan has received throughout his career. Chief Larsen noted the vast numbers of family and friends present to witness this promotion. When Chief Larsen was finished Mayor Allaire swore in Firefighter Mangan. The Board recessed for several minutes to allow photos and congratulations.

Michelle Folger the Director of the Vermont Adult learning Center was present to update the Board on the recent ballot request for financial support. Ms. Folger gave a brief history and stated goals of the center.

COMMUNICATIONS FROM THE MAYOR
Mayor Allaire noted one request he had to add the item of the Police Station roof replacement issue to the agenda.

ADDITIONS AND DELETIONS TO THE AGENDA
President Davis noted the earlier request from Mayor Allaire. A motion was made and seconded (DePoy, Ryan) to add the issue of replacing the police station roof to the agenda. **Motion passed.**

REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS
Mayor Allaire; Replace Police Station Roof
Mayor Allaire and Chief Kilcullen were present to update the Board on their request of replacing the police station roof. Mayor Allaire noted the issue had been before the Board of Finance, to which they moved to approve the low bidder vendor for $136,000. A motion was made and seconded (DePoy, Ryan) suspending the rules and taking the issue up that evening. **Motion passed.** Alderman DePoy asked a single question prior to making a motion approving the request for replacing the police station roof at a cost of $136,000, with funds coming from the unassigned fund balance. Alderman Clifford seconded. The biggest discussion came from the funding source with a couple Aldermen questioning the use of the unassigned fund balance versus the Mayor's contingency line. Discussion also included future repairs to City buildings and their funding source. **Motion passed.** A motion was made and seconded (DePoy, Gillam) to refer the issue of a funding mechanism for the Capitol Plan to the Finance Committee. **Motion passed.**

Suzanne Ellis; HR Director, Benefits Brokerage Services Recommendation
HR Director Ellis was present to recommend Hickock & Boardman as the Benefits Broker for the City. There was no debate. A motion was made and seconded (Notte, Mattis) suspending the rules and taking the issue up that evening. **Motion passed.** A motion was made and seconded (Notte, Whitcomb) approving the recommendation of Hickock & Boardman to provide benefit brokerage services for the City. There was a brief question on the funding of the service and what the City can expect. **Motion passed.**

Treasurer Markowski; Request Fraud Prevention Policy Referral
President Davis introduced the request noting Treasurer Markowski was looking for a referral based on the auditors' requests for a fraud prevention policy. A motion was made and seconded (Ettori, Ryan) referring the issue of a fraud Prevention policy to the Finance Committee. **Motion passed.**

Treasurer Markowski; Debt Schedule for City of Rutland
President Davis noted the request and thanked Treasurer Markowski as the Board was in the budget process and the debt schedule will help the Board with that process. President Davis noted a motion to receive and file would be in order. Alderwoman Mattis so moved and Alderman Gillam seconded. **Motion passed.**

DPW Commissioner Wennberg; Engineering Services Agreement WWTP
Commissioner Wennberg introduced the request noting his cover letter discussing the engineer services agreement. Commissioner Wennberg reviewed that letter and the importance of his requests and asked the Board to suspend their rules and take action that evening. A motion as made and seconded (DePoy, Gillam) suspending the rules and taking action on the request that evening. **Motion passed.** A motion was made and seconded (DePoy, Gillam) approving the Engineering Services Agreement with Weston and Sampson to prepare a preliminary engineering report for the rehabilitation/replacement of two digester covers at the wastewater treatment plant including digester complex upgrades, and the replacement of the 1972, 20 inch force main between the River Street Pumping Station and the wastewater treatment plant, in the amount of $63,900.00, with the final form of the ESA to be approved by the City Attorney. **Motion passed.** Commissioner Wennberg also asked the Board to designate James Rotondo as the city's representative through a resolution for the projects. A motion was made and seconded (Notte, DePoy) authorizing and designate by resolution City Engineer James Rotondo, as the city authorized representative for the digester and force main projects and to circulate the resolution for signatures. **Motion passed.**

Attorney Bloomer; Proposed Ordinance Amendments Related to FATHOM
President Davis introduced the request and noted Attorney Bloomer was ill and not present. A motion was made and seconded (Mattis, Gillam) suspending the rules and taking action on the request. **Motion passed.** A motion was made and seconded (Mattis, Gillam) approving the statement setting forth the substance of the proposed amended ordinance related to FATHOM as shown in exhibit B from the Attorney's memo. **Motion passed.**

<u>REPORTS OF STANDING COMMITTEES</u>
There were no standing committee reports.

<u>REPORTS OF SELECT COMMITTEES</u>
There were no select committee reports.

<u>REPORTS OF REPRESENTATIVES</u>
There were no representative reports.

<u>PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION</u>
There were no petitions, letters, or miscellaneous communications to come before the Board.

A motion was made and seconded (DePoy, Gillam) to move into the Board of Control Commissioners. **Motion passed.**

<u>BOARD OF CONTROL COMMISSIONERS</u>
First Class Liquor Request, Taso Restaurant
President Davis introduced the request. A motion was made and seconded (Notte, Clifford) approving the request and to circulate the application for signatures. There was some debate on a question that was not answered on the application. **Motion passed.**

A motion was made and seconded (Gillam, Ryan) to move out of the Board of Control Commissioners. **Motion passed.**

<u>UNFINISHED BUSINESS</u>
There was no unfinished business to come before the Board.

<u>MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS</u>
City Hall Email Issues
Alderman Ettori noted that he and other Gmail users were experiencing issue with the rutlandcity.org email server. Alderman Ettori stated that his emails were being delayed from hours to days. The Board discussed those issues and how the city was handling the complaints. Treasurer Markowski spoke on the issue as she and the Clerk have spoken with a tech from Vermont Digital and noted that it could be a Gmail issue. A motion was made and seconded (Ettori, Whitcomb) to General Committee. There was further debate on new software. **Motion passed.**

Alderwoman Ryan reminded all about the annual police awards on Thursday.

At 8:10 PM a motion was made and seconded (DePoy, Mattis) to adjourn. **Motion passed.**

Respectfully submitted,

Henry A Heck
Rutland City Clerk