

Rutland City Charter & Ordinance Committee

June 2, 2022 Meeting

Members Present: Chair Neary, Alderwoman Tadio, Alderman Franco

Others Present: Alderman Doenges, Attorney Bloomer, Chief Kilcullen, Alderman Talbott, Zoning Administrator Strinste

Minutes

Chair Neary called the meeting to order at 5:33PM.

The first item on the agenda was implementation planning for the new Shopping Cart Ordinance. This is a follow up to the Parking Garage, including the passageway to Center Street. This was a planned follow up meeting to the April 7th meeting.

Attorney Bloomer began the meeting by reviewing the documents that were sent to Rutland City businesses that will be impacted by the updated ordinance. The documents included a cover letter explaining the attachments, the effective cart nuisance abatement program plan template, and a copy of the update ordinance.

The committee then reviewed the timeline of implementation with letters sent on 5/27, ordinance effective date of 5/31, committee meeting on 6/2, applications due and reviewed beginning 7/2, and a hard deadline of 8/2. The committee also reviewed the procedure and discussed which city entity may be able to complete the tasks. The procedure task list includes:

1. Review Plans
2. Additional Outreach
3. Develop SOPs
4. Plan approval/feedback/confirmation
5. Develop tagging system
6. Develop tracking system
7. Determine website feasibility
8. Active v. Passive Enforcement
9. Abandoned cart tracking, notification, follow-up
10. Fine issuance
11. Adjudication
12. 6-month follow-up

The committee determined that building and zoning may be the most appropriate department to house the database and provide routine cart patrol with the new code enforcement officer. The committee also asked if other entities like the downtown patrol officer and downtown partnership could assist with identification and outreach. Chief Kilcullen agreed that Officer Rosario had been addressing this issue and would continue to assist wherever appropriate.