



RUTLAND CITY PLANNING COMMISSION

City Hall – 52 Washington St. – Rutland, VT 05701
Mailing Address: P. O. Box 969 – Rutland, VT 05702
Phone: 802-773-1800

Minutes October 12, 2016

Present: Susan Schreibman (SS), Alvin Figiel (AF), Dave Coppock (DC), and Larry Walter (LW).

City staff present: Tara Kelly (TK) and Bob Barrett (BB).

SS, Chair, called the meet to order at 5:30 pm.

- I. ADDITIONS/DELETIONS** – TK added a correspondence item from Sustainable Transportation Vermont to the agenda.
- II. PUBLIC COMMENT** – None.
- III. APPROVAL OF MINUTES – September 28, 2016.**

AF noted two changes on page 2. Fourth bullet from the bottom should read A (e) (2) and third bullet from the bottom should read A (e) (3). LW moved and DC seconded to approve the minutes with those changes.
- IV. NEW BUSINESS** – None.
- V. OLD BUSINESS – Municipal Planning Grant Application.**

SS provided an update to the Commission about the Board of Aldermen presentation about the planned Zoning rewrite and associated Municipal Planning Grant application. There seemed to be support for the effort from the Aldermen. Alderman Allaire noted he has worked on ordinance updates in the past and is interested in supporting this effort as it unfolds. The Board signed the resolution for the grant application.

Tara noted that a second response had been received from a potential consultant providing a cost estimate for the grant. This estimate was for \$9,300. Significantly less than the other estimate discussed at the last meeting. Actual costs will be considered when a full RFP is circulated, should grant funding be awarded to Rutland City.

Rutland Sign Ordinance.

The Commission then moved into reviewing the rough draft Sign Ordinance. They began with page 5 of the draft, **Section 1407(B) Temporary Signs Advertising Real Estate Development.**

- Change 1407(B) 2nd sentence to read: Such signs shall comply with maximum free standing sign in each district.
- Change 1407(D): remove “may be approved by the Development Review Board subject to a Special Use Permit” and change “board” to “Building Inspector”.
- Remove 1407(E) and replace with section 1409 **Special Categories of Signs** from page 11 (“Dave’s Section”) Part A **Residential Signs**. New language to read:

A. Residential Entrance Signs. Residential subdivisions or housing projects are permitted one free-standing sign per access for identification purposes, not exceeding two signs of 12 square feet each. These signs....1.5 sq. ft.

It was decided not to adhere to current zoning district names, but rather to establish “sign districts” and label the sections of the chart A-F.

A map will be created to reflect these districts.

A discussion ensued about how to treat signs for properties with multiple uses that are accessed from the road via a single point of entry where the heart of the development is remote from the entrance and the uses are not visible from the road. TK suggested there may be a planning term for what was discussed such as “Industrial/Commercial Park” and “Office Park”. She will research and bring information to the next meeting.

VI. CORRESPONDENCE

TK shared that a group known as Sustainable Transportation Vermont is looking for a representative from Rutland. She shared the overview from their website. LW expressed interest and will pursue.

VII. ADJOURN

Meeting was adjourned at 7:02 pm (moved AF, seconded DC).