



RUTLAND CITY PLANNING COMMISSION
RUTLAND, VERMONT 05701

9/4/13

Minutes
September 4, 2013

Present: Jack Facey (JF), Mike Roberts (MR) and Alvin Figiel (AF).

Also Attending: Brennan Duffy, RRA Executive Director, and Alderman Chris Siliski.

The meeting was called to order by JF, Chair, at 6:02 pm.

I. APPROVAL OF MINUTES – August 21, 2013.

AF moved to approve the minutes of August 21, 2013. MR seconded. Motion carried unanimously.

II. OLD BUSINESS - Master Plan Update.

Section 7: Education Plan - Brennan asked if there were any issues with the update to Section 7: Education. Mary Moran had declined submitting any additional information. The addition to the College of St. Joseph section was emailed to the Commission.

JF suggested striking the Rutland City Public Schools District Mission Statement.

MR suggested defining all the acronyms in the section including RCPS, RHS-RMS, STEM (Science, Technology, Engineering, Mathematics); and remove the acronyms RTI, PBI and SIS.

Brennan asked to send this section to the “complete” file after making the suggested changes and the Commission agreed.

Section 6: Community Facilities Plan – Brennan said he had received the revisions from the Recreation Committee but not from Chief Schlachter for the fire department and emergency management. JF had received information regarding the Child Care Element from Caprice Hover. Additional information is forthcoming. Brennan suggested reviewing this section at the next meeting on September 18. The Commission agreed.

Section 8: Housing Element – Brennan said he basically cut and paste the relevant sections of the 2012 Housing Needs Assessment conducted by I Squared Consultants and added the Blighted Property Initiative.

The Commissioners agreed that the information was good but formatting issues would need to be corrected. The Commission asked for clarification on the consultant's conclusions and census tract numbers. AF added that it would be necessary to refer and add a map to the plan.

The Commission asked for the following changes:

- 8.1 Housing Overview – Capitalize Housing Needs Assessment.
- 8.2a Population – strike “The City has lost population faster than the County every decade for a period of several decades.” The table does not support this statement.
- 8.3b Rental stock units per structure – correct typo of owner-occupied.
- 8.9 Implementation Guidelines – Change to 8.10 and reformat to the end.
- 8.10d Target Housing Development Issues – Strike “Downtown Buffer Zones” paragraph.

Alderman Siliski discussed adding an initiative that he is working on with DPW to preserve and replace the green strip right-of-way especially at multi-unit housing developments. The initiative encourages the DPW to recapture the City's right-of-way green space between its roads and sidewalks by investing in curbs in its paving projects going forward. Alderman Siliski added that the deterioration of the green strip creates a blighted appearance and is unsafe as vehicles drive faster when the roads are wider.

Brennan said he would review which section of the Master Plan adding this initiative makes the most sense.

Brennan will email the Commission these revisions to the Housing Element, Section 6 and Section 9: Energy Plan before the next meeting on September 18. He is adding a Economic Development Section that will be emailed to the Commission in October.

III. ADJOURN.

AF moved to adjourn. MR seconded. The meeting ended at 7:07 pm.

For the Commission, Barbara Allen, Recording Secretary



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Barbara Allen 775-2910
PLANNING COMMISSION

September 18, 2013 6 pm

AGENDA

- I. APPROVAL OF MINUTES – September 4, 2013.**
- II. OLD BUSINESS - MPG 2013 Second Requisition and Progress Report.**
 - Master Plan Revision: Section 8: Housing Element
 - Section 6: Comm Facilities
 - Section 9: Energy Plan
- III. CORRESPONDENCE.**
- V. ADJOURN.**