

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, AUGUST 11, 2021**

Present: Mayor Allaire, President Whitcomb (via tele-conference), Treasurer Markowski, Business Manager Gorruso, Ted Gillen and PA Magro.

Mayor Allaire called the meeting to order at 3:05PM.

ADDITIONS AND DELETIONS:

Ted Gillen requested adding the MS4 Permit Application mail out notification to the agenda. Mayor Allaire made a motion to add the item. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:

Mayor Allaire made a motion to approve the minutes from the previous meeting. Motion passed.

BID OPENINGS:

DPW:

Pavement Markings

Two bids were received and opened.

Ted Gillen asked the board to award the bid to low bidder Markings, Inc. for both the waterborne and epoxy application as a combination of both applications will be used. Mayor Allaire made a motion to award the pavement marking bid to Markings, Inc., the low bid for both water and epoxy. Motion passed.

BID AWARDS:

DPW:

Uniforms

Business Manager Gorruso presented a recommendation to award the DPW Uniform bid to Mitchell T's, the sole bid. Manager Gorruso stated that although the bid price is higher than last year, the contract allows \$250.00 per employee only, so the cost to the City will not increase. Mayor Allaire made a motion to award the uniform bid to the sole bidder, Mitchell T's. Motion passed.

PRINTING OF NOTIFICATION:

Ted Gillen stated every property owner in Rutland City and a few in Rutland Town need to receive a notification regarding the MS4 permitting and includes one page from the State of Vermont, and one page from the City. Mr. Gillen presented three quotes for the mailing and the cost exceeds the \$3,000.00 threshold. Minuteman Press submitted the lowest quote.

Treasurer Markowski stated Minuteman Press is the same vendor the Treasurer uses for the mailing of the tax bills.

Mayor Allaire made a motion to approve Minuteman Press for the mailing of the notification in the amount of \$3,229.81. Motion passed.

Meeting adjourned at 3:20pm.

Respectively submitted,

Sara P. Magro
Assistant Clerk