

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, AUGUST 26, 2020**

Present: President Whitcomb (via tele-conference), Mayor Allaire (via tele-conference), Chief Lovett (via tele-conference), Commissioner Wennberg, Engineer Rotondo and Gillen (via tele-conference), Treasurer Markowski, Purchasing Agent Magro, Superintendent Peters and Bob Peterson. Bod Protivansky (via tele-conference).

Mayor Allaire called the meeting to order at 3:02PM. via Tele-conference.

ADDITIONS AND DELETIONS:
None.

BID OEPNINGS:

DPW:

Concrete Sidewalk Installation

Six bids were received and opened. Commissioner Wennberg stated he would like the Board to adjourn to a time certain so he has a chance to review the bids and present a recommendation before the next scheduled Board of Finance meeting. Mayor Allaire asked members of the Board if they were available Thursday at 3:00pm. All members would be able to be present.

Mayor Allaire made a motion to refer the bids to the DPW Commissioner. Motion passed.

Live Insertion Valves and Line Stops

One bid was received by the Purchasing Agent and one bid was received via e-mail to Engineer Rotundo. Treasurer Markowski read aloud the bid from Jack Farrelly Co. Engineer Rotundo read aloud the bid received via e-mail from Underground Testing and Services.

Mayor Allaire made a motion to refer to the DPW Commissioner. Motion passed.

SOLE SOURCE:

WWTP:

Pump Station Control Panel

Bob Protivansky requested the purchase of a pump station control panel. Mr. Protivansky explained they have been updating pump stations one at a time over the last ten years and installing Primex control panels in each to try and have consistency of the control systems. Mr. Protivansky stated all the rehab work has been done at the Belden station and this is the last piece. Mr. Protivansky stated the cost is \$25,365.18 to come out of the CSO Fund. Mayor Allaire made a motion to approve the request for the pump station control panel at the Belden station for \$25,395.18 to come out of the CSO Fund. Motion passed.

New Chemical Pump

Bob Protivansky stated he had sent a pump out for repairs and the estimate to have the pump repaired is \$3,800.00. Mr. Protivansky stated the pump is fifteen years old and a new one would cost \$6,500.00. Mr. Protivansky recommends purchasing a new one to be paid out of the budget machinery and equipment line. Treasurer Markowski asked what the warranty period would be on a new one. Mr. Protivasnky stated he couldn't be exact but thought it was five years.

Mayor Allaire made a motion to approve the request for the new chemical pump for \$6,500.00. Motion passed.

EQUIPMENT REPALCEMENT:

Recreation

Bob Peterson presented a proposal to replace vehicles and equipment using funds from the Equipment Replacement Fund. Mr. Peterson stated the request is to purchase a dump truck using the bid process and purchasing a mower under State of Vermont Contract bid pricing. Treasurer Markowski stated the recreation department did not use any funds or a small amount from that fund last year and receives \$9,500.00 a quarter so the fund can support this purchase. Mayor Allaire made a motion to approve the purchase of the equipment as provided, to purchase the mower under State Contract and put the truck out for bid. Motion passed.

WI-FI IMPROVEMENTS

Superintendent Peters presented a proposal from Vermont Digital for upgrades to the WI-FI at CSJ gym. Superintendent Peters stated that the upgrades are necessary for the programming they are going to be offering for remote learning. The upgrades can be paid for with grant money that the recreation department will be receiving specific to assistance with remote learning.

Treasurer Markowski voiced concern over upgrades to a building that the City does not own and will not know the outcome of the vote until November. Superintendent Peters stated the cost of the project is between \$6,000.00 and \$8,000.00 dollars and in order to receive funding from the grant, the work has to be done sooner rather than later. Treasurer Markowski asked if the hardware could be removed and utilized elsewhere in the event the November Bond question does not pass.

Treasurer Markowski also asked if the City is awarded the grant and the bond does not pass, would the money have to be returned. Superintendent Peters stated that the money would not have to be returned as the assistance with remote learning will already be two months underway. Superintendent Peters stated money from the "Re-Start" Grant could also be used if they did not have this opportunity for new money and she also has two anonymous donors for this particular project. Treasurer Markowski stated going forward she would like to look at other vendors as well for a project this size. Superintendent Peters stated First Light is the provider at that facility and she did ask for a quote, however, there is a new representative and she hasn't received it yet. Superintendent stated the equipment will still be used regardless of the provider.

Mayor Allaire made a motion to authorize the purchase and installation of the Wi-Fi improvement at the CSJ gym from Vermont Digital in an amount net to exceed \$8,000.00. Treasurer Markowski stated she had priced it out at \$12,000.00 given the numbers on the quote and installation would be in addition to. Superintendent Peters stated she would clarify the total cost.

Mayor Allaire stated the Board of Finance would be meeting Thursday, August 27th at 3pm and she could bring the item up then. Mayor Allaire withdrew his motion.

TRAINING – FD

Interim Chief Lovett asked permission to do two items of training. First, training on the new tower truck for senior officers was budgeted for \$6,000.00 plus amenities and that fell through due to COVID. Local trainers out of Albany, NY have offered to train the entire department, a custom program for \$7,848.00 that includes training on the existing truck as well. Chief Lovett stated he had already spoken to them about a rope rescue class to take place this fall and they said if the Fire Department did both of these, they would offer a ten percent discount so the cost of that class would be \$11,363.00. The fire department essentially would be buying fifteen seats in the class, and if for some reason he couldn't fill all the seats he would like permission to sell those seats to our joining aid companies with the money going back into the fire department budget. Chief Lovett stated he is asking permission to enter into a contract with CTR for both the rope training course and truck training course for a total of \$17,289.00.

Mayor Allaire made a motion to approve the request from Chief Lovett for training in the amount of \$17,289.00 for the aforementioned reasons. Motion passed.

Mayor Allaire made a motion to adjourn until Thursday, August 27, 2020 at 3pm. Motion passed.

Meeting adjourned until 3pm August 27, 2020.

Respectively submitted,

Sara P. Magro
Assistant Clerk