CITY OF RUTLAND VERMONT
BOARD OF FINANCE
MONDAY, FEBRUARY 13, 2023

Present: President Doenges, Mayor Allaire, PA Magro, Treasurer Markowski, B&Z Administrator Strniste, Managers Bob Protivansky, Ryan Brady and Tyler Dahlin.

Mayor Allaire called the meeting to order at 3:00pm.

ADDITIONS & DELETIONS TO THE AGENDA:
Administrator Strniste requested the contract with CAI for Access GIS be added to the agenda. Ryan Brady requested the purchase of firearms be added to the agenda. Mayor Allaire made a motion to add both items. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:
Mayor Allaire made a motion to approve the minutes from January 23, 2023. Motion passed.

BID OPENINGS:
DPW
Roofing Storage Garage
Two bids were received and opened. Mayor Allaire made a motion to refer to DPW Commissioner. Motion passed.

BID AWARDS:
REC
Manger Dahlin requested the Leaf Vac be awarded to Gerald White Sales & Service for $8,070.40. Mayor Allaire made a recommendation to award to Gerald White Sales & Service. Motion passed.

DPW
Manager Protivansky made a recommendation to award sewer cleaning and inspection to the low bidder, Wind River Environmental for $2,000.00 per day for sewer cleaning and $1,800.00 per day for sewer inspections to be charged to sewer collection budget. Mayor Allaire made a motion to award to Wind River Environmental. Motion passed.

Manager Protivansky made a recommendation to award Precast Structures to the only bidder, Camp Precast. Mayor Allaire made a motion to accept the recommendation. Motion passed.

Manager Protivasnky made a recommendation to award Root Treatment bid to the only bidder, Duke's Root Control. Mayor Allaire made a motion to accept the recommendation. Motion passed.

Manger Protivasnsky made a recommendation to award Manhole Covers/Frames and Grates to the low bidder, FW Webb. Mayor Allaire made a recommendation to award to FW Webb. Motion passed.

Manger Protivasnky made a recommendation to award PVC Sewer Pipe, 6, 10 and 12 inch to low bidder Ferguson and 8 inch pipe to FW Webb. Manger Protivansky requested authorization to purchase from either vendor based on availability and supply chain issues. Mayor Allaire made a motion to award 6, 10, and 12 inch pipe to Ferguson and 8 inch to FW Webb and also the Board of Finance shall approve the purchase of pipe from either vendor based on supply chain availability. Motion passed.

PD

Dispatch Stations

Ryan Brady presented a recommendation to award the Dispatch Consoles to Sustema Corp in the amount of $56,192.04. Mr. Brady stated Sustema was not the low bid, however many considerations were taken into consideration and Sustema offered the best fit. Mr. Brady also stated, there are a number of accessories that may or may not be needed and he is requesting authorization to work with the vendor to tailor the consoles to the needs of Rutland City, however, not exceed the bid price.

Mayor Allaire made a motion to award the Police Dispatch Consoles to Sustema and authorize Mr. Brady to work with the vendor to accessorize to fit the needs of the Rutland City Dispatch Department with an amount not to exceed $60,000.00, $40,000.00 from ARPA funds and the remaining balance from operating budget. Motion passed.

PURCHASING:

Police Vehicles

Ryan Brady presented financing options for the new police vehicles and equipment. Mr. Brady stated the vehicles will not be delivered until later this Spring but will be equipped with all necessary police accessories and will be ready for use without delay. Treasurer Markowski stated there is time before a decision needs to be made regarding the financing and she would look into all options available and bring the item back to the Board of Finance. Information only.

Carpet

Mr. Brady asked the Board of Finance to approve the purchase of new carpet tiles for the dispatch area in the amount of $7,500.00. Board members agreed this was not an emergency purchase and the item could be placed out to bid. Mr. Brady stated he would work with PA Magro to put the item out for bid.

SOLE SOURCE:

Manager Protivasnky requested authorization to repair two blower cores from sole source vendor APG Neuros int eh amount of $64,720.00. Manager Protivansly stated the price includes the removal and repair of the two blower cores, along with a rental core to keep the unit running while repairs are made to one core at a time. Mayor Allaire made a motion to approve the repairs, not to exceed $64,720.00 from the CSO Fund. Motion passed.

Manager Protivasnky requested Aquatec Environmental be added to the Sole Source Vendor list for the purpose of whole effluent toxicity and pollutant scan testing in the amount of $3,570.00. Manager Protivansky stated Aquatec Environmental is the only laboratory. Mayor Allaire made a motion to add Aquatec Environmental to the sole source vendor list. Motion passed. Mayor Allaire made a motion to authorize the whole effluent toxicity and pollutant scan in the amount of $3,570.00. Motion passed.

SOURCEWELL:

Purchase of Tamper

Manager Protivasnly requested authorization to purchase a tamper from CN Wood in the amount of $3,984.00. Manger Protivansky stated this is a FY 24 budget item but given the lead time will not be available until after July 1, 2024. Mayor Allaire made a motion to authorize the purchase of a tamper from CN Wood in the amount of $3,984.00 to be charged to FY24 budget. Motion passed.

Belden Invoice

Manger Protivansky submitted a final invoice from Belden Company in the amount of $17,622.31 for the emergency sewer line repairs. Manager Protivansky stated the Sewer Capital Fund will be charged for the expense. Mayor Allaire made a motion to approve the payment of Belden invoice in the amount of $17,622.31 from the Sewer Capital Fund. Motion passed.

Rental of Tracked Dump Truck

Manger Protivansky requested authorization for a 30day rental of a tracked dump truck for stormwater swale cleaning at Laverne Drive, in the amount of $10,201.25 from West County Equipment Rentals. Manager Protivasnky stated there is limited availability for this type of equipment as there is only 2 places in Vermont and 1 in NH. Manager Protivansky stated this is a 30 day project, with Engineer Gillen notifying residents that will be affected. Mayor Allaire made a motion to authorize the rental of a tracked dump truck for 30 days not to exceed $10,201.25 from West County Equipment Rentals. Motion passed.

CAI ACCESS GIS

Administrator Strniste requested the contract with CAI Access GIS be re-instated for the purpose of listers cards as Gov Pilot is unable to create the property cards as requested by the City. Administrator Strniste stated Gov-Pilot contracts with a 3rd party vendor for assessing data and the City is not able to overwrite data for the cards. Mayor Allaire made a motion to authorize the contract with CAI Access GIS in an amount not to exceed $3,000.00 Motion passed.

FIRE ARMS PURCHASE

Mr. Brady presented a quote for the purchase of rifles for the Police Department from a sole source vendor, Loyal 9 MFG, in the amount of $24,972.00. Mr. Brady explained that the Government has discontinued the military surplus program that allowed the PD to use rifles provided by them. All board members had multiple questions regarding the purchase and Mr. Brady stated Officer Dumas was responsible for firearms and was not able to be present.

Mayor Allaire requested the item be placed on the agenda for the next meeting and Officer Dumas be present to make the request. No action taken.

Meeting adjourned at 3:50pm.
Respectively submitted,
Sara Magro