

CITY OF RUTLAND VERMONT
BOARD OF FINANCE
MONDAY, FEBRUARY 27, 2023

Present: President Doenges, Mayor Allaire, PA Magro, Treasurer Markowski, Commissioner Rotundo, Chief Kilcullen, Ryan Brady, Managers Bob Protivansky, Scott Taggart and Officer Dumas.

Mayor Allaire called the meeting to order at 3:00pm.

ADDITIONS & DELETIONS TO THE AGENDA:

Commissioner Rotundo requested the purchase of a loader be added to the agenda. Treasurer Markowski requested the Audit RFP be added. Mayor Allaire made a motion to add both items. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:

President Doenges made a motion to approve the minutes from February 13, 2023. Motion passed.

BID OPENINGS:

DPW

Roofing Storage Garage

Two additional bids were received and opened. Mayor Allaire made a motion to refer to DPW Commissioner. Motion passed.

RFP OPENING:

REC

Six bids were received and opened. Mayor Allaire made a motion to refer to Superintendent Peters. Motion passed.

BID AWARDS:

DPW

Manager Taggart presented a recommendation to award Ductile Iron Pipe, Water Valve Boxes, Curb Boxes, Gate valves and Fire Hydrants to the low bidder FW Webb. Manager Taggart also requested permission to purchase from with FW Webb or Ferguson in the event of supply chain issues. Mayor Allaire made a motion to accept the recommendation and to further authorize the purchase from either vendor as needed. Motion passed.

PURCHASE FIRE ARMS

PD

Officer Dumas was present to answer questions regarding the request to purchase rifles from Loyal 9 MFG, to replace the rifles that have been sent back due to the discontinuation of the Military Surplus program. Officer Dumas stated Loyal 9 MFG was selected because of the reputable brand, quality of the product, their customer service and a lifetime warranty. Treasurer Markowski asked what account would be charged for the purchase. Chief Kilcullen stated this was an unexpected expense, but the machinery/equipment line in the current budget would be charged. Mayor Allaire made a motion to authorize the purchase of six rifles with accessories as outlined in the amount of \$24,972.00 to be charged to the police operating budget. Motion passed.

TRENCH BOX

DPW

Manager Protivansky requested authorization to purchase an 8x8 trench box to replace one that can not be certified by an engineer. Manager Protivansky further explained the water department recently put the item out to bid and he is requesting to purchase from the same company, Allen Trench Safety to allow to interchange pieces within both divisions. Manager

Protivansky stated the cost of the trench box is \$11,207.56 to be charged to Sewer Capital Fund. Mayor Allaire made a motion to approve the purchase of the trench box in the amount of \$11,207.56 from Allen Trench and Safety to be charged to Sewer Capital Fund. Motion passed.

SOURCEWELL

DPW – Loader

Commissioner Rotundo requested authorization to purchase a 2023 John Deere 524P Wheel Loader from United Construction & Forestry in the amount of \$179,500.00 to include a trade-in Komatsu valued at \$25,000.00. Commissioner Rotundo stated the Board of Alderman approved \$300,000 towards the purchase of a loader, and after DPW investigated several loader brands, the John Deere was the best choice as the machine is high quality and also the lowest price. Commissioner Rotundo stated the departments current backhoes are all John Deere and vehicle maintenance has diagnostic software that works very well with this brand of equipment. Mayor Allaire made a motion to authorize the purchase of a John Deere loader in the amount of \$179,500.00 from United Construction & Forestry to be paid with ARPA funds. Motion passed.

AUDIT RFP

Treasurer Markowski asked the Board for guidance with regard to sending out an RFP for audit services. Treasurer Markowski stated, our current vendor, Sullivan, Powers and Co. approached her with a proposal to extend the current contract by one year. Treasurer Markowski stated she is pleased with the work performed by the audit firm and knows they are in demand for services. Treasurer Markowski stated she would like to extend the contract for one year, and prepare an RFP for Audit Services to go out next year. All board members were in agreement to extend the contract by one year. Mayor Allaire made a motion to extend the contract with Sullivan, Powers and Co., for one year for Audit services. Motion passed. Treasurer Markowski will present request to the Board of Alderman for BOA consideration.

POLICE VEHICLE LEASE

Manager Brady asked Treasurer Markowski if a decision has been made with regard to leasing options for the new police vehicles that are on order. Treasurer Markowski stated she will roll forward the leases that are currently being charged to the ERF for police vehicles and will report back to the Board of Finance with a schedule so a decision can be made. Chief Kilcullen stated that the price of vehicles is increasing every year, and the current amount of money allocated from the ERF may not be sufficient. Chief Kilcullen and Treasurer Markowski agreed that more funds may need to be allocated to cover the cost of the vehicles and equipment. Information only.

Meeting adjourned at 3:50pm.

Respectively submitted,

Sara Magro