

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, JANUARY 9, 2019**

Members present, Mayor Allaire, BOA President Davis and Treasurer Markowski. Also present; Purchasing Agent (PA) Magro City Clerk Heck, Steve (caretaker at train station) and Bob Peterson.

Mayor Allaire called the meeting to order at 3:01 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

Mayor Allaire asked to add the heating unit at the train station and Treasurer Markowski noted she had the vendor list to be approved by the Board. President Davis so moved both requests. **Motion passed.**

BID OPENINGS:

REC.

General Plumbing Services

One (1) bid was received and opened. Motion was made to refer the bid to the recreation department. **Motion passed.**

Electrical Services

One (1) bid was received and opened. Bob Peterson was present and asked to approve that bid as it was the same vendor pricing from two years ago. The Board asked Mr. Peterson to look at the specs.

Commercial Heating & Air Handling Services

Two (2) bids were received and opened. Those bids were referred to Recreation. **Motion passed.**

Mr. Peterson noted the specs were in order. Mayor Allaire moved to award the Electrical Services to McDuff electrical as note in his bid. **Motion passed.**

RFP OPENING:

City Hall Building, Boiler Inspection

Two (2) bids were received and opened. Mayor Allaire asked that he and Treasurer Markowski review those bids and come back to the Board with a recommendation. **Motion passed**

BID AWARDS:

Gasoline Services

PA Magro noted the extensive history related to the City contracting with a new Gasoline vendor. PA Magro noted of the three bids received, two really met most of the entire city department needs, (WEX & Mobil). There was brief debate within the Board. PA Magro's recommendation of moving all gas and diesel purchase to local vendor Mobil Gas was so moved and seconded (Allaire, Davis). **Motion passed.**

Heating Unit Train Station

The train station manager was present to update the Board on the heating unit. Based on the information provided, the Mayor moved and President Davis seconded, PA Magro to request formal bids for a new heating unit.

Vendor List

Treasurer Markowski was present to ask the Board to approve the updated Vendor list. Treasurer Markowski noted it is a yearly approval and is required by the year end City audit.

President Davis so moved the request as presented. **Motion passed.**

At 3:23 PM the BOF adjourned.

Respectfully submitted,

Henry A. Heck
Rutland City Clerk