

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, JULY 12, 2017**

Members present; Mayor Allaire, Treasurer Wilton, and City Clerk Heck. Also present, Commissioner Wennberg Superintendent Wight, City Engineer Rotondo, Scott Taggart and Bob Protivansky. Board president Davis and Purchasing Agent Magro were absent.

Mayor Allaire called the meeting to order at 3:00 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

Bob Protivansky asked the Board to add three (3) sole source requests and an update on the LED project for DPW. Scott Taggart asked the Board to award a State bid truck. Treasurer Wilton asked for the Tax Billing bid be added to bid awards. All requests were so moved and passed.

BID OPENINGS:

DPW:

Pavement Markings

Two (2) bids were received and opened. City Engineer Rotondo noted that he had requested two bid specs and briefly discussed both options. A motion was made and seconded (Wilton, Allaire) to refer both bids to the DPW Commissioner. **Motion passed.**

Benchtop Turbidimeter

One (1) bid was received and opened. After brief discussion with Scott taggart and based on his recommendation to award the bid to HACK in the amount of \$4124.97. **Motion passed.**

12 Strand Multimode Fiber

One (1) bid was received and opened. Scott Taggart explained the need for the item and asked the Board to award the bid to Needham Electric. Mayor Allaire moved to award the 12 strand multimode fiber at \$1.64 per foot to Medham Electric. Treasurer Wilton seconded. **Motion passed.**

REC:

Wood Chip Surfacing Materials

Three (3) bids were received and opened. A motion was made and seconded (Wilton, Allaire) to refer all bids to the Recreation Superintendent. **Motion passed.**

BID AWARDS:

DPW

Bob Protivansky was present to ask the board to award the following bids.

Hypochlorite- to Surpass at .826 per gallon. The request was so moved and passed.

Metabisulfite – to Holland at \$1.175 per gallon. The request was passed.

Aluminate- to Holland Company at \$2.00 per gallon. The request was so moved and seconded. **Motion passed.**

Polymer- to Atlantic Coast Polymer at \$1.69 per pound. The request was so moved and seconded. **Motion passed.**

Mr. Protivansky then moved on to his three (3) sole source requests added at the beginning of the meeting.

HVAC Unit at WWTP- Mr. Protivansky noted an earlier discussion on the HVAC unit at the WWTP and stated that the manufacturer will not stand by the unit and the repair will cost \$4,808.60 to get the AC back on. There was brief discussion with the Board. A motion was made and seconded to award the repair to Trane US Incorporated in the amount of \$4,808.60. **Motion passed**

Flowmeters- Mr. Protivansky noted the need for two (2) additional flowmeters at a cost of \$12,230 for the two units. There was brief discussion from the Board. A motion was made and seconded (Wilton, Allaire) to award the bid. **Motion passed.**

WWTP Pump- Mr. Protivansky asked the board to allow him to order a pump that is needed and explained the reasons for the pump. There was discussion amongst the Board for the need. A motion was moved and seconded to purchase the requested pump at a cost of \$21,131.30. **Motion passed.**

There was brief discussion to which account (CSO) the funds would come for the pump and flowmeters. It was also noted that the AC repair would come from building maintenance.

Mr. Protivansky then updated the Board on the LED Project he was undertaking to retro fit all of the DPW lighting to LED. That discussion was for information only.

Water Treatment Plant Truck – Scott Taggart was present to ask the Board to award the bid of a State bid processed truck in the amount of \$24,614.00. Mr. Taggart noted that they did receive a trade in on their used 1999 vehicle of \$500.00. A motion was made to approve the award in the amount of \$24,114. **Motion passed.**

Printing of Tax Bills – Treasurer Wilton introduced this item and reviewed the various options for the printing of the tax and water bills. Upon the conclusion of her review, Treasurer Wilton moved to award the bid to low bidder Minuteman Printing of Colchester in the amount of \$6,301.00. **Motion passed.**

At 3:31 PM the Board adjourned.

Respectfully submitted,

Henry A Heck
Rutland City Clerk