

**CITY OF RUTLAND VERMONT
BOARD OF FINANCE
WEDNESDAY, JULY 14, 2021**

Present: Mayor Allaire, President Whitcomb (via phone), Treasurer Markowski, Deputy City Clerk Kapusta. Also present: Tyler Dahlin, Kim Peters, Dave Sears, Scott Taggart and Jim Rotondo.

Mayor Allaire called the meeting to order at 3:03 PM.

ADDITIONS and DELETIONS:

Dave Sears asked to add the replacement of the front frame for a bucket loader that broke.
Scott Taggart asked to Award the Bid for DASH Boat purchase.

MINUTES FROM THREE PREVIOUS MEETINGS

(JUNE 9, 2021; JUNE 17, 2021; JUNE 23, 2021):

Mayor Allaire made a motion to approve the minutes from the three previous meetings. **Motion passed.**

BID AWARD:

PD:

Building Cleaning Service – Central Vermont Contract Cleaning – Sole Bid

Vehicle Service and Maintenance – Howe Center Auto – Low Bid

Police Uniform Cleaning/Maintenance – Modern Cleaners and Tailors – Sole Bid

Radio Repair – Central Vermont Communications – Sole Bid

A motion was made by Mayor Allaire approving the four bid awards, Central Vermont Contract Cleaning, Howe Center Auto, Modern Cleaners and Tailors, and Central Vermont Communications for the Police Department. **Motion Passed.**

SOLE SOURCE PURCHASE:

Recreation Department:

ROBOT Pool Vacuum

Tyler Dahlin and Kim Peters introduced the request for the pool vacuum. They are dealing directly with the manufacturer, Pool Supplies Unlimited and the cost is approximately \$5,000, which is significantly less than dealing with a 3rd party vendor who is charging more than \$8,500.

A motion was made by Mayor Allaire approving the Sole Source Bid to Pool Supplies Unlimited for no more than \$5,500. **Motion Passed.**

SERVICE CONTRACT:

DPW:

Scott Taggart introduced the request for HACH Service Contract. This is a yearly service contract with HACH where their technician comes once a year to calibrate the Hydrocarbon Analyzer and makes sure it is functioning correctly. This contract has always been below the \$3,000 limit but it is now just over the \$3,000 limit. Scott would like to get this classified as a sole source so that they can continue with the service contract.

A motion was made by Mayor Allaire approving the HACH Hydrocarbon Analyzer service contract and moving it to a sole source on a yearly basis going forward. **Motion Passed.**

BID AWARD:

DPW:

Dave Sears introduced the request. The main front frame of the 2006 Bucket Loader broke. Anderson Equipment Company in East Montpelier is the only vendor that has worked on the Bucket Loader. The estimate to repair, not including shipping and taxes is approximately \$20,000. Anderson Equipment Company is trying to find a used front frame but at the time of this request, a used frame had not been found.

A motion was made by Mayor Allaire to approve the estimate with Anderson Equipment Company for an amount not to exceed \$25,000. **Motion Passed.**

DPW:

Scott Taggart introduced the request awarding the DASH Boat to A&E Commercial which was the sole bidder for \$81,450.

A motion was made by Mayor Allaire to approve the purchase of the DASH Boat to A&E Commercial. **Motion Passed.**

Meeting adjourned at 3:23 PM.

Respectively submitted,
Tracy L. Kapusta
Deputy City Clerk