

**CITY OF RUTLAND VERMONT
SPECIAL BOARD OF FINANCE
THURSDAY, JUNE 30, 2022**

Present: Mayor Allaire, Treasurer Markowski, PA Magro, Chief Kilcullen, Sgt Lorman, Commissioner Rotondo and Manager Taggart.

Mayor Allaire called the meeting to order at 3:10pm.

Additions & Deletions to the agenda:

Manager Taggart requested to add an update on Zinc Orthophosphate. Mayor Allaire made a motion to add the item. Motion passed.

Approve Minutes from Previous Meeting:

Mayor Allaire made a motion to approve the minutes from the June 9, 2022 meeting. PA Magro stated there was not a quorum at the June 23rd meeting, however notes were taken for the bid openings. Motion passed.

BID AWARDS:

Police:

Police Equipment and Police Uniforms

Chief Kilcullen made a motion to accept the bids from AAA Supply, the only bidder. Mayor Allaire made a motion to award the police equipment and police uniforms to the sole bidder, AAA Supply. Motion passed.

Radio Repair

Chief Kilcullen stated that only one bid was received from Wells Communications, a vendor located outside of Vermont and the travel cost is prohibited. Chief Kilcullen requested our current vendor, Central VT Communications be designated as a sole source vendor and the quote provided be accepted for fiscal year 23. Treasurer Markowski stated she supports the sole source designation as they have discussed this vendor previously as a sole source. Treasurer Markowski also stated Central Vermont Communications is the vendor for the Fire Department.

Mayor Allaire made a motion to reject the bids for radio repair and designate Central Vermont Communications as a sole source vendor and accept the quote provided for FY 23 pricing. Motion passed.

Vehicle Equipment Repair

Chief Kilcullen stated this is the same situation as radio repair as only one bid was received from Wells Communications, a vendor located outside of Vermont and the travel cost is prohibited. Chief Kilcullen requested our current vendor, Central VT Communications be designated as a sole source vendor and the quote provided be accepted for fiscal year 23. Treasurer Markowski stated she supports the sole source designation as they have discussed this vendor previously as a sole source. Treasurer Markowski also stated Central Vermont Communications is the vendor for the Fire Department.

Mayor Allaire made a motion to reject the bids for vehicle equipment repair and designate Central Vermont Communications as a sole source vendor and accept the quote provided for FY 23 pricing. Motion passed.

Vehicle Service and Maintenance

Chief Kilcullen made a recommendation to award the bid to Howe Center Auto. Chief Kilcullen stated Howe Center Auto submitted the lowest bid and is our current vendor. Mayor Allaire made a motion to award the bid to Howe Center Auto. Motion passed.

Weekly Cleaning Services

Chief Kilcullen made a recommendation to award the bid to the only bidder, Central Vermont Contract Cleaners. Mayor Allaire made a motion to award the bid to Central Vermont Contract Cleaners. Motion passed.

Police Uniform Cleaning and Maintenance

Chief Kilcullen made a recommendation to award to Modern Cleaners. Chief Kilcullen stated Modern Cleaners submitted the only bid and is our current vendor. Mayor Allaire made a motion to award to Modern Cleaners. Motion passed.

DPW:

Water Treatment Filter Sand Replacement

Manager Taggart stated three bids were received. Manager Taggart stated he recommends Carbon Filtration Systems be awarded the bid, as they submitted the lowest bid and replaced the sand the last time. Mayor Allaire made a motion to award the bid to Carbon Filtration Systems. Motion passed.

Chemical Bids

Manager Protivansky submitted a memo to award the following chemical bids:

Hypochlorite to Surpass Chemical, low bid \$2.145 gallon

Bislulfite to Holland Company, low bid \$1.81 gallon

Aluminate to Holland Company, low bid \$4.37 gallon

Polymer to Slack Chemical \$2.68/lb

Mayor Allaire made a motion to award the chemicals as recommended by Bob Protivansky. Motion passed.

Zinc Orthophosphate

Manager Taggart gave an update on the price for the upcoming year. Manager Taggart stated Shannon Chemical is a sole source vendor and usually he orders 3,000 gallons every 18 months. Manager Taggart stated he budgeted \$42,000.00 for Fiscal Year 2023, however, the price is \$19.37 a gallon for the upcoming year. Manager Taggart stated Shannon Chemical has agreed to deliver 2,000 gallons without any additional freight charges and he will stay within the budgeted amount. Information only.

Meeting adjourned at 3:25pm.

Respectively submitted,
Sara Magro