

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, NOVEMBER 8, 2017**

Members present, Mayor Allaire, Treasurer Wilton and Board President Davis. Also present; Purchasing Agent Magro, Bob Protivansky, Kim Peters , Officer Mosher, Commissioner Wennberg and City Clerk Heck.

Mayor Allaire called the meeting to order at 3 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

Clerk Heck asked the Mayor to add building maintenance, specifically the vestibule area on the Strongs Avenue entrance. Treasurer Wilton also asked for the issue of replacing the rear door with new key pads to be added. The requests were so moved and added to the agenda.

BID OPENINGS:

DPW:

Uniforms;

Gail Garrosso had gone out to bid for uniforms not understanding the process of having all bids returned and opened during the BOF. There was some debate on the issue and a motion was made and seconded (Wilton, Davis) to accept the bid as received by the Public Works Business Manager pending the review of the procedure by the City Attorney. **Motion passed.**

PD:

Police Vehicles;

One bid was received and opened from Stoneham Motors. There was brief debate before a motion was made and seconded (Wilton, Davis) to approve the bid of Stoneham Motors for three (3) vehicles with the lease to own option and funds to come from the equipment replacement fund. **Motion passed.**

One Used Vehicle;

Four (4) bids were received and opened. A motion was made and seconded (Wilton, Davis) to refer all bids to the Chief of Police. **Motion passed.**

BID AWARDS:

REC:

Godnick Center Flooring;

There was no recommendation and the item was tabled until the next BOF meeting.

SOLE SOURCE:

DPW:

Chart recorder replacement

Bob Protivansky was present to explain the requests noting that during an electrical storm these Chart Records were "fried" and needed replacement. There was brief debate on whether this was a possible insurance claim situation. Mr. Protovansky noted it was and a claim had been filed, but he also noted that the water treatment plant could not wait for the claim to be

processed and asked the Board to allow for the purchase immediately. After some brief debate a motion was made and seconded (Allaire, Davis) to approve the sole source purchase to LCS in the amount of \$12,000. **Motion passed.**

FISCAL POLICIES:

There were no items to come under this section

GOVERNMENT BUILDINGS

City Hall Maintenance

Clerk Heck explained the concern of a citizen on a hand railing and rotten wood along support beams on the Strongs Avenue entrance. Mayor Allaire asked the Clerk to get some quote information for the Board.

Rear City Hall door replacement

Treasurer Wilton reintroduced this item and asked Purchasing Agent Magro to send this item out to bid if necessary. There was debate from the Board on the issue and its need. Purchasing Agent Magro will look into bidding out this item.

With no other items to come before the Board a motion to adjourn was made and passed.

Respectfully submitted,

**Henry A. Heck
Rutland City Clerk**