

**CITY OF RUTLAND VERMONT
BOARD OF FINANCE
MONDAY, NOVEMBER 14, 2022**

Present: President Doenges, Mayor Allaire, Treasurer Markowski, PA Magro, ZA Strniste, Chief Lovett, Manager Gorruso, Kelsie Boudreau, Susan Schreibman and Barbara Spaulding.

Mayor Allaire called the meeting to order at 3:00pm.

ADDITIONS & DELETIONS TO THE AGENDA:

Susan Schreibman requested rebidding the Creek Path be added to the agenda. ZA Strniste requested adding Tech Group as a sole source vendor. Mayor Allaire made a motion to add both items to the agenda. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:

Mayor Allaire made a motion to approve the minute from the 10/24/22 and 11/07/22 meetings. Motion passed.

BID OPENINGS:

GG:

Replace Ceramic Tile

One bid was received and opened.

Replace Carpet

Three bids were received and opened.

Replace Window Lintels

One bid was received and opened.

Mayor Allaire made a motion to refer all three bids to the Building Inspector. Motion passed.

BID AWARDS:

DPW:

Work Uniforms

Manager Gorruso presented a recommendation to award the uniform bid to Mitchell T's. Manager Gorruso stated seven bids were received and based on the lowest price on some garments, close to low bid on others, inclusion of all requested garments, local business and experience, recommends Mitchell T's. Manager Gorruso stated she did not have an exact amount as per union contract, employees are able to spend their allotment on all items. Mayor Allaire made a motion to award the DPW work uniform bid to Mitchell T's. Motion passed.

FD:

SCBA

Chief Lovett recommended awarding the bid for the self-contained breathing apparatus to the current vendor, Fire Tech and Safety. Chief Lovett stated 32 air packs would be purchased for a total cost of \$223,839.65 with \$125,000.00 from ARPA Funds and the remaining balance of \$98,839.65 to be paid from the Fire Equipment Fund. Mayor Allaire made a motion to award the bid to Fire Tech and Safety. Motion passed.

Thermal Imaging Cameras

Chief Lovett recommended awarding the bid to Bergeron Protective Clothing as they met all the specifications and compliance requirements. Chief Lovett stated the total cost is \$27,996.00 and the Fire Department has been awarded a AFG Grant in the amount of \$43,000.00, with a 5% City match to pay for the purchase. Mayor Allaire made a motion to award the bid to Bergeron Protective Clothing in the amount

CREEK PATH:

Susan Schreibaman presented a letter stating she in concurrence with VTrans Municipal Assistance Bureau staff, recommends that Rutland City reject all bids for this project as the bids as advertised and presented do not comply with Federal Highway Administration's and VTrans' accepted practice with regards to a bridge and should be re-bid. Mayor Allaire made a motion to reject the bids received and to re-bid the project. Motion passed.

SOLE SOURCE:

BZ Administrator Strniste recommended Tech Group be added to the Sole Source vendor list as the City of Rutland has signed an agreement regarding contracting IT Services as a result of an RFP. Mayor Allaire made a motion to add Tech Group to the Sole Source Vendor list. Motion passed.

Meeting adjourned at 3:15pm.

Respectively submitted,

Sara Magro