

**CITY OF RUTLAND, VERMONT
BOARD OF FINANCE
WEDNESDAY, SEPTEMBER 23, 2020**

Present: Mayor Allaire, President Whitcomb, Treasurer Markowski, Purchasing Agent Magro, Engineer Rotondo and Gillen, Barbara Spaulding, Peter Kelly, Brennan Duffy, Chief Lovett, Manager Gorruso, Chief Kilcullen, Tim Jones, Superintendent Peters and Tyler Dahlin.

Mayor Allaire called the meeting to order at 3:00PM (Teleconference).

ADDITIONS AND DELETIONS:

The following items were added to the agenda:

Award of Sewer Main Replacement Avenue B

Disposal of City Owned Property

BID OPENINGS:

RRA:

Downtown Rutland Pedestrian Signage

Six bids were received and opened.

Mayor Allaire made a motion to refer to Downtown Steering Committee. **Motion passed.**

DPW:

Sewer Main Replacement – Avenue B

Two bids were received and opened. Mayor Allaire made a motion to refer to the City Engineers. **Motion passed.**

RECREATION:

Dump Truck

Two bids were received and opened. Mayor Allaire made a motion to refer to Recreation Superintendent Peters. Motion passed.

PD:

Treadmill

Four bids were received and opened. Chief Kilcullen stated he would like to make a recommendation to the board to award to the low bidder PMR in the amount of \$4,494.00. Mayor Allaire made a motion to award the treadmill to PMR for a total price of \$4,494.00. Motion passed.

BID AWARDS:

DPW

Sewer Main Replacement – Avenue B

Engineer Rotondo made a recommendation to award the bid to Belden Company in the amount of \$74,860.00 to be paid out of the Sewer Collection Capital Fund. Mayor Allaire made a motion to approve the recommendation. **Motion passed.**

Uniforms

Manager Gorruso read a memo from Commissioner Wennberg with the recommendations for bid awards for uniforms. Manager Gorruso stated all recommendations were for the low bidder Express Press. Mayor Allaire made a motion to award to Express Press as explained. **Motion passed.**

REC

Dump Truck

Mayor Allaire asked Superintendent Peters if she was ready to make a recommendation to award the Dump Truck. Superintendent Peters stated she would like more time to review the bids and clarify that both bids include the plow package. Mayor Allaire made a motion to refer the issue to Superintendent Peters. **Motion passed.**

DISPOSAL OF PREOPERTY – PD

Chief Kilcullen asked the Board of Finance the process to dispose of police vehicle. Mayor Allaire stated the Chief could make that request with the Board of Alderman as they have the authority to dispose of City property.

SOFTWARE PURCHASE – FD

Chief Lovett made a request to replace the Fire House and ESO softwares currently used at the station. Chief Lovett stated the change is partially driven by cost, but the service that Fire House/ESO provides is getting worse with each version. Chief Lovett stated that unfortunately the current renewal date is October 1st, and if action is not taken, Fire House/ESO will automatically renew for one year at the new rate of \$10,544.36. Chief Lovett explained that he and Seth Bride had reviewed other software options and they are asking for permission to enter a contract with Red Alert Software for 5 years at \$7,800.00 per year.

Treasurer Markowski stated that Cathy Koponen has spent hours working on the time keeping package that is ESO interfacing with the City of Rutland's time keeping system KRONOS. Treasure Markowski stated she does not want to see all that work done for nothing and wants to keep moving forward using KRONOS for the fire department.

Chief Lovett stated he believed Red Alert interface with KRONOS and that would not be a problem, however, he has not spoken to payroll directly about the issue.

Treasurer Markowski stated she was not comfortable moving ahead with the request without consulting payroll.

Mayor Allaire agreed and made a motion to adjourn until Thursday, September 24, 2020 at 3pm.

Brennan Duffy asked that the Mayor to refer the downtown signage bid to the RRA rather than the steering committee. Mayor Allaire made a motion to withdraw his motion to refer to steering committee.

Motion passed. Mayor Allaire made a motion to refer the Wayfinding Signage bid to Brennan Duffy.
Motion passed.

Meeting adjourned at 3:30pm.

Respectively submitted,

Sara P. Magro
Assistant Clerk