

**CITY OF RUTLAND VERMONT
BOARD OF FINANCE
MONDAY, JUNE 12, 2023**

Present: Mayor Doenges, President Talbott, PA Magro, Treasurer Markowski, Chief Kilcullen, Commissioner Protivansky, Managers Brady, McIntyre and Garofano. Holland representative.

Mayor Doenges called the meeting to order at 3:04 pm.

ADDITIONS & DELETIONS TO THE AGENDA:

Manager McIntyre requested the street sweeper be removed from the agenda. Manager Brady requested miscellaneous police items be added to the agenda. Mayor Doenges made a motion to delete street sweeper and add miscellaneous police items to the agenda. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:

Mayor Doenges made a motion to approve the minutes from 5//22/23. Motion passed.

BID OPENINGS:

GG:

Fuel Oil

Two bids were received and opened. Mayor Doenges made a motion to refer the bids to him for review. Motion passed.

DPW:

Aluminate

Three bids were received and opened. Commissioner Protivansky made a recommendation to award to the low bidder, Holland Company. Mayor Doenges made a motion to award to Holland Company in the amount of \$4.79 a gallon. Motion passed.

Hypochlorite/Bisulfite

Six bids were received and opened. Commissioner Protivansky made a recommendation to award to low bidders. Mayor Doenges made a motion to award hypochlorite to Surpass Chemical in the amount of \$2.344 per gallon. Motion passed. Mayor Doenges made a motion to award Bisulfite to Holland Company in the amount of \$1.86 per gallon. Motion passed.

Polymer

Three bids were received and opened. Commissioner Protivansky made a recommendation to award to Slack Chemical for both processes. Mayor Doenges made a motion to award Polymer to Slack Chemical for both processes. Motion passed.

Equipment Trailer

No bids were received. No action taken.

Street Sweeper

Deleted from the agenda.

SOLE SOURCE:

Manager Garofano requested to replace a Chlorine Analyzer that is 23 years old. Manager Garofano stated the equipment is used to monitor chlorine levels 24 hours a day. If the equipment is not working properly, a hand sample would be required every four hours. The cost of the unit is \$6,499.97 and excludes shipping. Mayor Doenges made a motion to authorize the purchase of a Chlorine Analyzer from Hach Company in the amount not to exceed \$6,800.00. Motion passed.

BID AWARDS:

Police Vehicles

Manager Brady stated all bids were received were out of scope or over budget. Manager Brady made a recommendation to reject all bids and revisit later in the year. Mayor Doenges made a recommendation to reject all bids. Motion passed.

ITEMS ADDED TO AGENDA

PD

Equipment Replacement Fund

Purchasing Vehicle for CRS with hotel money

Server Upgrade

Tahoe Financing

HVAC Controls

Manager Brady gave an update on the vehicles on order for the police department, as well as the current projects that are underway in the building. Treasurer Markowski expressed concern regarding paying for the vehicles with the current balance of the Equipment Replacement Fund. Chief Kilcullen gave brief history as to how many cars use to be purchased every three years and how the allocation from ERF is not keeping up with inflation and they have not been able to stay on track. Board members discussed the option to increase the allocation and the process needed from voter approval to change it.

Chief Kilcullen also gave an overview of the servers that needs to be replaced, and the HVAC project that is currently underway. Members of the Board listened to Chief Kilcullen's requests and concerns and brainstormed as to how these projects and vehicles could be paid for with ERP, ARPA Funds, operating budget surplus and other sources of revenue.

Treasurer Markowski stated she would prefer to close out the year June 30th, 2023 and then determine what surplus, if any, is available to be allocated to specific requests. All items will be discussed again at a BOF meeting after the start of the new fiscal year.

No action taken.

Meeting adjourned at 4:02pm.

Respectively submitted,
Sara Magro