

**CITY OF RUTLAND VERMONT
BOARD OF FINANCE
MONDAY, JULY 24, 2023**

Present: Mayor Doenges, President Talbott, Treasurer Markowski, Commissioner Protivansky, Engineers Rotundo and Gillen, PA Magro, Managers McIntyre and Brady,

Mayor Doenges called the meeting to order at 3:00 pm.

ADDITIONS & DELETIONS TO THE AGENDA:

Requests were made to add the following items to the agenda:

- Sole Source Request Traffic Signs
- Purchase of top soil
- Police Department Server

President Talbott made a motion to add all items. Motion passed.

APPROVE MINUTES FROM PREVIOUS MEETING:

Mayor Doenges made a motion to approve the minutes from 7/10//23. Treasurer Markowski requested clarification , she has authorization to seek six leases for Police department vehicles, two Chevrolet Tahoes, two replacement vehicles and two previously approved vehicles for BCI. Mayor Doenges confirmed with president Talbott that all vehicles have been approved for purchase. Mayor Doenges made a motion to approve the minutes. Motion passed.

RFP OPENING:

DPW

Water Distribution Main Replacement

Three proposals were received and opened. Mayor Doenges made a motion to refer to DPW. Motion passed.

BID OPENING:

DPW

Temple Street Concrete Sidewalk

Four bids were received and opened. Mayor Doenges made a motion to refer to DPW Engineering. Motion passed.

BID AWARDS:

GG:

Fuel Oil

Mayor Doenges made a motion to award the fuel oil to Champlain Fuels for a fixed price of \$2.75 plus .02 State Excise tax for 110,000.00 gallons. Treasurer Markowski stated \$3.75 was used for this year's budget. Motion passed.

Copiers

Mayor Doenges stated after review of the copier bid, he found one copier was redundant in the Assessor's office but he could not find additional savings. Mayor Doenges stated Cannon submitted the lowest bid under Vermont State Contract pricing and made a motion to award to Cannon for a yearly cost of \$21,449.64. Motion passed

ADDITIONS TO THE AGENDA:

SOLE SOURCE PURCHASE – TRAFFIC SIGNS

Engineer Gillen requested Perma-Line be added to the sole source vendor list for traffic signs. Engineer Gillen stated he requested quotes from three vendors and Perma-Line is always lowest and product is always available. Mayor Doenges made a motion to designate Perma-Line as a Sole Source vendor for traffic signs. Motion passed.

TOP-SOIL PURCHASE

Commissioner Protivansky stated Markowski Excavating was awarded the bid for top-soil, however, given the work for excavating caused by the recent flooding, they have been unable to provide. Commissioner Protivansky requested authorization to purchase topsoil from Belden Company for \$25.00yd. Mayor Doenges made a motion to approve Belden Company as a secondary vendor for topsoil. Motion passed.

POLICE DEPARTMENT SERVER

Manager Brady requested approval of payment for the remainder of the server upgrade in the amount of \$30,625.00. Manager Brady stated he did not foresee any other computer needs, other than the battery back-up for the current budget year. Mayor Doenges made a motion to approve remaining purchase of hardware and servers in the amount of \$30,625.00 to be charged to department computer line. Motion passed.

Meeting adjourned 3:23pm.

Respectively submitted,
Sara Magro