# CITY OF RUTLAND, VERMONT
# Board of Aldermen Minutes
# Monday, October 3, 2016

Members present; President Notte, Aldermen Allaire, Humphrey, Robertson, Ettori, Tommola, Donahue, Larson, Gides, DePoy and Davis. Also present Clerk Heck.

President Notte called the meeting to order at 7:00 PM.

MINUTES OF PREVIOUS MEETINGS (September 19th & 26th , 2016)
A motion was made and seconded (Allaire, Larson) approving the minutes of the previous meetings. **Motion passed**.

OUTSIDE THE RAIL
A gentleman (could not verify name) spoke outside the rail on issues with the Rutland City Police.

Korrine Rodrigue gave the Board a brief introduction on her candidacy for Rutland County State Senate.

COMMUNICATIONS FROM THE MAYOR
There were no communications from the Mayor.

ADDITIONS AND DELETIONS TO THE AGENDA
President Notte asked the Board to add the issue of the re-write by Attorney Romeo of the refugee resettlement capacity letter to unfinished business. The request was so moved and seconded (Davis, Allaire). **Motion passed.**

REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS
*Treasurer Wilton; Water System Bond Documents*
Treasurer Wilton introduced the request and explained what was needed from the Board. A motion was made and seconded (Allaire, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, Ettori) to circulate the aforementioned documents for signatures. **Motion passed.** President Notte asked Treasurer Wilton if she needed the Board to approve her as the authorized agent for these bonds. Treasurer Wilton agreed with President Notte and sought their approval. A motion was made and seconded (Allaire, Larson) approving Treasurer Wilton as the authorized agent. **Motion passed.**

*Treasurer Wilton; Sidewalk Fund Limit*
Treasurer Wilton introduced and explained the request. A motion was made and seconded (Davis, DePoy) to refer the request to the Public Works Committee. **Motion passed.**

*Treasurer Wilton; Pool Bond Authorization Request*
Treasurer Wilton introduced the issue and sought the Board's approval of her being the authorized agent for the voter approved White's Pool Bond. A motion was made and seconded (Allaire, Davis) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, Davis) approving the appointment and authorization of Treasurer Wilton as agent and Clerk Heck to sign the authorization forms verifying the Board's approval. **Motion passed.**

*B & Z Administrator; Tara Kelly, Update Zoning By laws Resolution Request*
Building Administrator Tara Kelly updated the Board on The Planning Commission's (with support from Barbara Spaulding and Tara) work on a Municipal Planning Grant to conduct a Zoning Ordinance rewrite and to review and pass a resolution authorizing the grant application. There was some debate from the Board on the request. A motion was made and seconded (Davis, Allaire) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Allaire) to circulate for signatures the resolution for the Municipal Planning Grant. **Motion passed.**

*Commissioner Wennberg; Use of Class 2 Roads Grant Proceeds*
President Notte introduced the issue from Commissioner Wennberg and read the note from the Commissioner asking that the Board authorize the use of $175,000 of Class 2 highway grant funds for street paving through budget line 100-7-30-20-450.001 Paving Contracts. President Notte noted supporting information on the request and sought the Board's action. A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Larson) approving the use of $175,000 of Class 2 highway grant funds for street paving through budget line 100-7-30-20-450.001 Paving Contracts. **Motion passed.**

*Barbara Spaulding; RRA, Vtrans Transportation Alternatives Program (TAP)*
Susan Schribeman was present to discuss this request and sought to have the Board set a public hearing as part of a Transportation Alternative Program (TAP) grant application requirement. A motion was made and seconded (Davis, Robertson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Robertson) to set a public hearing for the Rutland Creek Path, October 17, 2016 at 6:30 PM. Ms. Schribeman then gave a very brief update on the process of the creek path noting the various five (5) segments and how they stood in the timeline of being complete.

*Chief Engineer Jones; Request to Set Annual Fee for Servicing & Maintaining Municipal Fire Alarm System*
Chief Engineer Jones introduced and explained his request to charge an annual fee to service and maintain the municipal fire alarm system in the City. The Chief reviewed four (4) various parts to his request and noted his plan was to generate revenue by the users and not the tax payers. There was debate from the board. A motion was made and seconded (Allaire, Robertson) to refer the request to Public Safety. **Motion passed.**

REPORTS OF STANDING COMMITTEES
*Sharon Davis; Chair, Community Development Committee, Maples Revolving Loan Fund*
Alderman Davis read her committee report from September 28, 2016. Her committee met to discuss the Maples Revolving Loan Fund & application. Alderman Davis gave a review of what and how the fund came to be and how the fund would work and who would be responsible for the oversight of this fund and application. Alderman Davis did note that the Board of Aldermen would have the final approval of any application. A motion was made and seconded (Davis, Allaire) approving the Maples Revolving Loan Fund Policy and Application. Alderman Davis did note one change recommended by Alderman Larson from "may" to "shall" under the section, Criteria for Funding Award of the policy. **Motion passed.**

*Tom DePoy; Chair Recreation Committee, Whites Pool*
Alderman DePoy read his committee report from September 29, 2016. The committee met to discuss the White's Pool project and ways the pool can be built to stay within the voter approved $2.5 million dollar budget. Alderman DePoy noted various areas discussed on reducing the cost without substantially reducing the dynamics of the pool. The committee asked Superintendent Wight to work with the consultants to develop a new plan to stay within $2.3 million dollars. The committee also noted their displeasure with consultants, Weston & Sampson on the original plans, where bids came in a million dollars over budget. The issue is to remain in committee and the report was for information only.

REPORTS OF SELECT COMMITTEES
*Christopher Ettori; Chair, Marketing Committee*
Alderman Ettori read his committee report from September 21, 2016. The committee met to receive and review a proposal from city & regions economic development entities to act on a series of objectives proposed by the Board of Aldermen at their August meeting on how to effectively market the City of Rutland.

The committee discussed those tactics and the rebranding of the Rutland Region. In order to reach those objectives, the participants presented a significant budget and financial commitment from a number of institutions/businesses. To meet the need, the group is seeking $100K from the Zamias Fund to match the $100K already committed. There was debate from Aldermen present at the meeting, especially the future of the Zamias Fund. A motion was made and seconded (Ettori, Robertson) to refer the request of matching funds $100k from the Chamber of Commerce to the Community & Economic Development Committee. There was debate. **Motion passed.**

REPORTS OF REPRESENTATIVES
There were no representative reports

PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION
*S.E.P. Request, Halloween Parade, October 29th, Downtown Rutland, 5:30 -8:30 PM*
President Notte introduced the request. A motion was made and seconded (Allaire, DePoy) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, DePoy) approving the special events permit for the Halloween Parade on October 29, 2016 from 5:30 - 8:30 PM in downtown Rutland. **Motion passed.**

*S.E.P. Request, Rutland Halloween 5K, October 29th 10-11 AM*
President Notte introduced the request. A motion was made and seconded (Allaire, DePoy) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, DePoy) approving the special events permit for the Rutland Halloween 5K on October 29, 2016 from 10 – 11AM. **Motion passed.**

BOARD OF CONTROL COMMISSIONERS
There were no items to come before the Board of Control Commissioners.

UNFINISHED BUSINESS
The Board earlier added the item of the refugee resettlement letter. President Notte introduced the request and read the draft as presented by Attorney Romeo. The Board then discussed the draft and asked for several changes to still be added or changed. A motion was made and seconded (Davis, Allaire) to refer to the City Attorney to finalize the refugee capacity for determination letter, to be sent to VRRP & USCRI, including the request for the full application, rational and abstract. President Notte received a text from Attorney Romeo who was viewing the live broadcast, saw no reason that the Clerk and or Board President could make those changes or additions as he would not be back at work until the 17th if the Board needed the draft done sooner. The Board discussed this option. Alderman Davis amended her motion to instead refer the letter to the Board president and City Clerk. The seconder, Alderman Allaire agreed. **Motion passed.**

Alderman Larson discussed the budgeting of a Safety Compliance Officer and that position not being filled yet. Alderman Larson was looking for the Board President to inquirer of the Mayor the Status of that hiring. Alderman Larson also made a request of the Public Work Committee members to be in contact with him for an upcoming meeting that he would like to warn. This concluded the unfinished business portion of the agenda.

President Notte then asked if there were any items for discussion under miscellaneous motions resolutions or new business.

**MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS**

There were no items for discussion.

At 8:13 PM a motion was made and seconded (Allaire, Davis) to adjourn. **Motion passed.**

Respectfully submitted,

Henry A. Heck
Rutland City Clerk