

CITY OF RUTLAND, VERMONT
Board of Aldermen Minutes
Monday, November 16, 2015

Members present; President Notte, Aldermen Allaire, Humphrey, Skates, Ettori, Siliski, Donahue, Larson, Bloomer, DePoy, and Davis. Also present, Attorney Romeo and City Clerk Heck.

President Notte called the meeting to order at 7:00 PM.

MINUTES OF PREVIOUS MEETINGS (November 2, 2015)

A motion was made and seconded (Allaire, Larson) to approve the minutes of the previous meeting. **Motion passed.**

OUTSIDE THE RAIL

Richard Atkins of 20 Moonbrook Dr. spoke on a vicious dog issue and sought help with an eviction of a tenant from his apartment.

Kathleen Krevetski of Roberts Ave. spoke on fluoride issues within the City and voiced her opinion about erroneous information on fluoride on the City website.

Cindi Wight, Recreation Superintendent gave a brief update on the soon to be new park on Baxter St.

DPW Commissioner Wennberg presented the Board with a Centennial Award presented to the City of Rutland for the recognition, dedication and excellence in stewardship of the Rutland City Forest. Dave Schneider the City Forester and arborist paid homage to past foresters for their dedication in preserving the 3500 acre City Forest and watershed.

COMMUNICATIONS FROM THE MAYOR

There were no items from the Mayor.

ADDITIONS AND DELETIONS TO THE AGENDA

President Notte noted there were two requests asking to be added to the agenda. First from Commissioner Wennberg a referral of donated land to the City and Attorney Romeo sought an executive session. Both request were so moved and seconded (Donahue, DePoy). **Motion passed.**

REPORTS AND LETTERS FROM DEPARTMENT HEADS AND OFFICIALS

Barbara Allen; RRA, Request to Sign Resolution

President Notte introduced the issue and sought the Boards action. Barbara Spaulding reviewed the request and asked the Board to sign a resolution in support of the application for the Parent Child Center. A motion was made and seconded (Davis, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, Larson) to circulate the resolution for signatures. **Motion passed.**

Treasurer Wilton; Treasurer's Report October 2015, Period 4 FY 16 (by email)

Treasurer Wilton gave a brief overview of the period 4, FY 2016 budget, for information only.

Treasurer Wilton Internal Control Checklist for FY 2015 Referral

Treasurer Wilton introduced her request to authorize the Board President to sign off on the checklist. A motion was made and seconded (Siliski, Larson) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was so moved and seconded (Siliski, Larson) authorizing the President to sign off on the internal control checklist. **Motion passed.**

Randall Northrup; Audit Update

Randall Northrup the City auditor stated that he was back to start the audit and looked forward to working with everyone.

City Clerk Heck; Dog License Fee, Request for Referral

President Notte introduced the request from the Clerk. A motion was made and seconded (Davis, Larson) to refer the request to the Charter & Ordinance Committee. There was brief debate from the Board. **Motion passed.**

City Engineer Rotondo, Request for Mayor to sign Contract, Killington Ave. Sidewalk

Engineer James Rotondo introduced his request and sought authorization from the Board allowing Mayor Louras to sign a contract with Dufresne Group Consulting Engineers for the Killington Avenue Sidewalk Extension Project in the amount of \$42,000. A motion was made and seconded (Davis, Allaire) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Davis, DePoy) authorizing the Mayor to contract for professional services for the Killington Avenue Sidewalk project with Dufresne Group Consulting Engineers. **Motion passed.**

City Engineer Rotondo, Appointment Project Manager, Killington Ave. Sidewalk

Engineer Rotondo then asked the Board to approve him as the project manager of that project. A motion was made and seconded (Allaire, Donahue) to suspend the rules and take the issue up that evening. **Motion passed.** A motion was made and seconded (Allaire, Donahue) appointing James Rotondo as project manager for the Killington Avenue Sidewalk Project. **Motion passed.**

Commissioner Wennberg, Request for Referral

President Notte noted that this was the request added earlier in the meeting. Commissioner Wennberg stated that the request was to discuss a piece of property (Combination Pond) that was being offered to the City as a gift. A motion was made and seconded (Davis, Allaire) to refer the issue to the Public Works Committee. **Motion passed.**

REPORTS OF STANDING COMMITTEES

Sharon Davis; Chair, Community & Economic Development, LAZ Parking Budget

Alderman Davis read her report from November 4, 2015. The report included a brief update on the LAZ Parking agreement and past finance information. The report also asked for approving the LAZ annual budget. Alderman Davis asked for a motion to approve the budget as presented. The motion was seconded by Alderman Allaire. There was brief debate. **Motion passed.**

Alderman Davis then asked for a motion authorizing LAZ to negotiate parking agreements in the best interest of the parking garage within the confines of our contract with the State of Vermont and approval of the City Attorney. The Motion was seconded by Alderman Ettori. **Motion passed.**

Melinda Humphrey; Chair, Recreation Committee, Three (3) reports,

1. Professional services for municipal pool project.

Alderman Humphrey read her report from November 10, 2015. The report contained three individual reports. The committee first discussed an October 28, 2015 memo from Superintendent Wight. This memo referenced a \$3500 fee not included in a proposal with Weston & Sampson. A motion was made and seconded (Humphrey, Allaire) to allocate \$2500 for the operation cost analysis as outlined in the 10/28 memo. **Motion passed.** A motion was made and seconded (Humphrey, Allaire) to allocate an additional \$3500 for additional in person presentation and outreach cost as outlined in the 10/28 memo. There was debate. The discussion was about the \$3500 fee and how the City could reduce it. A motion to amend was made and seconded (DePoy, Humphrey) to reduce the allocation from \$3500, to \$1200. **Motion to amend passed.** The original motion to allocate \$1200 was on the floor. **Motion passed.**

Alderman Humphrey then moved on to her next issue from committee, ***Rotary Park project funding.***

Alderman Humphrey noted again from the 10/28 memo, where the Recreation Department applied and was selected for a Land, Water, Conservation Grant for a pavilion project at Rotary Park. A motion was made and seconded (Humphrey, DePoy) authorizing up to \$40,717.09 totaling the remaining amount in the Home Depot Fund to go towards the municipal match for the Land, Water, Conservation Fund grant for a pavilion at Rotary Park. **Motion passed.**

Alderman Humphrey's last issue was an update on Giorgetti Park. There were several bullet points referenced by Alderman Humphrey noting that the \$2.5 million upgrades were being placed on hold. Alderman Humphrey noted that Giorgetti update was for information only and there was no action sought.

REPORTS OF SELECT COMMITTEES

There were no Select Committee Reports.

REPORTS OF REPRESENTATIVES

Alderman Larson reviewed the minutes of the previous meeting of the Downtown Partnership.

PETITIONS, LETTERS, MISCELLANEOUS COMMUNICATION

There were no petitions, letters or miscellaneous communications.

BOARD OF CONTROL COMMISSIONERS

There were no items to come before the Board of Control Commissioners.

UNFINISHED BUSINESS

President Notte noted that he was setting Wednesday, December 16, 2015 at 5:30 PM for the approval of the FY17 budget.

MISCELLANEOUS MOTIONS, RESOLUTIONS, NEW BUSINESS

There were no other issues other than the executive session added earlier in the meeting.

A motion was so moved and seconded (Allaire, DePoy) finding that premature or general public knowledge of client, attorney communications could place the city at a substantial disadvantage.

Motion passed. A motion was so moved and seconded (Allaire, DePoy) to enter executive session for the purpose of client attorney communications. **Motion passed.**

At 8:38 PM a motion was made and seconded (DePoy, Davis) to come out of executive session. **Motion passed.**

Immediately a motion was made to adjourn. **Motion passed.**

Respectfully submitted,

Henry A. Heck
Rutland City Clerk