

CITY OF RUTLAND VERMONT
BOARD OF FINANCE
Monday September 11, 2023

Members Present: Mayor Doenges, President Talbott, City Treasurer Markowski, Purchasing Agent Magro. **Also Present:** Ryan Brady (RCPD), Kyle Dawson (RCPD), DPW Commissioner Protivansky, Tom Garofano (DPW), Ted Gillen (Associate Engineer), Kelsie Boudreau (DPW), Superintendent Peters (Rec Dept), Tyler Dahlin (Rec Dept), Andrew Strniste (Planning & Zoning), Chief Lovett (RCFD)

Mayor Doenges called the Board of Finance meeting to order at 3:00 PM

APPROVE MINUTES FROM PREVIOUS MEETING (8/28/2023):

Mayor Doenges asked for a motion to approve the minutes from the August 28, 2023 meeting. President Talbott so moved, all were in favor and the motion passed.

BID OPENINGS:

Police Department: Toyota Rav4 Vehicle

Purchaser Magro stated four bids were received. Treasurer Markowski opened and read the following bids:

Coggins Auto Group (Bennington VT)

Sale price \$29,944.34 plus \$439.00 doc fee for a total of \$33,383.34; model year 2023, mileage not indicated.

Alderman's Toyota (Rutland VT): *this bid is not in contention*

Ryan Brady said he received notification over the weekend that this vehicle was sold. Treasurer Markowski read the bid for the record: \$29,000.00 with 24,000 miles.

Handy Toyota (St. Albans VT) *Purchaser Magro stated 2 bids were received for a new and used vehicle.*

2021 Rav4 with 31,150 miles in the amount of \$29,510.00 and the second bid for a new 2023 in the amount of \$36,123.00.

White River Toyota (White River Junction VT):

Bid price \$31,623.00 for a 2020 or newer (mileage not indicated).

Mr. Brady asked if he could review the bids at this time. Treasurer Markowski asked what this will be charged to. Mr. Brady said the Homeless Prevention Fund which is being used by the Community Resource team. Mr. Brady and the Community Resource officer left the room to review the bids to come back to the board before the meeting adjourned.

Mayor Doenges stated he skipped Additions & Deletions to the agenda by mistake and asked if there were any additions or deletions to the agenda (there were none).

DPW: Dump Truck

Purchaser Magro stated two bids were received. Treasurer Markowski opened and read the following bids:

Ford of Claremont (Claremont NH)

Treasurer Markowski said the bid includes the trade in of a 2014, bid price \$76,324.00 after trade allowance of \$9,000.00.

Formula Ford (Rutland VT)

Treasurer Markoski said the trade allowance of \$15,000; total bid price \$70,549.00

Mayor Doenges made a motion to refer the bids to DPW water department for review. All were in favor and the motion passed.

CITY OWNED PROPERTIES:

Building & Zoning: 63 Forest Street & 18 Gay Street

Purchaser Magro stated one bid was received for 63 Forest Street and two bids received for 18 Gay Street. Treasurer Markowski opened and read the following bids:

63 Forest Street (David Young)

Bid price \$1.00.

18 Gay Street (Tim Hubbard, Sr.)

Bid Price \$12,500.00.

18 Gay Street (Michael Weatherby)

Bid price \$7,500.00.

Mayor Doenges made a motion to refer the bids to the City Owned Properties Committee for review. All were in favor and the motion passed.

BID AWARDS:

Rec Dept: Construction Management Contract-Main Street Park

Superintendent Peters stated she is asking for authorization for the Mayor to sign the construction management contract for the amount of \$2,800.00 for Russell Construction for phase one. Mayor Doenges stated the general idea is to evaluate the project, look at the numbers and see if there are changes need to be made and asked Russell Construction to break the project into two phases so changes are to be made it would need to go back out to bid. This is not an award at this time. After discussion, Mayor Doenges made a motion for the Mayor to sign the construction management contract with Russell Construction in the amount of \$2,800.00.

DPW: Pavement Markings

Ted Gillen (DPW) said one bid was received from K5 Corporation and made a recommendation to award the bid to K5 Corporation not to exceed the budget amount of \$150,000.00. Mr. Gillen stated three bids were received last year, the low bid dropped out and K5 Corporation was number two in which K5 Corporation did work downtown, Forest Street and intermediate school and the pavement markings using epoxy paint which has held up. Mr. Gillen explained the bid was set up for unit prices for epoxy paint and water-based paint. After discussion, Mayor Doenges made a motion to award pavement marking bid to K5 Corporation for an amount not to exceed \$150,000.00. All were in favor and the motion passed.

DPW: Uniforms

Kelsie Boudreau (DPW) stated four bids were received and recommended awarding to the bid to Mitchell T's based off of cost and inclusion of sizes. Ms. Boudreau said two bids were from out of state vendors bid similar prices but shipping, handling and screen-printing fees were more and the higher the sizes the higher the price and based off of historical ordering larger sizes are ordered. Mayor Doenges made a motion to approve Mitchell T's for DPW uniforms, all were in favor and the motion passed

Fire Department: Turn Out Gear

Chief Lovett stated there were five bidders, six bids submitted, and after review of the bids with his officers recommends awarding Morning Pride Gear, which was recommended by the Municipal Emergency Services Company, total cost for five complete sets of clothing is \$22,266.25. Mayor Doenges made a motion to approve the turnout gear to Morning Pride in the amount of \$22,266.25. Treasurer Markowski asked if this is underbudget and asked what was budgeted. Chief Lovett said it isn't as bad as he thought and did not have the budgeted figure. All were in favor and the motion passed.

BID OPENINGS:

Police Department: Toyota Rav4 Vehicle

Mr. Brady came back to the board and stated Coggins is offering a brand-new vehicle \$800.00 more than the used vehicle from Handy in St. Albans and said Coggins is confident they can get one in twenty days. Mayor Doenges asked if the vehicle has all of the necessities. Mr. Brady said yes and stated the vehicle is a 2023 Toyota Rav4 LE in the amount \$30,383.34. Mayor Doenges made a motion to award Coggins for the 2023 Toyota Rav4 LE in the amount of \$30,383.34. Mr. Brady said the money will come from the hotel money. All were in favor and the motion passed.

UNFINISHED BUSINESS:

There was none.

Mayor Doenges made a motion to adjourn, all were in favor and the motion passed. The meeting adjourned at 3:19 PM.

Respectfully Submitted,



Susan A. Clark
Deputy City Clerk