

**CITY OF RUTLAND
BOARD OF FINANCE
WEDNESDAY, JUNE 10, 2015**

Present: Mayor Louras, President Notte, Treasurer Wilton, *Purchasing Agent Magro, and *City Clerk Heck. Also present, Commissioner Wennberg, Project Manager Sears Engineer Rotondo and Sargeant Sheldon.*Arrived at 2:10 PM

Meeting was called to order at 2:10 pm.

ADDITIONS & DELETIONS:

There were no additions or deletions to the agenda.

Mayor Louras moved to take bid openings from DPW up first.

BID OPENINGS: DPW

Skid-Steer Tracked Loader:

Two (2) bids were received and opened. A motion was made and seconded (Wilton, Louras) to refer all bids to the DPW Commissioner. **Motion passed.**

Traffic Signal & Street Light Maintenance

One (1) bid was received and opened. A motion was made and seconded (Wilton, Louras) to refer the bid to the DPW Commissioner. There was brief discussion on the number of bid requests that were sent out (15). Engineer Rotondo provided the list to the Clerk. Mayor Louras noted the procedures to be followed per the Charter in regards to this RFP, which has the Board of Finance open and refer the bids. Person with referral to make recommendation to Board of Aldermen. BOA to approve or deny the request. **Motion passed.**

BID OPENINGS: POLICE

Weekly Cleaning Services; Two (2) bids were received and opened. A motion was made and seconded (Wilton, Louras) to refer both to the Police Chief. **Motion passed.**

Vehicle Service & Maintenance; One (1) bid was received and opened. A motion was made and seconded (Wilton, Louras) to refer the bid to the Police Chief. Treasurer Wilton conferred with Sargeant Sheldon with a request to have this years bid pricing checked against last years, as the bids were from the same vender and as it was a sole bid she wants to check on potential price changes. **Motion passed.**

Uniform Cleaning and Maintenance; Modern Cleaner was the sole bidder and present vendor. Treasurer Wilton moved to refer to the Police Chief with the same caveat for Vehicle Maintenance. Mayor Louras seconded. **Motion passed.**

Radio Repair; There was one (1) bidder. The bid was opened and a motion (Louras) was made to refer to the Police Chief. **Motion passed.**

Police Uniforms; Two (2) bids were received and opened. A motion was made and seconded (Wilton, Louras) to refer both bids to the Police Chief. **Motion passed.**

Used Vehicle; One bid was received and referred to the Police Chief (Louras, Notte). **Motion passed.**

Digital Mailing Machine: General Government Buildings

Two (2) bids were received and opened. At first a motion was made to table. Discussion followed with a motion to refer the bids to the Treasurer (Louras, Notte). **Motion passed.**

BID AWARDS: DPW

Sewer Cleaning & Inspection; One (1) bid was received. Project Manager Sears moved to award to Hartigan Company, our present vendor with pricing consistent with last years. **Motion passed.**

Concrete; One (1) bid was received. Project Manager Sears moved to award to J. P. Carrara & Son Inc. It was noted that the pricing was 6% over last years. Mayor Louras moved to approve and read the specs into the record. President Notte seconded. **Motion passed.**

Aggregate; Project Manager Sears moved to award to low bidders, Casella Construction for Top Soil picked up at \$18 ton. Florence Crushed Stone, Winter Sand picked up \$7.35 ton, Crushed Gravel Pick up \$7.25 ton, ¾ inch Stone Picked up, \$8.35 ton, 1-1/2 inch Stone Picked up, \$7.45 ton. Louras so moved, Notte seconded. **Motion passed.**

Cold Water Meters; One (1) bid was received. Project Manager Sears moved to award to Ti-Sales, our present vendor. Mayor Louras noted the recommendation from the Commissioner and moved to approve the recommendation of Cold Water Meters & Water Meters Accessories. **Motion passed.**

HDPE Pipe; One (1) bid was received. Project Manager Sears moved to award to Ferguson Waterworks, our present vendor with pricing consistent with last years. Mayor Louras moved to approve the request according to the spec sheets. **Motion passed.**

Fire Hydrants; One (1) bid was received. Project Manager Sears moved to award to Ferguson Waterworks our present vendor with pricing down from last years. Mayor Louras moved to approve in accordance with the spec sheet. **Motion passed.**

Asphalt; Two (2) bids were received. Commissioner Wennberg spoke on the issue noting the low bidder was \$8.00 a ton less than the next low bidder. After a discussion on certain specs related to the bids, it was determined that the bids were very comparable. Treasurer Wilton moved to recommend Wilks Paving, Mayor Louras seconded. **Motion passed.**

Ductile Iron Pipe; One (1) bid was received. Project Manager Sears moved to award to Ferguson Waterworks, our present vendor with pricing consistent with last years. Mayor Louras moved to approve the request of Ferguson Waterworks for the 4, 6, & 8 inch Ductile Iron pipe at \$18, \$16 & \$22 and change pricing. Treasurer Wilton seconded. **Motion passed.**

PVC Pipe; Ferguson again was the sole bidder. It was noted that pricing was down a little. Mayor Louras moved to award the bid to Ferguson Waterworks for PVC pipe according to the spec sheet. Treasurer Wilton seconded. **Motion passed.**

On-Site Root Control; Project Manager Sears noted Duke's Root Control and moved for the approval. Mayor Louras moved to award the bid to Duke's Root Control at a cost of 8" - \$1.59 per linear foot, 10" - \$1.76 per linear foot and 12" - \$1.92 per linear foot. Treasurer seconded. **Motion passed.**

Cold Patch; One (1) bid was received. Mayor Louras moved to award to Wilk's Paving the Cold Patch bid at \$109.00 per ton with a minimum of 18 tons delivered and \$105.00 per ton picked up. **Motion passed.**

Manhole/Catch Basin Structures; Project Manager Sears reviewed the bids and recommended low bidder S.D Ireland. The Board had a brief discussion prior to a motion to approve the recommendation of the associated bid sheet (Louras, Wilton). **Motion passed.**

Concrete Curb; NO Bids were received.

DPW brought a request to purchase a software program on Pavement Condition Assessment from iworQ. The Board spent several minutes on the request prior to a motion to approve the request (Wilton, Notte). **Motion passed.**

GENERAL GOVERNMENT BUILDING MANAGEMENT

The Board discussed elevator maintenance within City Hall.

Mayor Louras moved to adjourn at 2:59 PM. **Motion passed.**

Respectively submitted,

Henry A. Heck
Rutland City Clerk