

**CITY OF RUTLAND
BOARD OF FINANCE
THURSDAY, FEBRUARY 20, 2014**

Present: Mayor Louras, President Allaire, Treasurer Wilton, Purchasing Agent Sara Magro and City Clerk Heck.

Mayor Louras called the meeting to order at 4:00 PM.

Committee briefly discussed the issue of vendors and ways to signify a true vendor versus a person who received a check from the Treasurer's office for a refund. A motion was made and seconded (Louras, Wilton) to approve the Vendors list through 6-30-2013. **Motion passed.**

There was some discussion to the date approved. Mayor Louras then asked for a new motion to approve the Vendors list through 9-26-2013. This request was seconded by President Allaire. **Motion passed.** Then a motion was made to approve the new quarterly Vendor list from 9-22-2013 thru 12-31-2013. (Louras, Wilton). **Motion passed.**

The Board then reviewed the biggest to smallest payouts from AP's. The issue was to determine if Department heads could verify all cost or department related payments?

The Board also discussed ways to handle emergency type issues having vendors in the hopper just in case. They referenced how Commissioner Wennberg did so with the tree contract. The Board briefly discussed the issue of sole source. The issues discussed will be addressed with department heads and will remain in the BOF to be discussed further.

At 4:55 PM a motion was made to adjourn. **Motion passed.**

Respectively submitted,

Henry Heck,
City Clerk