

BOARD OF FINANCE
MONDAY, JULY 28, 2014

Present: Mayor Louras, President Allaire, Commissioner Wennberg, Treasurer Wilton, Purchasing Agent Magro, Sgt. John Sly and Superintendent Cindi Wight.

Mayor Louras called the meeting to order at 10:12 am.

Mayor Louras asked if anyone present had any additions or deletions to the current agenda. No items were presented for the agenda. Mayor Louras made a motion to approve the minutes from the previous meeting. Motion passed.

Sole Source Purchase- Radio Equipment - Police Department

Mayor Louras presented the purchase order to Wells Communications for radio equipment. He asked John Sly to give explanation regarding the purchase of Motorola radio equipment as opposed to another radio vendor. Sergeant Sly explained that Motorola is proprietary with current equipment at the police department.

Mayor Louras made a motion to approve the radio equipment to Wells Communication in the amount of \$10,593.00. Motion passed.

Mayor Louras stated that this purchase for police equipment is not a sole source purchase but rather a State Bid Contract pricing purchase order and further explained that the City is not bound to Wells for the installation of the equipment and that would be put out to bid. Mayor Louras made a motion to approve the purchase of police vehicle equipment to Adamson Industries in the amount of \$28,713.00. Motion passed.

Bid Openings-Police Department

Uniforms

Two bids were received and opened. Treasurer Wilton made a motion to refer to Chief Baker. Motion passed.

Weekly Cleaning Services

One bid was received and opened. Mayor Louras made a motion to refer to Chief Baker. Motion passed.

Uniform Cleaning

One bid was received and opened. Mayor Louras made a motion to refer to Chief Baker. Motion passed.

Radio Repair

One bid was received and opened. Mayor Louras made a motion to refer to Chief Baker. Motion passed.

Police Vehicles

One bid was received and opened. Treasurer Wilton made a motion to refer to Chief Baker. Motion passed.

Vehicle Maintenance

Two bids were received and opened. Mayor Louras made a motion to refer to Chief Baker. Motion passed.

DPW

Concrete pad

Two bids were received and opened. Mayor Louras made a motion to refer to DPW Commissioner. Motion passed.

Pavement Markings

Three bids were received and opened. Treasurer Wilton made a motion to refer to DPW Commissioner. Motion passed.

Cold Patch

Two bids were received and opened. Mayor Louras made a motion to refer to DPW Commissioner. Motion passed.

Fuel Oil

Three bids were received and opened. There was brief discussion about fuel oil pricing at this time and the fact that the price is five cents lower per gallon than last year. Mayor Louras made a motion to accept the fuel oil fixed bid price of \$3.25 from our current vendor Mac's. Motion was seconded and passed.

Bid Awards

White's Pool Assessment

Superintendent Cindi Wight recommended the bid be awarded to Weston and Sampson for the assessment of White's pool in the amount of \$10,000.00 and stated other communities have used their services for similar projects and they have been very pleased. Mayor Louras made a motion to award the bid to Weston and Sampson in the amount of \$10,000.00. Motion passed.

Pressure Relief and Flame Trap Assembly

Commissioner Wennberg requested approval for a Sole Source purchase for a pressure relief and flame trap assembly for gas management system at the Wastewater Treatment Plant. The cost to rebuild the part is \$5,192.00 and the cost to replace is \$8,903.00. Commissioner Wennberg is recommending to replace the part as the old one is 30 years old. Mayor Louras made a motion to award the purchase of a new pressure relief and flame trap assembly in the amount of \$8,863.00 plus a \$40.00 shipping charge to Technology Sales Associates. Motion passed.

City Hall Roof Damage

Mayor Louras asked if an insurance claim had been submitted for the slate damage to the City hall roof caused by hail damage. Treasurer Wilton stated she has not submitted any claims as of yet. Purchasing Agent Magro stated she has been in contact with Vermont Roofing to have them inspect the roof and give us an estimate of damage.

Mayor Louras moved to adjourn at 11:05am.

Respectively submitted,
Sara Magro