

BOARD OF FINANCE
MONDAY, MARCH 24, 2014

Present: Mayor Louras, President Allaire, Commissioner Wennberg, Engineer Pilachowski, Treasurer Wilton, Purchasing Agent Magro, Bob Protivansky.

The Mayor called the meeting to order at 3:05 pm.

Bid Openings

Portable Toilets

Three bids were received and opened. The Mayor made a motion to refer to Cindi Wight, Recreation Superintendent. Motion was seconded and passed.

Painting Dewatering Building Ceiling

One bid was received and opened. The Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

On-Site Root Control

One bid was received and opened. The Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Concrete Curbing

One bid was received and opened. The Mayor moved to refer to the DPW Commissioner. Motion was seconded and passed.

Treasurer Wilton arrived and opened remaining bids.

One Ton Truck

Three bids were received and opened. The Mayor moved to DPW Commissioner. Motion was seconded and passed.

F 550 Chipper Box

DPW Commissioner recommended the bid be awarded to John C Stewart and Sons for \$51,472.00 after trade. Mayor made the motion to accept the recommendation. Motion was seconded and passed.

Police vehicles

One bid was received for the sale of the 2011 Ford Crown Victoria. The Mayor moved to refer to Chief Baker. Motion was seconded and passed.

Three bids were received for the purchase of two used vehicles. The Mayor moved to refer to Chief Baker. Motion was seconded and passed.

The Mayor gave an update from Chief Baker on the new police vehicle that was totaled in an accident last week. The Chief has had contact with the dealership as well as the insurance company. The dealer will take the car and create a new lease for a new cruiser and the City will only be out the insurance deductible.

The Mayor also gave an overview of an issue Chief Baker has encountered with a sole source vendor for professional services from Joan Gamble. The Mayor stated that the City needed to remedy the sole source issue for professional services. President Allaire stated that he thought it was positive that Department heads are identifying the vendors but that it was also going to be a slow process.

The Mayor asked the Board of Finance to approve an invoice from Joan Gamble for professional services in the amount of \$2,900.00. Motion was seconded and approved.

The Mayor then identified another instance where work needed to be done in Depot Park for solar lights as part of the \$40,000 grant from Green Mountain Power. Richard Reed had done work for us at the inlet and the Mayor thought he was a subcontractor for Butch Shaw and CEA but he was working for the City directly. The Mayor made a motion to approve the invoice of \$8,750.00 for Richard Reed and Co for work done in Depot Park. Motion was seconded and approved.

The Mayor stated that he will be continuing to talk with department heads to have them identify those vendors that need to be on retainer or labeled as sole source so we have a set policy in place.

Treasurer Wilton asked the Board of Finance and Purchasing Agent if there was a specific dollar amount they want used for purchase orders and requisitions. President Allaire stated he wasn't going to weigh in on that as he was out of the building and the Mayor stated he would rely on his department heads to determine that.

A member of the public asked to hear the bids for the portable toilets. President Allaire read the bids aloud.

Meeting adjourned at 3:35 PM.

Respectively submitted,
Sara Magro