

BOARD OF FINANCE
MONDAY, NOVEMBER 10, 2014

Present: Mayor Louras, President Allaire, Treasurer Wilton, Purchasing Agent Magro, Bob Protivansky, Mary Markowski, Larry Courcelle and Pat Curtis.

Mayor Louras called the meeting to order at 3:05pm.

Mayor Louras made a motion to amend the agenda and move to bid awards. The motion was seconded and passed.

Bid Awards

Library Roof Repairs

Purchasing Agent Magro stated that VLCT has approved the bid amount from Vermont Roofing in the amount of \$16,920.00. Larry Courcelle was present to answer questions from the Board regarding the roof repairs at the library. Specifically, the Board wanted to know if the optional alumfacia system was necessary to the repairs. Mr. Courcelle explained that the alumfacia system would eliminate the need for painting in the future and if the work was going to be done, it should be done before the new roof is put on. Treasurer Wilton moved to approve the alumfacia system from Vermont Roofing in the amount of \$2,884.00. Motion was seconded and passed. Mayor Louras moved to award the library roof repair bid in the amount of \$16, 920.00 from Vermont Roofing. Motion was seconded and passed.

Bid Openings

Pole Replacement

One bid was received and opened from Bemis LLC. Bob Protivansky explained that he had spoken to Green Mountain Power and they would not do the work themselves. They would contact Bemis LLC to perform the work. Treasurer Wilton made a motion to approve the pole replacement bid to Bemis LLC in the amount of \$6,180.00. Motion passed.

Roof Repairs- Water Treatment facility

Two bids were received and opened. Treasurer Wilton explained that the City has received payment in the amount of \$30,000.00 from VLCT but the bid amounts are much larger. Treasurer Wilton asked the Purchasing Agent to please forward the bids to VLCT for their review.

Purchases

Gas Compressor

Bob Protivansky asked the Board to approve a purchase of a gas compressor to replace an old unit, one that would match the other three compressors at the plant in the amount of \$25, 540. Mayor Louras asked that the item be put out to bid given the cost of the compressor and the fact the item does not qualify for a sole source purchase.

Sludge Recirc Pump

Bob Protivansky asked the Board to approve a purchase of a recirc pump in the amount of \$12,800.00 to have as a spare to put into place when a failure happens in any of the other six pumps. Mayor Louras asked that the item be put out to bid given the cost of the item and the fact the item does not qualify for a sole source purchase.

Sole Source Purchase

Bob Protivansky asked the Board to approve a purchase of Varec methane gas safety equipment parts need to replace flame arrestor bank assembly in the amount of \$18,000.00. Technology Sales is the only licensed dealer in the State of Vermont for the Varec parts. Mayor Louras asked him to come back to the Board with a formal request indicating the cost and what count will be charged. Mr. Protivansky stated he had the information available and was ready to make the request stating the total cost of the parts is \$18,000.00 to be paid out of the CSO fund. Treasurer Wilton made a motion to approve the purchase of the Varec methane gas safety equipment parts for the flame arrestor bank assembly as a sole source for WWTP. Motion was seconded and passed.

Upgrade City Hall Server

Treasurer Wilton stated that the Treasurer's office is experiencing user conflicts with NEMRC. The current server was purchased in December 2010 and there are more employees using NEMRC and also additional remote users with the addition of the recreation and police departments. The server is at capacity. Pat Curtis from Vermont Digital detailed how the Fox pro and NEMRC programming works and uses space on the server. Treasurer Wilton stated that Assessor Keefe is looking to convert his grand list software from Patriot to NEMRC and programming would also need to be on the City Hall server. Mayor Louras asked the Purchasing Agent to put out to bid a server to be used at City Hall.

Mayor Louras moved to adjourn at 3:55pm..

Respectively submitted,
Sara Magro