

**CITY OF RUTLAND
BOARD OF FINANCE
MONDAY, SEPTEMBER 22, 2014**

Present: Mayor Louras, President Allaire, Treasurer Wilton, Purchasing Agent Magro and City Clerk Heck. Also present, Commissioner Wennberg, and Dave Sears.

Mayor Louras called the meeting to order at 3:02 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

Per the request of Commissioner Wennberg the issue of awarding winter salt was added to the agenda (Louras, Wilton). **Motion passed.**

BID OPENINGS:

Recreation; Electrical Services; One bid was received and opened (McDuff). A motion was made and seconded (Wilton, Louras) to refer the bid to the Recreation Superintendent. **Motion passed.**

Library – Glass Replacement; Two bids were received and opened (Royal Glass & Mountain Glass). There was brief debate from the Board. A motion was made and seconded (Allaire, Louras) to award the bid to low bidder Mountain Glass for \$1600.00. **Motion passed.**

DPW – Replacement Broom for Street Sweeper; Dave Sears came before the Board with a request to approve the purchase of street sweeper brooms. There was some debate within the Board as the request was over \$3,000.00 with the shipping. The Board requested that Mr. Sears go out to bid, per the Board's standard practice for purchases over \$3,000.

BID AWARDS:

Recreation; Flag Pole; Superintendent Wight asked the Board to approve the bid from The Flag Pole Co. in the amount of \$4,014.85. The request was approved and seconded (Louras, Allaire). **Motion passed.**

Recreation; Rotary Project; Superintendent Wight asked the Board to approve the bid from Belden Construction in the amount of \$106,559. There was a good deal of debate based on the cost and the scope of the project. The Board asked for the project to be rebid with the demo of the building and the field work to be bid as two separate items. **Motion passed.**

DPW – HydrofluoroSilic Acid ; Commissioner Wennberg asked the Board to approve the bid to Slack Chemical in the amount of \$3.387 per gallon. The request was so moved and seconded (Allaire, Wilton). **Motion passed.**

DPW – Liquid Zinc; Commissioner Wennberg asked the Board to approve the bid to Shanon Chemical Corporation in the amount of \$13.43 per gallon. The request was so moved. **Motion passed.**

DPW – Winter Salt; Commissioner Wennberg explained the request for this year's winter salt bidding. After his explanation the Commissioner asked the Board to reject the previous bids and to award the contract to Cargill with a contract price of \$76.02 per ton as that is the lowest bid the City has received. The request was so moved and seconded (Wilton, Louras). **Motion passed.** There was brief debate to the request with the Board discussing options to decrease the expected 40% increase to this year's salt budget.

GENERAL GOVERNMENT BUILDING MANAGEMENT:

Vendor List Approval – Wendy; Treasurer Wilton presented the Board with an updated vendor list. A motion was made to approve the vendor list as of June 30, 2014. **Motion passed.**

Building Security – Wendy & Rear Door Replacement – Henry; Mayor Louras asked the purchasing agent to start the bid process for the Washington and Strongs Avenue Door securing. The Mayor also noted that the utility room door in the Clerk's boiler room needs to be replaced and asked for that to be included in the process as well.

Phone Update – Henry/Sara; Clerk Heck and Purchasing Agent Magro updated the Board on their meeting with a representative from Sovernet Phone Company. Sara and Henry explained the potential of acquiring a new phone system for City Hall and stated that they will be bringing a cost analysis to the Board very soon.

Treasurer Wilton asked the Board to review Sole Source and Purchase Order Policies at their next meeting. The Board debated the request for several minutes.

At 3:58 PM a motion to adjourn was made. **Motion passed.**

Respectfully Submitted,

Henry A. Heck
Rutland City Clerk