

BOARD OF FINANCE
MONDAY, SEPTEMBER 23, 2013

Present: Mayor Louras, President Allaire, Commissioner Wennberg, Engineer Pilachowski, Treasurer Wilton, Purchasing Agent Magro, Chief Baker, Captain Tucker, Lt. Geno, Sergeant Sly, Mary Anne Dulli and Bob Peterson.

The Mayor called the meeting to order at 3:03 pm.

Police Vehicles

One bid was received and opened. Mayor Louras made the motion to refer to Chief Baker. Motion passed.

Work Uniforms

Two bids were received and opened. Mayor Louras made the motion to refer to Commissioner Wennberg. Motion passed.

Energy Audit RFP

Three proposals were received and opened. Mayor Louras made the motion to refer to Commissioner Wennberg. Motion passed.

Biological Environment Services RFP

One proposal was received and opened. Mayor Louras made the motion to refer to Commissioner Wennberg. Motion passed.

Painting Dewatering Building Ceiling

No bids were received.

Purchase of vehicles - Recreation Department

Bob Peterson asked the Board to purchase two vehicles from Shearer Chevrolet using State of Vermont contract pricing for \$26,879.00 each with monies to come from equipment replacement fund. The request includes front and rear molded splash guards and a bedliner. Treasurer Wilton made the motion to approve the request as stated to be paid from the equipment replacement fund. Treasurer Wilton asked what vehicles were being replaced. Mr. Peterson explained that a 1990 van and a 1993 Chevrolet pick-up were sold for scrap for \$700.00. Treasurer Wilton stated she will take care of the insurance.

Computer Upgrades - Police Department

Chief Baker presented a request to upgrade the Microsoft System licenses to Windows 8 pro and replace hard drives on 45 computers to be purchased from SHI international for a total price of \$12,465.00 with monies to be taken from JAG8. The request also included a purchase from Adamson Industries for (1) Legacy LO-Profile Whelen light bar and (2) 100 watt speakers and (2) speaker mounting brackets for a total price of \$4,099.20 with

monies to be taken from 2013 Highway Safety Grant incentives. Treasurer Wilton made the motion to award both items as stated. Motion was seconded and passed.

Police vehicles

Chief Baker recommended awarding the bid to Stoneham Motor Company, the sole bid. Chief Baker explained the lease payments will be paid from the equipment replacement fund along with a budget line item. Chief Baker wanted to make sure that the Board understood that in year three, two payments would be made to payoff one lease and start another.

Treasurer Wilton explained since the City started using NEMRC, her office has been able to keep track of the different department fund balances. The Equipment Replacement Fund is shared by the Fire, Recreation and Police Departments. The transfers are made quarterly and one will be done at the end of September. Mayor Louras moved to approve the vehicle bid for pursuit sedans and one utility vehicle to Stoneham Motor Company. Chief Baker stated that the purchase was for two utility vehicles and one pursuit sedan. Mayor Louras amended his motion to approve the purchase of three vehicles to Stoneham Motor Company for a price not to exceed \$86,302.11. Motion passed.

Digester Report

Commissioner Wennberg and Engineer Pilachowski gave an update on the two digester covers that are in need of repair. One digester cover needs to be repainted and have the rail system replaced. The truss and panels on the second cover have severely corroded and nearly failed under their own weight. Both are not operating. The Commissioner will put the repairs out to bid. The Engineer explained that there is another type of cover that is more like a bubble. The cost is prohibitive and life expectancy is only 10 to 15 years. The Mayor asked what is so corrosive? Engineer Pilachowski stated it was the sulfuric acid and it is part of the process.

Meeting adjourned at 3:45 PM.

Respectively submitted,
Sara Magro