

BOARD OF FINANCE
MONDAY, August 27, 2012

Present: Mayor Louras, Dave Allaire, Assistant Treasurer Manning, Purchasing Agent Magro, Commissioner Pilachowski, Chief Schlachter, and Project Manager Sears.

The Mayor called the meeting to order at 3:02 pm.

Rolling Steel Door

Two bids were received and opened. The Mayor moved to refer to Commissioner Pilachowski. Motion was seconded and passed.

Bobcat Mower

One bid was received and opened. The Mayor moved to refer to Commissioner Pilachowski. Motion was seconded and passed.

Line Striping machine

No bids were received. Dave Sears said that one salesman may have been on vacation so he will rebid the machine.

Inflatable Rescue Boat

Chief Schlachter recommends awarding the boat to Small Boat Exchange. The boat that was bid is designed for rescue. The other bids were more of a general boat that could be used for rescue. President Allaire asked what would happen to any remaining grant money. The Chief said it would be given back. The Mayor made the motion to approve the recommendation with a galvanized trailer for an amount not to exceed \$11,000.00. Motion was seconded and passed.

Power Tilt

Commissioner Pilachowski explained that the City had bid a Power Tilt-08 but really needed a Power Tilt-07. The Commissioner contacted the vendors prior to the bids being due. Commissioner Pilachowski recommended the Power –Tilt PT 07 be awarded to Nortrax for \$5,553.22. Motion was seconded and passed.

Library Avenue RFP

Commissioner Pilachowski explained that six proposals were received. The Commissioner would like to award the preliminary services to one engineer with the intent to ask them for a price for final engineering services. President Allaire asked if the RFP was strictly for preliminary work. The Commissioner explained that it was but that each proposal also contained qualifications and references for the entire project. The Commissioner is going to recommend to the full Board that Otter Creek be awarded the preliminary engineering services.

Meeting adjourned at 3:25.

Respectively submitted,
Sara Magro