

BOARD OF FINANCE
MONDAY, DECEMBER 10, 2012

Present: Mayor Louras, Dave Allaire, Treasurer Wilton, Purchasing Agent Magro, Commissioner Pilachowski, and Sherri Birkheimer-Rooker

The Mayor called the meeting to order at 3:02 pm.

Sale of DPW Equipment

One bid was received and opened for the sale of the backhoe. Treasurer Wilton moved to accept the backhoe bid. Commissioner Pilachowski realized he had made a mistake on the bid sheet and the bid was actually for the sale of the dump truck. Treasurer Wilton withdrew her motion. Mayor Louras moved to sell the one ton dump truck to Carrara Services for \$2,798.00. Motion was seconded and passed.

No bids were received for the backhoe. Mayor Louras instructed the Commissioner to find out what the scrap value is and to re-bid with the minimum bid being the scrap value. Motion was seconded and passed.

RFP Structural Engineer

Two bids were received and opened. Mayor Louras recommends tabling the RFP's until the Board knows the funds available in the city hall maintenance line since that may change due to the expense of the upgrades brought on by VOSHA findings. The Board can discuss whether or not to move forward. Commissioner Pilachowski asked if the DPW admin line for professional services line could be used. Mayor Louras stated that it could be a possibility when they take a look at the budget. President Allaire moved to refer the RFP's to Commissioner Pilachowski for review. Motion was seconded and passed.

City Hall Generator

Commissioner Pilachowski gave an update on the semi-annual generator inspection which has been completed. The city hall unit requires many repairs to bring it up to code. The exhaust is of most concern. The generator is early 70's vintage and probably can't be certified again next spring. Commissioner Pilachowski has asked for a list of repairs and will report back to the Board. He stated they may want to replace it rather than fix it. Mayor Louras stated that the generator may not be necessary now that the police department is located in another building and has their own generator and is the primary location for command center in the event of an emergency. The fire department is the second location and also has their own generator.

President Allaire expressed concern that he would want day to day operations to be continued in the event of an emergency. Commissioner Pilachowski stated that the

generator is not of size to continue day to day operations and will report back to the Board.

Hearts of Rutland

Sherri Birkheimer-Rooker stated that the Hearts of Rutland project is almost completed and they have a special heart to be donated to the City of Rutland. There will be a plaque that will go along with the heart explaining the project. Mayor Louras asked whether or not it had to be placed permanently in city hall. She stated that it should be placed under cover rather than outside but she didn't think that it could not be moved from location to location. President Allaire expressed concern that if this item was placed in city hall if other entities may want their pieces displayed here.

Mayor Louras asked how big the item was. Sherri explained that it is four to five feet tall and 52 inches wide. Treasurer Wilton recommended asking the Paramount to host it. Mayor Louras explained that he would like the City to be able to relocate it as necessary. Mayor Louras recommended we accept here at city hall and it will be displayed downstairs for the short term and then move it or have partners that would host it for a time. The motion was made and seconded.

Meeting adjourned at 3:30m.