

BOARD OF FINANCE
MONDAY, MARCH 26, 2012

Present: Mayor Louras, Dave Allaire, Treasurer Wilton, Purchasing Agent Magro, Commissioner Shelvey, Evan Pilachowski, Captain Tucker, E.J. Bishop, Barbara Allen, Brennan Duffy, Representatives from Otter Creek Engineering and various construction companies.

The Mayor called the meeting to order at 3:02 pm.

West Street Bridge

Six bids were received and opened. The Mayor moved to refer to Commissioner Shelvey. Motion was seconded and passed.

Police Equipment

Captain Tucker made a recommendation to award the police vehicle equipment to Beltronics, in the amount of \$10,735.66. Mayor made the motion to award the equipment to Beltronics, Inc. Motion was seconded and passed.

Housing Needs Assessment

One bid was received and opened from Eric Hangen in the amount of \$17,900. Mayor moved to refer to Brennan Duffy. Motion was seconded and passed.

Recreation Bids

Stacking Chairs

EJ Bishop recommended awarding the stacking chair bid to Staples with 5 chair dollies for \$3,675. President Allaire made the motion to approve. Motion was seconded and passed. Treasurer Wilton asked EJ to send her an e-mail clarifying which grant is being used to pay for this purchase.

Replacement Windows

EJ Bishop recommended the bid for replacement windows be awarded to RK Miles the low bidder. He requested an additional \$200.00 for obscure windows that was not put in the original bid. Treasurer Wilton made the motion to approve. Treasurer Wilton asked EJ to send her an e-mail clarifying which grant is being used to pay for this purchase.

Creek Path

Treasurer Wilton asked what the City has committed to the Creek path construction. The Mayor, President Allaire and EJ Bishop could not recall exactly but remembered it was either \$40,000 or \$50,000. The Mayor said he would look into it and get back to her. The Treasurer stated she wanted to make sure she allocated the correct amount.

The Mayor stated the construction bids will be opened on April 2, 2012 at 2:00pm.

Woodstock Avenue Water Main Replacement Project

Commissioner Shelvey presented a letter from Brent Rakowski from Otter Creek Engineering recommending the bid be awarded to Munson Earth Moving Corporation in the amount of \$573,855.00. The Mayor asked Commissioner Shelvey and Engineer Pilachowski if they concurred with the recommendation. They did. They stated they were only awarding the base bid. The Mayor moved to award the bid to Munson. Motion was seconded and approved.

Meeting adjourned at 3:30pm.

Respectively submitted,
Sara Magro