

City of Rutland

Board of Finance Minutes

July 26, 2010

Members Present: Mayor Louras, Treasurer Wilton, Purchasing Agent Magro, and City Clerk Heck. Also present Commissioner Shelvey and Engineer Pilachowski.

Mayor Louras called the Board of Finance to order, at 3:04 PM.

The Treasurer updated the Board with the USDA loan for the library. There was brief discussion on the additional cost of \$53,000 for insulation in the attic. Treasurer Wilton moved to authorize the Mayor to sign the agreement. Motion passed.

Bid Awards Chief Schlachter:

Chief Schlachter requested to award bids to New England Emergency Equipment in the Amount of \$8245.50 for 5 inch supply hose, Bergeron Protective Clothing for an ISG brand thermal camera in the amount of \$9,200, and Municipal Emergency Services for wild-land protective clothing bid in the amount of \$11,568.90. The requests were moved, seconded, and passed.

Bid Open/Award Bob Protivansky:

Bob stated that there was only one bid for the roofing project at the waste water facility. He requested to award the bid for \$30,000 to Doran Roofing. The Mayor moved to award the bid to Doran Roofing, motion passed.

Bid Award Commissioner Alan Shelvey:

There was brief discussion from Commissioner Shelvey on the fire extinguisher inventory. He stated there were two bidders, Howards Fire Control in the amount of \$2710.50 was the only bidder to respond on time. Fire Tech requested more information the day of the bid opening. After brief discussion Treasurer Wilton moved to award the bid to Howard's Mayor Louras seconded, motion passed.

Bid Openings:

Water Meter Bids, bids were opened and a motion to refer to the DPW Commissioner was made and seconded (Louras, Wilton). Motion passed.

Pavement Markings, bids were opened and a motion to refer to the Police Chief was made and seconded (Louras, Wilton). Motion passed.

Police Uniform Cleaning, a lone bid was referred (Louras) and seconded (Wilton) to the Police Chief. Motion passed.

Fuel Oil Bids, Treasurer Wilton opened all bids. The Board discussed the pricing options of fixed vs. varied pricing and if the providers had service personnel. The Board moved to table

the bids (Louras, Wilton) until Board President Dave Allaire could be present to review all options. The issue was time sensitive and needed a decision within 24 hours.

Commissioner Shelvey informed the Board of a USDA Grant on a tree inventory project and gave the Board an update on this winter's salt situation. The Commissioner stated that he would like to use Cargill as the salt provider again this year as the price was to remain the same.

At 3:54 PM a motion to adjourn the Board of Finance was made and seconded (Louras, Wilton). Motion passed.

Respectfully Submitted,

Henry Heck

Henry A. Heck
Rutland City Clerk