

BOARD OF FINANCE
MONDAY, JUNE 28, 2010

Present: Mayor Louras, Dave Allaire, Treasurer Wilton, Purchasing Agent Magro, Commissioner Shelvey, Evan Pilachowski, Chief Schlachter, Frank Cioffi, Captain Tucker, Paula Baker, Tim Rice, Tom Fuller, Pike representative, Steve Josselyn

The Mayor called the meeting to order at 3:10 pm.

The Mayor went around the room to see what people in the room were waiting for. Paula Baker stated that she needed some progress on the lease agreement with the City in order to satisfy the grant that the Library has received. Paula expressed her concern as to who is responsible for what. The Mayor asked if a simple lease agreement would satisfy the grant request. She said a letter from the City stating that the library may live there rent free for five years would suffice. The Mayor said he would get them a letter.

Treasurer Wilton explained that she had gone to take a look at the walkway at the Library that the Church has been using. There was a sidewalk at one point that has since been removed. The Church wants to pave all the way to the grass. Treasurer Wilton explained that the City should lease the land to the Church rather than just letting them take it over. The City could lease it for \$1.00 a year. This was for information only.

Fire Dept Fire Hose

Five bids were received and opened. Treasurer Wilton made the motion to refer to the Fire Chief. Motion was seconded and approved.

Pagers

Three bids were received and opened. Treasurer Wilton made the motion to refer to the Fire Chief. Motion was seconded and approved.

Radios

Three bids were received and opened. President Allaire made the motion to refer to the Fire Chief. Motion was seconded and passed.

Fire Chief left to review the bids so that he may come back and make a recommendation.

DPW Paving Bids

Five bids were received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Fire Extinguisher Service

Two bids were received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Winter Sand, Topsoil Fill and Gravel

Two bids were received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Precast Concrete Curb

One bid was received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed._

Fire Hydrants

Four bids were received and opened. Treasurer made the motion to refer to the DPW Commissioner. Motion was seconded and passed.

Ductile Iron Products

One bid was received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and approved.

Cold Patch Material

One bid was received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

PVC Sewer Pipe

One bid was received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Water Meter Horns and Fittings

Three bids were received and opened. President Allaire moved to refer to DPW Commissioner. Motion was seconded and passed.

Ready Mix Concrete

One bid was received and opened. Mayor moved to refer to DPW Commissioner. Motion was seconded and passed.

Vertical Granite Curb

Two bids were received and opened. Treasurer moved to refer to the DPW Commissioner. Motion was seconded and passed.

Precast Concrete Material

No bids were received.

Sweeper

No bids were received for the sale of the sweeper.

Thermal Imager Camera

Six bids were received and opened. Treasurer Wilton moved to refer to the Fire Chief. Motion was seconded and approved.

Wildland Protective Clothing

Four bids were received and opened. Treasurer Wilton moved to refer to the Fire Chief. Motion was seconded and passed.

The Fire Chief recommended an award for the pagers. The low bid was Wells Communications and the Chief requested Wells Communications be awarded the bid. The Mayor moved to approve the bid award to Wells. Motion was seconded and passed.

Frank Cioffi recommended the fire hose be awarded to New England Emergency Equipment in the amount of \$8,245.50 with a 10 year warranty. Mayor moved to accept the recommendation. Motion was seconded and approved.

Police Department Bid Awards

Police Station cleaning contract

Mayor moved to accept the recommendation from Captain Tucker to award the bid for cleaning the police station to Central VT Contract cleaners. Motion was seconded and approved.

Carpet cleaning

Mayor moved to accept the recommendation from Captain Tucker to award the bid for commercial carpet cleaning to Commercial Building Services. Motion was seconded and approved.

Police Uniforms

Mayor moved to accept the recommendation from Captain Tucker to award the bid for police uniforms to Ben's uniforms. Motion was seconded and approved.

Radio Repair

Mayor moved to accept the recommendation from Captain Tucker to award the bid for radio repair to Well's Communication. Debate. Both bids were comparable and Well's has a local representative in the area. Motion was seconded and approved.

Police Vehicle Maintenance

Captain Tucker recommended that Bob Howard's Auto be awarded the bid. Captain Tucker said that he does not get any phone calls for any service problems at Bob Howards since they have taken it over. He does most of the public safety vehicles in the area. Bob Howard understands priority and public safety. Mayor made the motion to award the one year bid to Bob Howard's. Motion was seconded and approved.

Treasurer Wilton AS400

Treasurer Wilton asked how to sell the AS400. The Board advised her to ask the Board of Alderman for permission to sell it.

Metal Filing cabinets

Treasurer Wilton stated she has a lot of metal cabinets that she would like to go to scrap. Some of the better ones she has put in the hallways. There are also a lot of old CRT's and keyboards that she would like to bring to the free day at the Rutland County Solid Waste district.

This is for information only.

Train Station

The Mayor stated he was ready to make a recommendation on the maintenance repair of the train station. The Treasurer is concerned that this bid is too much money. The Treasurer feels this Board should come up with a list of jobs that need to get done and how long it should take. The Treasurer feels the budget could be around \$6,000.00 a year. While reviewing the bids, the Mayor and Treasurer explained how they interpreted each bid. The Treasurer believes the bid states they will be billing at 7 hours a week. The Mayor reads the bid as an average of 7 hours a week. The Mayor recommends that we award the bid to the Partnership at 15.00 an hour with amendments to say all invoices must come before the BOF. Motion was seconded and approved. —

Mayor made the motion to adjourn at 4:10pm.

Respectively submitted,
Sara Magro