

BOARD OF FINANCE
MEETING MINUTES
JANUARY 22, 2024 3:00 P.M.

Members Present: Mayor Doenges, President Talbott, City Treasurer Markowski, Purchasing Agent Magro. **Also Present:** April Cioffi (Rec) and Susan Clark (Clerk).

Mayor Doenges called the Board of Finance meeting to order at 3:00 PM.

ADDITIONS & DELETIONS TO THE AGENDA:

There were none.

APPROVE MINUTES FROM PREVIOUS MEETING (1/8/2024):

Mayor Doenges asked for a motion to approve the minutes from the January 8, 2024 meeting. President Talbott so moved, all were in favor and the motion passed.

BID OPENINGS:

REC DEPT; Aluminum Frame Park Benches

Purchasing Agent Magro stated one bid was received. Treasurer Markowski opened the bid from New England Recreation Group in West Borough Mass., total price \$5,000.00 for four benches. April Cioffi reviewed the bid. Mayor Doenges asked if the funds would be coming from the ERSA Grant. Ms. Cioffi said yes and recommended awarding the bid. Mayor Doenges made a motion to approve the bid to New England Recreation Group bid for \$5,000.00 for four aluminum benches to be paid from the ERSA Grant. All were in favor and the motion passed.

GENERAL GOVERNMENT:

Sole Source Clarification

Treasurer Markowski spoke of an email she sent regarding a project in the amount of \$1.5 million dollars under Sole Source rather than going out to bid and would like to see the process of Sole Source be tightened up. Mayor Doenges agreed with Treasurer Markowski and stated we may want to change the language in the Charter. Treasurer Markowski said she would test the VLCT Model Purchasing Policy and report back to the next Board of Finance meeting. After discussion, Mayor Doenges adjourned the meeting at 3:11 PM.

Respectfully Submitted,



Susan A. Clark
Deputy City Clerk